



JEFFERSON COUNTY General Health District

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BOARD OF HEALTH MINUTES OF REGULAR MEETING MAY 19, 2026 8:15 a.m.

The regular monthly meeting of the Board of Health was held on Tuesday, May 19, 2026 at 8:15 a.m. in the 2nd floor community room of the Towers Building located at 500 Market Street, Steubenville, Ohio.

Board Members Present:

Anthony Mougianis, Vice-President
Mary Mihalyo, President
Mark Kissinger, DO
Suzanne Brown
Terry Bell

Staff:

Andrew Henry, Health Commissioner
Kelly Wilson, Fiscal Director
Dr. Coleen Hart, Medical Director
Marc Maragos, Environmental Director
Carla Gampolo, Registered Sanitarian
Danielle Horn, Nursing Director
Stephanie Chester, WIC Director
Rick Stead, PHEP Coordinator

Absent: Michele Henry, Administrative Assistant

Prosecutor: Not in attendance

Guests: See sign-in sheet

CALL TO ORDER

The meeting was called to order at 8:15 a.m. by Mary Mihalyo, President. Roll call was taken. The Pledge of Allegiance was recited. All board members were in attendance.

APPROVAL OF MINUTES

Mrs. Mihalyo asked for any corrections, notations, etc. for the Board Minutes presented. There being none, she asked for a motion to accept the minutes as submitted.

Action	Motion to Approve the April 21, 2026 Minutes of the Reorganizational Board Meeting.	Vote Detail (Roll Call)
Motion – 2026-055	Mr. Bell moved and Mr. Mougianis seconded a motion to approve the April 21, 2026 minutes of the Reorganizational Board Meeting. Motion passed unanimously.	1 st - Bell 2 nd - Mougianis Bell – Aye Mihalyo - Aye Kissinger – Aye



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		Mougianis - Aye Brown - Aye
Action	Motion to Approve the April 21, 2026 Minutes of the Regular Board Meeting.	Vote Detail (Roll Call)
Motion – 2026-056	Mr. Bell moved and Mrs. Brown seconded a motion to approve the March 17, 2026 minutes of the Regular Board Meeting. Motion passed unanimously.	1 st - Bell 2 nd - Brown Bell – Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye

APRIL 2026 REVENUE REPORT

Mrs. Mihalyo asked if there were any questions on the revenue. Mrs. Mihalyo asked for an approval of the revenue.

Action	Approval of April 2026 Revenue Report	Vote Detail (Roll Call)
Motion- 2026-057	Dr. Kissinger moved and Mr. Bell seconded a motion to approve of April 2026 Revenue Report. Motion passed unanimously.	1 st - Kissinger 2 nd – Bell Bell – Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye

APRIL 2026 EXPENSE REPORT

Mrs. Mihalyo asked if there were any questions on the expenses. Mrs. Mihalyo asked for an approval of the expenses.

Action	Approval of April 2026 Expense Report	Vote Detail (Roll Call)
Motion – 2026-058	Mr. Bell moved and Mr. Mougianis seconded a motion to approve of April 2026 expense report. Motion passed unanimously.	1 st - Bell 2 nd – Mougianis Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye



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MAY 2026 THEN AND NOWS

Health Commissioner Henry stated we have four then and nows for the month of May.

Huntington Insurance - \$2,875.00 - Dr. Hart Liability Insurance

Chase - \$119.99 – Canva App Renewal

Chase - \$80.00 – Wash Rite Monthly Charge Open Additional PO

Jefferson County Sheriff - \$142.50 – Background Checks, Hart and O’Neil

Action	Approval of the May 2026 Then and Nows	Vote Detail (Roll Call)
Motion – 2026-059	Mr. Mougianis moved and Mrs. Brown seconded a motion to approve the May 2026 Then and Nows. Motion passed unanimously.	1 st - Mougianis 2 nd – Brown Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye

PERSONNEL - NONE

TRAVEL REQUESTS

There is one travel request for this month.

This is for Kelly Wilson to attend a two-day Grant Writing Workshop May 7 & 8, 2026 in Cleveland, Ohio. Hotel Registration \$525.00, Lodging \$350.00 Parking fee \$75, Mileage \$157.00 for a total approximate cost of \$1,107.00. This was funded through the Public Health Workforce Grant.

Action	Motion to Approve the Travel Request Presented for the month.	Vote Detail (Roll Call)
Motion – 2026-060	Mrs. Brown moved and Mr. Bell seconded a motion to approve the travel request presented for the month. Motion passed unanimously.	1 st - Brown 2 nd – Bell Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye



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CONTRACTS/MOU's

This is a renewal of the MAC (Medicaid Administrative Claiming) Contract with Ohio Department of Health. This is for the Medicaid population and the services we provide. There was a lag in the agreement due to funding from the federal level.

Action	Motion to Approve the Contract Presented for the month.	Vote Detail (Roll Call)
Motion – 2026-061	Dr. Kissinger moved and Mr. Mougianis seconded a motion to approve the contract presented for the month. Motion passed unanimously.	1 st - Kissinger 2 nd – Mougianis Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye

ADOPTION OF FORMS/POLICIES –

There are two policies for review and approval this month; Whistleblower Policy and Credit Card Policy. Health Commissioner Henry asked if everyone had a chance to review the Whistleblower policy prior to the meeting. The board responded yes.

Action	Motion to Approve the Whistleblower Policy.	Vote Detail (Roll Call)
Motion – 2026-062	Dr. Kissinger moved and Mr. Mougianis seconded a motion to approve the Whistleblower Policy. Motion passed unanimously.	1 st - Kissinger 2 nd – Mougianis Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye

Health Commissioner Henry stated the Credit Card Policy was very outdated and still contained names of prior employees. The policy has been updated and just needs board approval.

Action	Motion to Approve the Credit Card Policy.	Vote Detail (Roll Call)
Motion – 2026-063	Mr. Mougianis moved and Dr. Kissinger seconded a motion to approve the Credit Card Policy. Motion passed unanimously.	1 st - Mougianis 2 nd – Kissinger Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye



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		Brown - Aye
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PURCHASE ORDERS OVER \$5000

Health Commissioner Henry stated there is one purchase order for this month. It is for the Jefferson County Commissioners for the CORSA Liability Insurance in the amount of \$9,600.00. This is for a full year of coverage.

Action	Motion to Approve the Purchase Order Presented for the month.	Vote Detail (Roll Call)
Motion – 2026-064	Dr. Kissinger moved and Mr. Mougianis seconded a motion to approve the purchase order presented for the month. Motion passed unanimously.	1 st - Kissinger 2 nd – Mougianis Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye

HEALTH COMMISSIONER'S REPORT

A copy of the report is attached hereto and made part of the official minutes.

MEDICAL DIRECTOR'S REPORT

A copy of the report is attached hereto and made part of the official minutes.

NURSING REPORT

A copy of the report is attached hereto and made part of the official minutes.

Mary Mihalyo asked if we had any opportunity with fentanyl test strips? Health Commissioner Henry stated we had test strips in the past that have since expired. Danielle Horn stated people just didn't take those. They were available at the outreaches where narcan was distributed.

WIC REPORT

A copy of the report is attached hereto and made part of the official minutes.

ENVIRONMENTAL REPORT

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Mrs. Brown asked if there were any updates with Johnny's Tire. Marc Maragos stated with the EPA stepping down and everything going through the AG's office, he doesn't know where the case stands.

Terry Bell stated they have appointed a new Attorney General who will be taking over in June.

Andrew stated he would reach out to Mr. Naylor to see what the situation is and will report back to the board. We will also reach out to the EPA as well. Dr. Kissinger is concerned about the leaking roof and all the rain getting into the tires and the mosquitos.

ACCREDITATION REPORT – NONE

PHEP REPORT

A copy of the report is attached hereto and made part of the official minutes.

CORRESPONDENCE - None

COMMITTEE REPORTS

Environmental— Nothing under the jurisdiction of the board of health to report. No further action required.

Administration/Finance—Nothing to report.

Clinical—Nothing to report.

Personnel—Nothing to report.

Events—June 20th will be the annual Dino Dash. Volunteers are needed.

OLD BUSINESS - NONE

NEW BUSINESS

Board of Health Meeting Dates:

The Board of Health approved the meeting dates through the end of 2027. The meeting days will stay as the third Tuesday of the month at 8:15 am.

<i>Action</i>	<i>Motion to Approve the Meeting Dates Through the End of 2027.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2026-065	Mrs. Brown moved and Mr. Bell seconded a motion to Approve the meeting dates through the end of 2027. Motion passed unanimously.	1 st - Brown 2 nd – Bell Bell - Aye Mihalyo - Aye



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		Kissinger – Aye Mougianis - Aye Brown – Aye
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Resolution 2026-004 Amsterdam Sanitary Sewer System:

Health Commissioner Henry stated we have been discussing the Amsterdam Sewer Project now for many years. We need a resolution to reach the residents who have yet to connect to the Amsterdam Sanitary Sewer System. They are required by law to connect to the system, while we know it is unfeasible to pursue legal action against an entire community.

In working with Attorney Blake, we have established three requirements that will make it mandatory for the property owner to connect to the sanitary system.

Resolution 2026-004 was read out loud.

<i>Action</i>	<i>Motion to Approve Resolution 2026-004 Amsterdam Sanitary Sewer System.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2026-066	Dr. Kissinger moved and Mr. Mougianis seconded a motion to Approve Resolution 2026-004 Amsterdam Sanitary Sewer System. Motion passed unanimously.	1 st - Kissinger 2 nd – Mougianis Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye

Roll call taken, all board members present were in agreement.

PUBLIC PARTICIPATION –

Councilman Bill Lucas was in attendance and introduced himself. Mayor Parker from the City of Toronto appointed him to attend the Board of Health Meetings. Mr. Lucas is the planning and zoning director for Toronto and owns Anderson Campbell in Toronto.

EXECUTIVE SESSION – NONE



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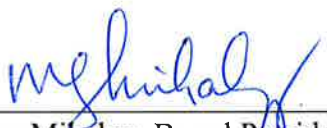
ADJOURNMENT

<i>Action</i>	<i>Motion to Adjourn</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2026-067	Mrs. Brown moved and Dr. Kissinger seconded a motion to adjourn. Motion passed unanimously.	1 st - Brown 2 nd – Kissinger Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye

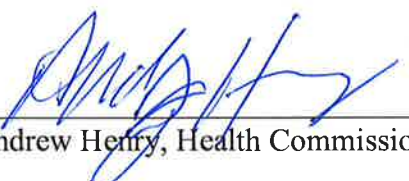
There being no further business before the Board, the meeting was adjourned at 9:05 a.m.

The next regular meeting of the Board of Health is scheduled for Tuesday, June 16, 2026 at 8:15 a.m. in the Towers Building, 2nd Floor.

ATTESTED:



Mary Mihalyo, Board President



Andrew Henry, Health Commissioner