



JEFFERSON COUNTY General Health District

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**BOARD OF HEALTH
MINUTES OF REGULAR MEETING
APRIL 21, 2026
8:15 a.m.**

The regular monthly meeting of the Board of Health was held on Tuesday, April 21, 2026 at 8:15 a.m. in the 2nd floor community room of the Towers Building located at 500 Market Street, Steubenville, Ohio.

Board Members Present:

Anthony Mougianis
Mary Mihalyo, Vice-President
Mark Kissinger, DO, President
Suzanne Brown
Terry Bell

Staff:

Andrew Henry, Health Commissioner
Kelly Wilson, Fiscal Director
Michele Henry, Administrative Assistant
Marc Maragos, Environmental Director
Carla Gampolo, Registered Sanitarian
Danielle Horn, Nursing Director
Stephanie Chester, WIC Director
Rick Stead, PHEP Coordinator
Dr. Coleen Hart, Medical Director

Absent:

Prosecutor: Not in attendance

Guests: See sign-in sheet

CALL TO ORDER

The meeting was called to order at 8:15 a.m. by Dr. Mark Kissinger, President. Roll call was taken. The Pledge of Allegiance was recited. All board members were in attendance.

Health Commissioner Henry asked President, Dr. Kissinger if he would like to deviate from the agenda and put the nuisance complaint portion of agenda first since the landowners are in attendance.

Health Commissioner Henry introduced himself to Mr. and Mrs. Varner and thanked them for attending the meeting to discuss their property. Health Commissioner Henry brought up the photos from the property on the television. Mr. McGuire addressed the board about what they were seeing in the photos.

The nuisance started as a complaint forwarded to us by the EPA from the clean water division of the EPA. The main concerns were the tires and the garbage beside the creek.



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The first certified letter was sent and Mr. McGuire visited the property and took pictures on several occasions; Sept. 2025, Oct. 2025, Jan 2026 and again in April 2026 The last visit in April looked as if all the garbage was gone, but the tires remained. This has been ongoing for almost a year. The importance of the tires is that they provide a breeding ground for mosquitoes which carry disease.

Mr. Varner spoke and stated that after they received the first letter they cleaned up the garbage and there is a pile of wood and the tires left to clean up. They were involved in a car accident and used up their savings. They continue to work as they can to remediate the nuisance.

Health Commissioner Henry asked if they had a garage that they can put the tires in or able to tarp them. The Varners stated they will tarp them or put them inside until they are able to take them in. Mr. McGuire told the Varners that we are not wanting to hand out punishment we would just like to have the property cleaned up.

<i>Action</i>	<i>Motion to Give the Varners 60 Days from Today to Clean-up the Property located at 4306 County Road 1, Rayland, OH, by June 20, 2026</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2026-041	Mrs. Brown moved and Mr. Mougianis seconded a motion to give the Varners 60 days from today to clean-up the property located at 4306 County Road 1, Rayland, OH. The deadline is June 20, 2026. Motion passed unanimously.	1 st - Mougianis 2 nd – Brown Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye

APPROVAL OF MINUTES

Dr. Kissinger asked for any corrections, notations, etc. for the Board Minutes presented. There being none, he asked for a motion to accept the minutes as submitted.

<i>Action</i>	<i>Motion to Approve the March 17, 2026 Minutes of the Regular Board Meeting.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2026-042	Mr. Mougianis moved and Mrs. Mihalyo seconded a motion to approve the March 17, 2026 minutes of the Regular Board Meeting. Motion passed unanimously.	1 st - Mougianis 2 nd - Mihalyo Bell – Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye



JEFFERSON COUNTY General Health District

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Dr. Kissinger stated we need to do a re-approval of the February Special Board Meeting Minutes due to motion numbers being incorrect on previous minutes approved.

<i>Action</i>	<i>Motion to Approve the February 18, 2026 Minutes of the Special Board Meeting.</i>	<i>Vote Detail (Roll Call)</i>
Motion-2026-043	Mrs. Brown moved and Mr. Bell seconded a motion to approve the February 18, 2026 Minutes of the Special Board Meeting. Motion passed unanimously.	1 st - Brown 2 nd – Bell Bell – Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye

MARCH 2026 REVENUE REPORT

Dr. Kissinger asked if there were any questions on the revenue. Dr. Kissinger asked for an approval of the revenue.

<i>Action</i>	<i>Approval of March 2026 Revenue Report</i>	<i>Vote Detail (Roll Call)</i>
Motion-2026-044	Mr. Bell moved and Mrs. Brown seconded a motion to approve of March 2026 Revenue Report. Motion passed unanimously.	1 st - Bell 2 nd – Brown Bell – Absent Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye

MARCH 2026 EXPENSE REPORT

Dr. Kissinger asked if there were any questions on the expenses. Dr. Kissinger asked for an approval of the expenses.

<i>Action</i>	<i>Approval of March 2026 Expense Report</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2026-045	Mr. Mougianis moved and Mr. Bell seconded a motion to approve of March 2026 expense report. Motion passed unanimously.	1 st - Mougianis 2 nd – Bell Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye



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APRIL 2026 THEN AND NOWS

Health Commissioner Henry stated we have two then and nows for the month of April.
 Bear Communications – Annual Service Agreement - \$540
 Treasurer State of Ohio – Audit Costs - \$3,570

<i>Action</i>	<i>Approval of the April 2026 Then and Nows</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2026-046	Mr. Mougianis moved and Mr. Bell seconded a motion to approve the April 2026 Then and Nows. Motion passed unanimously.	1 st - Mougianis 2 nd – Bell Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye

PERSONNEL

Health Commissioner Henry stated the contract for Dr. Hart was already approved by the board previously. Her contract has been fully executed with an effective date of April 1, 2026. Last month the board approved the resignation/retirement of Dr. Culp and we will be approving the hire of Dr. Hart this month.

Health Commissioner Henry stated we would like to offer the position of Full-Time WIC Clerk to applicant Dorothy O’Neil effective April 27, 2026.

<i>Action</i>	<i>Motion to Approve the Hiring of Dr. Coleen Hart as Medical Director effective April 1, 2026, and the Hiring of Dorothy O’Neil as Full-Time WIC Clerk effective April 27, 2026.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2026-047	Mr. Mougianis moved and Mr. Bell seconded a motion to approve the hiring of Dr. Coleen Hart as the Medical Director effective April 1, 2026 and the hiring of Dorothy O’Neil as Full-Time WIC Clerk effective April 27, 2026. Motion passed unanimously.	1 st - Mougianis 2 nd – Bell Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye

TRAVEL REQUESTS

There were two travel requests for this month.



JEFFERSON COUNTY General Health District

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The first one is for Health Commissioner Henry and Dr. Hart to attend the Ohio Public Health combined conference on April 28 – 29 in Lewis, OH. Registration Fee is \$500. Lodging is \$401.26 and there is a funding portion that should cover the lodging expenses. Total approximate cost is \$500.

The second one is for Stephanie Chester to attend the Nutrition and Breastfeeding Advisory Council Meeting June 12, 2026 in Columbus, Ohio. Hotel \$166.38, Parking fee \$24, Mileage \$168.20 and meals \$90 for a total approximate cost of \$448.58

<i>Action</i>	<i>Motion to Approve the Two Travel Requests Presented for the month.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2026-048	Mr. Mougianis moved and Mrs. Brown seconded a motion to approve the two travel requests presented for the month. Motion passed unanimously.	1 st - Mougianis 2 nd – Brown Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye

CONTRACTS/MOU's

This is a renewal with Trinity Health System to collaborate on services in the event of an emergency response, disaster response etc. This will be a shared collaboration MOU.

<i>Action</i>	<i>Motion to Approve the Contract Presented for the month.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2026-049	Mr. Mougianis moved and Mrs. Mihalyo seconded a motion to approve the contract presented for the month. Motion passed unanimously.	1 st - Mougianis 2 nd – Mihalyo Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye

ADOPTION OF FORMS/POLICIES – None

PURCHASE ORDERS OVER \$5000

Health Commissioner Henry stated there is one purchase order for this month. It is for the Treasurer State of Ohio for the quarterly birth and death certificates in the amount of \$25,343.92.



JEFFERSON COUNTY General Health District

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<i>Action</i>	<i>Motion to Approve the Purchase Order Presented for the month.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2026-050	Mr. Mougianis moved and Mr. Bell seconded a motion to approve the purchase order presented for the month. Motion passed unanimously.	1 st - Mougianis 2 nd – Bell Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye

HEALTH COMMISSIONER’S REPORT

A copy of the report is attached hereto and made part of the official minutes.

MEDICAL DIRECTOR’S REPORT

This is the first meeting for Dr. Hart, she stated she really doesn’t have anything to report. She has only really been on the job for a week. She would like to really focus on disease care. She is getting a feel for the office right now.

NURSING REPORT

A copy of the report is attached hereto and made part of the official minutes.

WIC REPORT

Stephanie started with a background on her new WIC Clerk Dorothy O’Neil. A copy of the report is attached hereto and made part of the official minutes.

ENVIRONMENTAL REPORT

A copy of the report is attached hereto and made part of the official minutes.

Dr. Hart asked about the Lyme baiting program which target field mice. The environmental department said that they will look into this.

ACCREDITATION REPORT – NONE

PHEP REPORT

A copy of the report is attached hereto and made part of the official minutes.



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CORRESPONDENCE

An e-mail received from Laura Sirilla concerning the opening of a marijuana dispensary in Steubenville was read by Health Commissioner Henry. Health Commissioner Henry responded to Ms. Sirilla and let her know he wouldn't be attending the Council meeting without any input from the board. This is an issue that the board should have a unified front on. If it is a licensed legal dispensary, there is really nothing we will have a say in; this would be a City of Steubenville decision.

Dr. Kissinger stated there has been more evidence the last year or so about the negative effects of marijuana especially on developing brains. There are some studies that estimate about 50% of the cases of psychosis are related to marijuana use. There is concern on the long term cost of the society's mental health problems. There are effects on aging brains, some of the claims that it is a cure all for a lot of things don't always pan out. It is not everything it is claimed to be and certainly not as safe as everybody claims. It is a big concern. The rate of people using marijuana has increased.

Mary Mihalyo suggested that the board support doing counter education and helping people appreciate the toxicity. Mr. Mougianis stated there is a major drug problem in our county. This is evidenced by Milton Mental Health facility opening with the idea of expanding.

Health Commissioner Henry stated that we will continue to monitor with concern.

COMMITTEE REPORTS

Environmental— Nothing under the jurisdiction of the board of health to report. No further action required.

Administration/Finance—Nothing to report.

Clinical—Nothing to report.

Personnel—Suzanne Brown welcomed Dr. Hart and Dorothy. Suzanne Brown stated there was a personnel meeting concerning the reduction of hours for the PHEP Coordinator. This is a grant position and reduction of hours and possible outsourcing was discussed. They are looking at different avenues to discuss at our next meeting. No action at this time.

Events—Nothing to report.

OLD BUSINESS - NONE

NEW BUSINESS

Adoption of Social Media Policy



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The county commissioners adopted a social media policy and they encouraged all county departments to adopt the county policy or adopt their own policy. With us having our own separate board, we would need to approve the policy. Health Commissioner Henry will review the policy with the entire staff pending board approval.

<i>Action</i>	<i>Motion to Adopt the Social Media Policy.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2026-051	Mr. Mougianis moved and Mrs. Brown seconded a motion to Adopt the Social Media Policy as presented. Motion passed unanimously.	1 st - Mougianis 2 nd – Brown Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye

Reverse 2025 Year End Advances

Health Commissioner Henry stated we will need a roll call on this item. The advances are: Preventure \$20,000, Cribs for Kids \$20,000, PHEP \$15,000, PHWF \$25,000, WIC \$25,000 for a total of \$105,000 for the reversal of the year end advances.

<i>Action</i>	<i>Motion to Approve the Reverse 2025 Year End Advances.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2026-052	Mr. Mougianis moved and Mrs. Mihalyo seconded a motion to approve the reversal of year-end advances from 2025. Motion passed unanimously.	1 st - Mougianis 2 nd – Mihalyo Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye

Roll call taken, all board members were in agreement.

Resolution 2026 – 003 Birth/Death Certificate time limit for re-issuance

Health Commissioner Henry stated the resolution will apply to birth/death certificates after purchase. We are in need of board approval to limit the amount of time that someone can exchange a certificate with a discrepancy after purchase. This will align with the system look back which is 3 months.



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<i>Action</i>	<i>Motion to Approve Resolution 2026-003 Birth/Death Certificate Time Limit for Re-issuance.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2026-053	Mr. Mougianis moved and Mr. Bell seconded a motion to approve Resolution 2026-003 Birth/Death Certificate time limit for re-issuance. Motion passed unanimously.	1 st - Mougianis 2 nd – Bell Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye

PUBLIC PARTICIPATION – None

EXECUTIVE SESSION – None

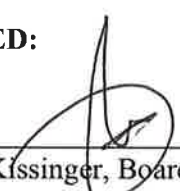
ADJOURNMENT

<i>Action</i>	<i>Motion to Adjourn</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2026-054	Mr. Mougianis moved and Mrs. Brown seconded a motion to adjourn. Motion passed unanimously.	1 st - Mougianis 2 nd – Brown Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye

There being no further business before the Board, the meeting was adjourned at 9:12 a.m.

The next regular meeting of the Board of Health is scheduled for Tuesday, May 19, 2026 at 8:15 a.m. in the Towers Building, 2nd Floor.

ATTESTED:



Dr. Mark Kissinger, Board President



Andrew Henry, Health Commissioner