



# JEFFERSON COUNTY General Health District

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**BOARD OF HEALTH  
MINUTE/S OF REGULAR MEETING  
FEBRUARY 17, 2026  
8:15 a.m.**

The regular monthly meeting of the Board of Health was held on Tuesday, February 17, 2026 at 8:15 a.m. in the 2<sup>nd</sup> floor community room of the Towers Building located at 500 Market Street, Steubenville, Ohio.

**Board Members Present:**

Anthony Mougianis  
Terry Bell  
Mark Kissinger, DO, President  
Suzanne Brown  
Mary Mihalyo, Vice-President

**Staff:**

Andrew Henry, Health Commissioner  
Kelly Wilson, Fiscal Director  
Marc Maragos, Environmental Director  
Carla Gampolo, Registered Sanitarian  
Danielle Horn, Nursing Director  
Stephanie Chester, WIC Director  
Rick Stead, PHEP Coordinator  
Dr. Jane Culp, Medical Director

**Absent:** Michele Henry, Administrative Assistant

**Prosecutor:** Not in attendance

**Guests:** See sign-in sheet

**CALL TO ORDER**

The meeting was called to order at 8:15 a.m. by Dr. Mark Kissinger, President. Roll call was taken. The Pledge of Allegiance was recited. All board members were in attendance.

**APPROVAL OF MINUTES**

Dr. Kissinger asked for any corrections, notations, etc. for the Board Minutes presented. There being none, he asked for a motion to accept the minutes as submitted.

<b>Action</b>	<b>Motion to Approve the January 20, 2026 Minutes of the Regular Board Meeting.</b>	<b>Vote Detail (Roll Call)</b>
Motion – 2026-014	Mr. Mougianis moved and Mrs. Brown seconded a motion to approve the January 20, 2026 minutes of the Regular Board Meeting.  Motion passed unanimously.	1 <sup>st</sup> - Mougianis 2 <sup>nd</sup> - Brown Bell – Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye



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		Brown - Aye
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## JANUARY 2026 REVENUE REPORT

Dr. Kissinger asked if there were any questions on the revenue. Dr. Kissinger asked for an approval of the revenue.

<i>Action</i>	<i>Approval of January 2026 Revenue Report</i>	<i>Vote Detail (Roll Call)</i>
Motion-2026-015	Mr. Mougianis moved and Mr. Bell seconded a motion to approve of January 2026 Revenue Report.  Motion passed unanimously.	1 <sup>st</sup> - Mougianis 2 <sup>nd</sup> – Bell Bell – Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye

## JANUARY 2026 EXPENSE REPORT

Dr. Kissinger asked if there were any questions on the expenses. Dr. Kissinger asked for an approval of the expenses.

<i>Action</i>	<i>Approval of January 2026 Expense Report</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2026-016	Mr. Mougianis moved and Mrs. Mihalyo seconded a motion to approve of January 2026 expense report.  Motion passed unanimously.	1 <sup>st</sup> - Mougianis 2 <sup>nd</sup> – Mihalyo Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye

## FEBRUARY 2026 THEN AND NOW

Health Commissioner Henry stated we have three then and nows for the month of February.

Pitney Bowes – Postage Machine - \$235.59

Treasurer State of Ohio – Hollow Rock Landfill License - \$2,500.00

Treasurer State of Ohio – Apex Landfill License - \$57,500.00



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<i>Action</i>	<i>Approval of the February 2026 Then and Nows</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2026-017	Mr. Mougianis moved and Mr. Bell seconded a motion to approve the February 2026 Then and Nows.  Motion passed unanimously.	1 <sup>st</sup> - Mougianis 2 <sup>nd</sup> – Bell Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye

## FINANCIAL STATEMENTS

Health Commissioner Henry stated Kelly Wilson has been working diligently on the 2025 Unaudited Financial Statements. The statements were uploaded to the Hinkle System on February 4, 2026. Kelly asked that each Board member take the time to review the financial statements.

Dr. Kissinger asked about the food service line item, Kelly Wilson stated this was showing as a loss of \$17,000.00, as well as tattoos, plumbing and water. However, the bottom line in the fund is still positive due to carryover.

The fees collected for food, pools, parks and camps and tattoo services are based on the cost methodology template from the Ohio Department of Health and are reflected on the fee schedule that was approved.

## PERSONNEL

Kimberly Walters has put in her resignation effective March 13, 2026. Kim has been a long time WIC employee and due to personal reasons has chosen to resign.

The resignation letter was read out loud by Health Commissioner Henry. A copy of resignation is attached hereto and made part of the official minutes.

<i>Action</i>	<i>Motion to Accept the Resignation of Kimberly Walters Effective March 13, 2026.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2026-018	Mr. Mougianis moved and Mrs. Brown seconded a motion to approve the resignation of Kimberly Walters effective March 13, 2026.  Motion passed unanimously.	1 <sup>st</sup> - Mougianis 2 <sup>nd</sup> – Brown Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye



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## TRAVEL REQUESTS

There were three travel requests for this month for Stephanie Chester. These are WIC required meetings and all expenses will be covered by the WIC Grant.

<i>Action</i>	<i>Motion to Approve the Three Travel Requests for Stephanie Chester Presented for the month.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2026-019	Mr. Mougianis moved and Mrs. Brown seconded a motion to approve the three travel requests for Stephanie Chester presented for the month.  Motion passed unanimously.	1 <sup>st</sup> - Mougianis 2 <sup>nd</sup> – Brown Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye

**CONTRACTS/MOU's – None**

**ADOPTION OF FORMS/POLICIES – None**

**PURCHASE ORDERS OVER \$5000**

There is one purchase order for the Public Health Accreditation Board in the amount of \$5,600 for the Annual Accreditation Fee.

<i>Action</i>	<i>Motion to Approve the Purchase Order for the Public Health Accreditation Board Presented for the Month</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2026-020	Mrs. Mihalyo moved and Mr. Mougianis seconded a motion to approve all of the Purchase Order for the Public Health Accreditation Board presented for the month.  Motion passed unanimously.	1 <sup>st</sup> - Mihalyo 2 <sup>nd</sup> – Mougianis Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye

Roll call taken, all board members were in agreement.

## HEALTH COMMISSIONER'S REPORT



# **JEFFERSON COUNTY General Health District**

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A copy of the report is attached hereto and made part of the official minutes.

## **MEDICAL DIRECTOR'S REPORT**

A copy of the report is attached hereto and made part of the official minutes.

## **NURSING REPORT**

A copy of the report is attached hereto and made part of the official minutes.

## **WIC REPORT**

A copy of the report is attached hereto and made part of the official minutes.

## **ENVIRONMENTAL REPORT**

A copy of the report is attached hereto and made part of the official minutes.

Dr. Kissinger stated he has heard from residents in Amsterdam about Apex trash train cars that are parked in town on the railroad tracks. Dr. Culp stated she saw them as well and there were a lot of them, at least three lines of cars on the tracks. Marc Maragos stated he was not aware of this and he will get in contact with Apex. Per a text from Bryan Largent, a large number of frozen cars have come in and they are working to get those caught up and emptied.

Health Commissioner Henry gave the board an update should they receive any questions concerning the numerous water line breaks recently. The businesses in the area have contingency plans in place to remain open and operational. Most businesses will call us and let us know when they are without water.

Mary Mihalyo asked about the tire business. Marc Maragos stated nothing has changed to his knowledge. Health Commissioner Henry stated there is a plan in place to get the property transferred, but nothing has transpired as of yet.

Mary Mihalyo also asked about the local hotel and if the mold issue was remediated. Marc Maragos stated yes the kitchen was back open. The continental breakfast is free and is included with the room fee, therefore, it is not licensed through us. As far as the motel, we do not license and do not do inspections there. The pool has not reopened and to our knowledge will not reopen anytime soon if ever. The mold issue was remediated and we were given results of the testing.

There was to be a building structural inspection. We do not know if this was performed. We did not receive a copy of the report.



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## ACCREDITATION REPORT – NONE

## PHEP REPORT

A copy of the report is attached hereto and made part of the official minutes.

## CORRESPONDENCE – NONE

## COMMITTEE REPORTS

*Environmental*—Nothing under the jurisdiction of the board of health to report. No further action required.

*Administration/Finance*—Nothing to report.

*Clinical*—Nothing to report.

*Personnel*—Nothing to report.

*Events* – Nothing to report.

## OLD BUSINESS

### 3<sup>rd</sup> and Final Reading of Additional Nursing Fee

Health Commissioner Henry stated this is the 3<sup>rd</sup> and final reading of the Blood Alcohol Testing fee of \$10. With this last reading, the fee becomes official for the Blood Alcohol testing fee.

<i>Action</i>	<i>Motion to Approve the 3<sup>rd</sup> and Final Reading of the Additional Nursing Fee.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2026-021	Mr. Mougianis moved and Mr. Bell seconded a motion to approve the 3 <sup>rd</sup> and final reading of the Blood Alcohol Testing fee.  Motion passed unanimously.	1 <sup>st</sup> - Mougianis 2 <sup>nd</sup> – Bell Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown - Aye

### DAC Meeting Reminder

The annual District Advisory Council Meeting will be held on Wednesday, March 4, 2026 at 6:30 pm on the second floor of the Towers Building. The open seat will be for Dr. Mark Kissinger who has re-applied for his seat. As of today, Dr. Kissinger is the only applicant. The application deadline is Friday, February 27, 2026.



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## NEW BUSINESS

### Re-adopt 2026 Food Service Commercial Temporary and Non-Commercial Temporary Fee

Health Commissioner Henry stated it was brought to our attention that there is not a late penalty assessed on Commercial temporary and Non Commercial temporary fees as these are per event licenses. Our fee schedule will need to be updated to remove the late fees.

<i>Action</i>	<i>Motion to Re-adopt 2026 Food Service Commercial Temporary and Non- Commercial Temporary Fees with no Late Fee.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2026-022	Mr. Mougianis moved and Mr. Bell seconded a motion to re-adopt 2026 Food Service Commercial Temporary and Non-Commercial Temporary Fees with no late fee.  Motion passed unanimously.	1 <sup>st</sup> - Mougianis 2 <sup>nd</sup> – Bell Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye

### 2025 Annual Report

Health Commissioner Henry stated the report has a lot of good information and he has highlighted a couple areas that will be featured in the Herald Star in the Progress Edition in regard to the services we provided for 2025.

**PUBLIC PARTICIPATION – None**

**EXECUTIVE SESSION – None**

## ADJOURNMENT

<i>Action</i>	<i>Motion to Adjourn</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2026-023	Mr. Mougianis moved and Mr. Bell seconded a motion to adjourn.  Motion passed unanimously.	1 <sup>st</sup> - Mougianis 2 <sup>nd</sup> – Bell Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye



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There being no further business before the Board, the meeting was adjourned at 9:25 a.m.

The next regular meeting of the Board of Health is scheduled for Tuesday, March 17, 2026 at 8:15 a.m. in the Towers Building, 2<sup>nd</sup> Floor.

**ATTESTED:**

Dr. Mark Kissinger, Board President

Andrew Henry, Health Commissioner