



JEFFERSON COUNTY General Health District

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BOARD OF HEALTH
MINUTES OF PUBLIC HEARING READING OF 2026 FEES
November 18, 2025
8:10 a.m.

A Public Hearing for the Reading of 2026 Fees meeting of the Board of Health was held on Tuesday, November 18, 2025 at 8:10 a.m. in the 2nd floor community room of the Towers Building located at 500 Market Street, Steubenville, Ohio.

Board Members Present:

Anthony Mougianis

Mark Kissinger, DO, President

Terry Bell

Mary Mihalyo, Vice-President

Staff:

Andrew Henry, Health Commissioner

Michele Henry, Administrative Assistant

Kelly Wilson, Director of Finance

Marc Maragos, Environmental Director

Carla Gampolo, Registered Sanitarian

Dr. Jane Culp, Medical Director

Danielle Horn, Director of Nursing

Stephanie Chester, WIC Director

Absent: Suzanne Brown

Prosecutor:

Guests: See Sign-in Sheets

CALL TO ORDER

Dr. Mark Kissinger, President called the meeting to order at 8:10 a.m. The Pledge of Allegiance was recited and roll call taken. All board members except Suzanne Brown were in attendance.

2026 FEES

Health Commissioner Henry stated no one called to sign up to participate in the public hearing. It would be up to the board if they wanted to entertain anything further in regards to the public hearing.

Dr. Kissinger asked if the gentleman present was here for the public meeting. There was one public participant. Mr. David Ott wanted to know how the fees were determined. Mr. Ott stated he was hoping this would be more of a Q&A session.

Health Commissioner Henry explained to him that the fees are based on Cost Methodology which comes from the Ohio Revised code. The Ohio Department of Health sends each health department a template that is filled in based on costs associated with the food program. The



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template from Ohio Department of Health uses different formulas to determine the fee amounts that should be charged in each program. The template is then sent back to the Ohio Department of Health for review and approval after completion by the local health department.

Health Commissioner Henry explained the fee structure to Mr. Ott, followed by a short conversation about the cost of the fees in the food program.

<i>Action</i>	<i>Motion to Adjourn.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2025-104	Mr. Mougianis moved and Mr. Bell seconded a motion to adjourn. Motion passed unanimously.	1 st - Mougianis 2 nd - Bell Bell - Aye Kissinger – Aye Mihalyo – Aye Mougianis - Aye Brown – Absent

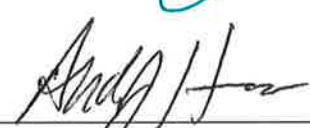
There being no further business before the Board, the meeting was adjourned at 8:15 a.m.

The next regular meeting of the Board of Health is scheduled for Tuesday, December 17, 2024 at 8:15 a.m. in the Towers Building, 2nd Floor.

ATTESTED:



Dr. Mark Kissinger, Board President



Andrew Henry, Health Commissioner