



JEFFERSON COUNTY General Health District

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**BOARD OF HEALTH
MINUTES OF REGULAR MEETING
AUGUST 19, 2025
8:15 a.m.**

The regular monthly meeting of the Board of Health was held on Tuesday, August 19, 2025 at 8:15 a.m. in the 2nd floor community room of the Towers Building located at 500 Market Street, Steubenville, Ohio.

Board Members Present:

Anthony Mougianis
Suzanne Brown
Mark Kissinger, DO, President
Terry Bell
Mary Mihalyo, Vice-President

Staff:

Andrew Henry, Health Commissioner
Kelly Wilson, Fiscal Director
Rick Stead, PHEP Coordinator
Marc Maragos, Environmental Director
Carla Gampolo, Registered Sanitarian
Dr. Jane Culp, Medical Director
Kylie Smogonovich, Nursing Director
Stephanie Chester, WIC Director

Absent: Michele Henry, Administrative Assistant

Prosecutor: Not in attendance

Guests: See sign-in sheet

CALL TO ORDER

The meeting was called to order at 8:15 a.m. by Dr. Mark Kissinger, President. Roll call was taken. The Pledge of Allegiance was recited. All board members were in attendance.

APPROVAL OF MINUTES

Dr. Kissinger asked for any corrections, notations, etc. for the Board Minutes presented. There being none, he asked for a motion to accept the minutes as submitted.

Action	Motion to Approve the July 15, 2025 Minutes of the Regular Board Meeting.	Vote Detail (Roll Call)
Motion – 2025-070	Mr. Mougianis moved and Mr. Bell seconded a motion to approve the July 15, 2025 minutes of the Regular Board Meeting. Motion passed unanimously.	1 st - Mougianis 2 nd - Bell Bell - Aye Mihalyo - Aye Kissinger – Aye



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		Mougianis - Aye Brown – Aye
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Dr. Kissinger, President asked to move the LaRue Septic Variance Request up on the agenda.

Health Commissioner Henry stated we received a septic variance request from Mr. Scott LaRue residing at 284 Twp. Road 108 A, Adena, Ohio. Health Commissioner Henry read the variance.

The variance request is attached hereto and made part of the official minutes.

Health Commissioner Henry gave Mr. LaRue the opportunity to speak with a time frame of five minutes. The following is Mr. LaRue's statement: Thank you for hearing my variance request. As stated in there, the concern I have is for my aging parents. We put the manufactured home on our property, but we feel it is what the deed says is a completed structure. It didn't fit the criteria of a house trailer as listed on our deed. It is on concrete blocks. The Health Department doesn't have an issue with us tying into the septic, we are here because of a deed disagreement over semantics. Because of the fact that some have seen the house come in on wheels automatically straight forward said it's a mobile home, without any talk or conversation or anything else. We proved to the board of Health that it is not a mobile home, it is not a modular home, it is a manufactured home. The health department verified everything we gave them. This is where we bought it, we were not trying to hide anything.

LaRue continued..... We are here over a deed dispute. The wording of mobile home versus manufactured home. The health department said they have no issue with us tying into our septic, the septic and leach fields are big enough and the septic will hold what we are going to put on it.

LaRue continued..... When I tried to discuss what this was, nobody wanted to hear it. All they saw was it was brought in on wheels and that's exactly what it is. I provided enough information to show you that it is not mobile. Everything about the mobile is gone, they trailer it in they take it off and send it back to the manufacturer they produce the next house and they send it out.

LaRue summed up..... The issue again isn't with us getting into our septic, there is no way I would do anything to harm the community or anything by doing anything sneaky and back dooring a septic issue. With that being said, I respectfully will listen to your input, but we have been open and honest with everyone involved. The idea that your property value will go down because of what a neighbor has in their yards isn't correct. We didn't break any zoning laws either. There is nothing in Adena that states you have to do this, this, or this.

Terry Bell stated he feels Mr. LaRue has gone about this in the wrong way. He feels this is more of a legal definition situation. Modular vs manufactured you have to go with what the deed says because the deed is considered law. The wording has to be followed. He asked Mr. LaRue if he got a legal opinion before the purchase. Mr. LaRue stated no he had not.



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Next, a resident representing the neighborhood had the opportunity to speak before the Board. George Gonot spoke on behalf of all the concerned residents on Bonnie Lane and they have a signed petition by 30 residents regarding the matter.

The following is Mr. Gonot's comments to the Board: Thank you to the board of health for allowing us to attend this meeting. When it was noticed that Mr. LaRue was clearing a large area of property including the removal of trees, the neighbors assumed he was making a place to park his camper which would allow more room in his driveway. On July 10, 2025, Mr. LaRue had the mobile home delivered. After seeing this, four of the neighbors attended a township trustee meeting in the hope of getting some answers. That meeting was held on July 14, 2025. On the 15th of July, two of the trustees talked to Mr. LaRue concerning the matter. Shortly after this, Mr. LaRue drove down the road and spoke to myself and another resident and questioned why we didn't talk to him instead of going to the trustee meeting.

Mr. Gonot continued.....I then questioned him why he didn't talk to the neighbors concerning what he was doing. Everyone was under the impression that he was making an area to park his camper. He assured me that everything had been approved for the installation of what he called a modular home. He further explained that the modular home would circumvent the deed restrictions. In contacting the home manufacturer, they said it was a manufactured home not a modular home, which is the current terminology for the previous mobile home.

Mr. Gonot stated he has a copy of Mr. LaRue's deed and he read the restrictions from the deed. After obtaining a copy of the deed from the recorder's office. I went to the maps department as we were fairly certain that the manufactured home as they are now called, was non-compliant with the distance restrictions. The information received from the mapping department verified that 40-foot distance is from his property line, not from the road. Adding the 15 feet from the center of the roadway, because of the 30 foot right of way, the distance from the center of the road should be 55 feet.

Gonot continued.....On July 18, 2025 we were told that was the first time he had contacted the Health Department. An employee of the health department told Mr. LaRue that he was not permitted to connect the manufactured home to his existing septic system. We feel that once he was told he could not connect to his septic system is when he applied for the septic tank variance. That was on July 25, 2025. Since that time, Mr. LaRue has moved forward with the installation of the manufactured home. The wheels and axels were removed on August 6, 2025. Support and leveling piers were placed under the manufactured home during the week of August 10, 2025. The skirting was installed around the manufactured home. It appeared that water and septic connections had been made under the home. At this time there is an electric pole installed in the yard that has not yet been connected by the power company.

Gonot continued.....On August 16, 2025 entrance steps were installed at both entrances of the manufactured home. We understand that on August 7, 2025, Mr. Henry notified Mr. LaRue that



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his request for a septic tank variance was tabled for this meeting. As the legal department found issues with the deed and the restrictions.

Mr. LaRue stated on his variance request the main issue was the care and safety of his parents. As of today, each entrance to the manufactured home has numerous steps landing directly into the yard as there are no sidewalks present. Also a large tree's branches are in contact with the roof.

Gonot summed up.....As of now, we have not been contacted by Mr. LaRue concerning the deed restrictions. It is our understanding, that residents of Bonnie Lane will need to sign documentation in order to grant any changes to the deed restrictions, and that will never happen. We feel that if Mr. LaRue had read his deed, he would have seen that a manufactured home would truly be an issue. We do not want to be punished for his lack of research, which could lead to setting a precedent for more manufactured homes on our lane. We want to thank the board again for allowing us to voice our concerns.

Health Commissioner Henry addressed the room. The first bullet point in the deed speaks about the types of living quarters allowed on the land. The second bullet point is where the Health Department comes into play. Our Attorney Mr. Blake has stated this is not a health department issue. This is more of a civil manner among the neighborhood. We are not the building and zoning department. Currently as it stands, this is not in the jurisdiction of the Health Department until that structure is fully approved to be on that site. Then we can engage our authority for the septic tank.

Dr. Kissinger summarized that until this modular, mobile home is legally allowed on the property, we can't inspect the septic tank in order to approve or disapprove it.

Health Commissioner asked for a motion to table the request until further documentation is provided.

Action	Approval to Table the LaRue Variance Request Pending Further Documentation.	Vote Detail (Roll Call)
Motion- 2025-071	Mr. Bell moved and Mrs. Brown seconded a motion to table the LaRue variance request pending receipt of further documentation. Motion passed unanimously.	1 st - Bell 2 nd - Brown Bell - Aye Mihalyo - Aye Kissinger - Aye Mougianis - Aye Brown - Aye



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JULY 2025 REVENUE REPORT

Dr. Kissinger asked for an approval for the revenue report.

Dr. Kissinger asked about the Toronto and swimming pools line items that have exceeded their budgeted amounts. Kelly Wilson explained that there is a revised budget in the works that wasn't complete in time for the board meeting. The revised appropriations will insure that these line items will not end up with a negative balance.

Action	Approval of July 2025 Revenue Report	Vote Detail (Roll Call)
Motion-2025-072	Mr. Mougianis moved and Mrs. Mihalyo seconded a motion to approve of July 2025 Revenue Report. Motion passed unanimously.	1 st - Mougianis 2 nd – Mihalyo Bell – Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye

JULY 2025 EXPENSE REPORT

Dr. Kissinger asked for an approval for the expenses.

Action	Approval of July 2025 Expense Report	Vote Detail (Roll Call)
Motion – 2025-073	Mrs. Brown moved and Mr. Bell seconded a motion to approve of July 2025 expense report. Motion passed unanimously.	1 st - Brown 2 nd – Bell Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye

PERSONNEL –

Health Commissioner Henry is happy to announce that David McFarland has passed his sanitarian in training exam. Job well done to Dave for passing on his first try. We are requesting a pay increase to be more in line with the registered sanitarian scale at \$24.25.

Action	Motion to Approve the Pay Increase for David McFarland. New Hourly Rate will be \$24.25 Effective with the First Full Pay Period after Board Approval.	Vote Detail (Roll Call)



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Motion – 2025-074	Mr. Bell moved and Mr. Mougianis seconded a motion to approve the pay increase for David McFarland. Mr. McFarland's new hourly rate will be \$24.25 effective with the first full pay period after Board approval. Motion passed unanimously.	1 st - Bell 2 nd – Mougianis Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye
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TRAVEL REQUESTS –

Health Commissioner Henry stated there are a number of travel requests for this month.

The first is for Rick Stead to travel to Columbus for his Statewide PHEP Meeting that approximate total cost was \$276.00.

The next two requests are for Dr. Culp and Health Commissioner Henry to attend the annual Health Commissioners Meeting. Health Commissioner Henry's total approximate costs are \$547.71. Dr. Culp's approximate costs for the one day of attendance will be \$140.00

The next two requests will be covered in full from the Crib's for Kids grant. One of the grant deliverables requires training to meet the deliverable. DON Smogonovich and Nurse Kayla Fogle will be attending a Birth and Breastfeeding conference in Detroit. The approximate cost for everything is \$1,500.

The last one is for Stephanie Chester from WIC to attend Nutrition and Breast Feeding Advisory Council in the approximate amount of \$336.58.

Action	<i>Motion to Approve the Five Travel Requests Presented for the Month.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2025-075	Mr. Bell moved and Mrs. Brown seconded a motion to approve the five travel requests presented for the month. Motion passed unanimously.	1 st - Bell 2 nd – Brown Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye

CONTRACTS/MOU's –

There are four contracts to be approved for this month.



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The first contract is for COTS Emergency Management Coordination Agreement for the period of July 1, 2025 – June 30, 2026.

The second contract is for Ohio Public Health Association grant writer agreement. That will be for the period of August 19, 2025 – June 30, 2026. That rate will be \$70.00 an hour for her services not to exceed \$10,000.00 in total. She will be utilized on an as-needed basis.

The third one is for Canton City Health for the HIV Grant for the period of August 1, 2025 – May 31, 2026.

The last one is for the Trinity School of Nursing, this is for the fall semester to precept with us from September 2025 – December 2025. Dr. Kissinger asked that the agreement be for a longer term. Health Commissioner Henry stated he will ask about having the agreement changed to be for an entire year. Stephanie Chester and Kylie Smogonovich stated the reason for this is each student will be with us one 8-hour day during this rotation only. This would be the reason for the three-month period only.

Action	<i>Motion to Approve the Four Contracts Presented for the Month.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2025-076	Mr. Mougianis moved and Mr. Bell seconded a motion to approve the four contracts for the month. Motion passed unanimously.	1 st - Mougianis 2 nd – Bell Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye

ADOPTION OF FORMS/POLICIES – None

PURCHASE ORDERS OVER \$5000 –

There is one purchase order for the month. This is for Chase Card to purchase 400 Preventure Manuals in the amount of \$5,613.39. This will allow us to reach 800 students in Jefferson County. This will be from the OneOhio Recovery Foundation funding for the Preventure Mental Health and Substance Abuse.

Action	<i>Motion to Approve the Chase Purchase Order Presented for the Month.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2025-077	Mr. Bell moved and Mrs. Mihalyo seconded a motion to approve the Chase purchase order presented for the month.	1 st - Bell 2 nd – Mihalyo Bell - Aye Mihalyo - Aye



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	Motion passed unanimously.	Kissinger – Aye Mougianis - Aye Brown – Aye
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HEALTH COMMISSIONER'S REPORT

A copy of the report is attached hereto and made part of the official minutes.

MEDICAL DIRECTOR'S REPORT

A copy of the report is attached hereto and made part of the official minutes.

NURSING REPORT

A copy of the report is attached hereto and made part of the official minutes.

WIC REPORT

A copy of the report is attached hereto and made part of the official minutes.

ENVIRONMENTAL REPORT

A copy of the report is attached hereto and made part of the official minutes.

There was a long discussion concerning the EPA and Johnny's Tire issue. The EPA has been trying to contact the owner and his attorney with no response at this time

Mrs. Mihalyo asked if anyone was doing any mosquito testing around this area, due to the recent reports out of Harrison County and this morning out of Allegheny County. Marc Maragos stated that these are mosquito pools that are being tested in those counties. Statewide in Ohio at this time there are two West Nile cases.

ACCREDITATION REPORT

Health Commissioner Henry stated September 10, 2025 will be our virtual site visit and September 17, 2025 will be the onsite in person visit. We continue our all staff meetings weekly in preparation of questions from PHAB during the onsite visit. Health Commissioner Henry and Kelly Wilson have a call with PHAB tomorrow as a check in for the zoom virtual meeting. An invite has been sent to all board members to attend the morning of the on-site PHAB visit. We also reached out to our community partners to attend as well in the community room so that PHAB can ask questions about the relationships with us in the community.



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PHEP REPORT

A copy of the report is attached hereto and made part of the official minutes.

CORRESPONDENCE – NONE

COMMITTEE REPORTS

Environmental – Nothing under the jurisdiction of the board of health to report.
No further action required.

Administration/Finance – Nothing to report.

Clinical – Nothing to report.

Personnel – Nothing to report.

Events- Suzanne Brown stated she had a wonderful time at the staff outing at the Pirates Baseball game.

OLD BUSINESS

Wingate Hotel

Last month there was a lengthy discussion about the state of the Wingate Hotel. After the meeting we did send them a notice that we were going to close the breakfast area until mold remediation was complete. They had a company come in and do an assessment and perform mold remediation. They sent us the original report and the second report following the mold remediation. The first report was highly contaminated testing average was approximately 2,409, after the remediation the average readings were a 5. All the readings were under 26, which meant it was food safe. We inspected the facility and allowed them to reopen the breakfast area.

They do still have some areas under construction at this time. As far as the mold remediation, they have completed a bulk of that work.

NEW BUSINESS

LaRue Septic Variance:

Moved up on the agenda under approval of July 15, 2025 minutes.

Transfer Requests

We have two requests this month for transfers.



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The first one is from the general fund to the lead grant in the amount of \$217.92.

The second one is from the nursing fund to the Get Vaccinated Grant in the amount of \$1,740.90.

<i>Action</i>	<i>Motion to Approve the Two Fund Transfer Requests Presented.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2025-078	Mr. Bell moved and Mrs. Mihalyo seconded a motion to approve the two fund transfer requests presented. Motion passed unanimously.	1 st - Bell 2 nd – Mihalyo Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye

City of Steubenville Plumbing Contract Termination:

Health Commissioner Henry stated our Plumbing Inspector employed by us for the county, Dominick Cingolani, has requested that we terminate our agreement with the City of Steubenville Building Department to perform their plumbing inspections. As a licensed plumbing inspector who is contracted with us part time, he feels this agreement is negatively impacting him and his business. We want to be flexible with him to keep that relationship with him for the county.

Health Commissioner Henry has contacted the City concerning the request to terminate the agreement effective September 19, 2025. They will make arrangements to have their inspections completed.

<i>Action</i>	<i>Motion to Terminate the City of Steubenville Plumbing Contract.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2025-079	Mr. Bell moved and Mrs. Brown seconded a motion to terminate the City of Steubenville plumbing contract. Motion passed unanimously.	1 st - Bell 2 nd – Brown Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye

Reschedule September 16th Monthly Board Meeting to Monday, September 22, 2025:

Due to the PHAB accreditation onsite visit being on September 17, Health Commissioner Henry is requesting the monthly board meeting be rescheduled for Monday, September 22, 2025. We



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will be busy preparing for the site visit and if the meeting is held the day before that would be a lot on the staff.

All board members agreed to change the meeting date for the month of September.

PUBLIC PARTICIPATION –

George Gonot

Moved up on the agenda under approval of July 15, 2025 regular board meeting minutes.

EXECUTIVE SESSION – NONE


ADJOURNMENT

<i>Action</i>	<i>Motion to Adjourn</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2025-080	Mrs. Brown moved and Mr. Mougianis seconded a motion to adjourn. Motion passed unanimously.	1 st - Brown 2 nd – Mougianis Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye

There being no further business before the Board, the meeting was adjourned at 9:35 a.m.

The next regular meeting of the Board of Health is scheduled for Monday, September 22, 2025 at 8:15 a.m. in the Towers Building, 2nd Floor.

ATTESTED:



Dr. Mark Kissinger, Board President



Andrew Henry, Health Commissioner

