



JEFFERSON COUNTY General Health District

— Prevent. Promote. Protect. —

BOARD OF HEALTH MINUTES OF REGULAR MEETING July 15, 2025 8:15 a.m.

The regular monthly meeting of the Board of Health was held on Tuesday, July 15, 2025 at 8:15 a.m. in the 2nd floor community room of the Towers Building located at 500 Market Street, Steubenville, Ohio.

Board Members Present:

Anthony Mougianis
Suzanne Brown
Mark Kissinger, DO, President
Terry Bell
Mary Mihalyo, Vice-President

Staff:

Andrew Henry, Health Commissioner
Kelly Wilson, Fiscal Director
Michele Henry, Administrative Assistant
Rick Stead, PHEP Coordinator
Marc Maragos, Environmental Director
Carla Gampolo, Registered Sanitarian
Dr. Jane Culp, Medical Director
Kylie Smogonovich, Nursing Director
Stephanie Chester, WIC Director

Absent:

Prosecutor: Not in attendance

Guests: See sign-in sheet

CALL TO ORDER

The meeting was called to order at 8:15 a.m. by Dr. Mark Kissinger, President. The Pledge of Allegiance was recited. Roll call was taken. All board members were in attendance.

APPROVAL OF MINUTES

Dr. Kissinger asked for any corrections, notations, etc. for the Board Minutes presented. There being none, he asked for a motion to accept the minutes as submitted.

Action	<i>Motion to Approve the June 17, 2025 Minutes of the Regular Board Meeting.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2025-061	Mr. Mougianis moved and Mrs. Brown seconded a motion to approve the June 17, 2025 minutes of the Regular Board Meeting.	1 st - Mougianis 2 nd - Brown Bell - Aye Mihalyo - Aye



JEFFERSON COUNTY General Health District

— Prevent. Promote. Protect. —

	Motion passed unanimously.	Kissinger – Aye Mougianis - Aye Brown – Aye
--	----------------------------	---

JUNE 2025 REVENUE REPORT

Dr. Kissinger asked for an approval for the revenue report.

<i>Action</i>	<i>Approval of June 2025 Revenue Report</i>	<i>Vote Detail (Roll Call)</i>
Motion-2025-062	Mr. Mougianis moved and Mr. Bell seconded a motion to approve of June 2025 Revenue Report. Motion passed unanimously.	1 st - Mougianis 2 nd – Bell Bell – Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye

JUNE 2025 EXPENSE REPORT

Dr. Kissinger asked for an approval for the expenses.

<i>Action</i>	<i>Approval of June 2025 Expense Report</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2025-063	Mr. Mougianis moved and Mrs. Brown seconded a motion to approve of June 2025 expense report. Motion passed unanimously.	1 st - Mougianis 2 nd – Brown Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye

NEW BUSINESS

Dr. Kissinger asked that one new business item—Wingate Hotel—be moved up on the agenda as City Manager James Mavromatis was in attendance.

Health Commissioner Henry stated we will discuss the Wingate Hotel first and then wherever we are on the agenda at 9:00 am we need to get on a zoom call to introduce the potential grant writer that was chosen.



JEFFERSON COUNTY General Health District

— Prevent. Promote. Protect. —

Health Commissioner Henry stated we have gotten a number of complaints in the past couple years related to the Wingate Hotel. The fire marshal was contacted as the person who has jurisdiction over the management of hotel inspections. On July 8, 2025 the JCGHD environmental team, city officials and the Ohio State Fire Marshall conducted an inspection of the Wingate Hotel located on University Boulevard. The environmental team provided us with pictures from that inspection. Due to the findings of the inspection, Wingate Hotel was ordered to obtain a mold assessment and a structural assessment. The hotel owner has contracted out for the mold inspection, and it began on Thursday, July 10, 2025

Health Commissioner Henry proceeded to show the pictures taken during the inspections. There are multiple rooms that are not being rented out, but you can see the mold appearing in the rooms they are renting out. The smell is horrible when you walk in the building. The pool at the facility has been closed since 2021. There is standing water in the pool as noted in the inspection. Carla Gampolo stated she was told the water sprinkler system had gone off and the water accumulated. The fire marshal cited them for taking that water sprinkler system offline and they were told it had to be brought back on line.

Health Commissioner Henry stated we will be shutting down the continental breakfast was shut down. Mrs. Mihalyo asked if we routinely inspect facilities that have breakfast areas like this. HC Henry stated we have two in the county the Wingate and the Best Western. Marc Maragos stated we don't license the Wingate because they do not charge for the continental breakfast it is rolled into the price of the room. Carla Gampolo stated we do license the Best Western. So we inspect their kitchen area twice a year.

Health Commissioner Henry stated there are some counties that do have local codes that they enact. Health Commissioner Henry stated he would share a list of the codes with the board for them to review. Health Commissioner Henry will send out the local codes that other counties have adopted and see if that is something the board would like to adopt for Jefferson County. He will have our legal counsel review that prior to board approval and we can adopt that local enforcement here.

Mr. Mougianis stated he heard there is structural damage with the property. If you put a pen on a table and its rolling, you have major issues. Structural damage like that can't be remediated, you would have to start anew.

Kelly Wilson asked who was doing the inspection? Mr. Mavromatis stated he can answer that.



JEFFERSON COUNTY General Health District

— Prevent. Promote. Protect. —

Mr. Mavromatis stated that the owner contracted out for the mold testing and the question to the building official was who he's going to pick. The building official says the business will not jeopardize their business over one customer and risk losing his certifications over; it will not happen. Mr. Mavromatis stated he is concerned about the structural damage as well as the mold. The fact that our inspectors had to go out there and what they had to breath when they went in there. The original complaint was from Franciscan with their overcharging of the room and the conditions of the rooms. The university and the oil and gas are their biggest customers and are getting weekly and monthly rates. Mr. Mavromatis stated he wants to see this closed as soon as possible.

Carla Gampolo stated we have a concern for the general public, but we also have a concern for the employees who are there every single day that are in those rooms cleaning and prepping them for the next guest to come in. Mr. Mavromatis stated they are not wearing masks and are breathing this air every day. He is concerned about those employees there. Marc Maragos stated they also confirmed that the hotel is infested with bed bugs.

There is a sense of urgency with this property, Health Commissioner Henry asked the board to adopt a Resolution to send to the Ohio State Fire Marshall to close the Wingate Hotel. A press release will be sent to the Herald Star to inform the public about the issues with the hotel.

Mr. Mavromatis, City Manager thanked the Board of Health for their cooperation in handling this issue. He said they are aware of the situation and are on top of it. For everyone's safety he wants to get this place closed down.

Mr. Mougianis stated that the owner of the building should be compelled to do what is in the best interest of everyone. The long term affect is hurting hundreds of potential people and the owner should voluntarily be willing to shut it down and fix it. Mr. Mavromatis said this is a common issue with out of state owners. Mr. Mavromatis will be meeting with building officials today to see what the avenues are to get this shut down.

Health Commissioner Henry addressed the board and stated they are looking at two things; first to adopt a resolution for enforcement action at the Wingate Hotel to be sent to the fire marshal and also to explore the local health codes as it relates to hotel and motel inspections.

Action	<i>Motion to Approve the Resolution 2025-005 to Request Enforcement Action at the Wingate Hotel</i>	<i>Vote Detail (Roll Call)</i>
---------------	--	---------------------------------------



JEFFERSON COUNTY General Health District

— Prevent. Promote. Protect. —

	<i>and to Explore Local Health Codes as it Relates to Hotel and Motel Inspections.</i>	
Motion – 2025-064	Mr. Bell moved and Mrs. Brown seconded a motion to approve the Resolution 2025-005 to Request Enforcement Action at the Wingate Hotel and to Explore Local Health Codes as it Relates to Hotel and Motel Inspections. Motion passed unanimously.	1 st - Bell 2 nd – Brown Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye

Health Commissioner Henry read the Resolution for the board members.

A copy of the resolution is attached hereto and made part of the official minutes.

All board members agreed and signed the resolution.

PERSONNEL – NONE

TRAVEL REQUESTS – NONE

CONTRACTS/MOU's –

There are two contracts to be approved for this month. The first contract is for Noble County Health Department for the epidemiology services that is required by PHEP. This will be in effect from July 1, 2025 to June 30, 2026.

<i>Action</i>	<i>Motion to Approve the Noble County Health Department Contract.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2025-065	Mr. Mougianis moved and Mrs. Mihalyo seconded a motion to approve the Noble County Health Department Contract. Motion passed unanimously.	1 st - Mougianis 2 nd – Mihalyo Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye

The second contract is for the Prevention and Recovery Board which is also a part of the PHEP program and will run July 1, 2025 to June 30, 2027.



JEFFERSON COUNTY General Health District

— Prevent. Promote. Protect. —

<i>Action</i>	<i>Motion to Approve the Prevention and Recovery Board Contract.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2025-066	Mrs. Brown moved and Mrs. Mihalyo seconded a motion to approve the Prevention and Recovery Board contract. Motion passed unanimously.	1 st - Brown 2 nd – Mihalyo Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye

ADOPTION OF FORMS/POLICIES – None

PURCHASE ORDERS OVER \$5000 –

There is one purchase order for the month. This is for the Treasurer, State of Ohio for the quarterly birth and death certificates in the amount of \$22,164.24.

<i>Action</i>	<i>Motion to Approve the Treasurer, State of Ohio Purchase Order Presented for the Month.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2025-067	Mr. Bell moved and Mrs. Mihalyo seconded a motion to approve the Treasurer, State of Ohio Purchase Order Presented for the month. Motion passed unanimously.	1 st - Bell 2 nd – Mihalyo Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye

HEALTH COMMISSIONER'S REPORT

A copy of the report is attached hereto and made part of the official minutes.

Dr. Kissinger asked what percentage of our funding comes from the Federal Government? Kelly Wilson responded a lot, if you look at your receipts and expenditures report and look under the special revenue portion you can see all of the grants listed. If we lose any more grants we will be in trouble. A long discussion concerning the grant funding ensued.

Mrs. Mihalyo asked about the Nalox Box program. Health Commissioner Henry stated we have 4 newspaper style boxes out in the community. We have ordered two additional boxes. We had ordered six of the smaller ones and there have been 4 or 5 of those placed. We have a couple emergency boxes available if any business in the county would like to house one.

Every Thursday in July, Danielle Horn and Rick Stead are doing outreach giving out Narcan.



JEFFERSON COUNTY General Health District

— Prevent. Promote. Protect. —

Mrs. Mihalyo asked if we are having any issues getting naran. Health Commissioner Henry stated not at this time. There have been 5 overdoses for the year to date.

OLD BUSINESS –

Grant Writer Introduction:

At 9 am a Zoom call with Kendra Viner, a grant writer we may be potentially hiring on an as needed basis was conducted. Kendra addressed the board and gave a brief history of her education and background. Mary Mihalyo asked how many health departments Kendra is currently working with and she stated 3 at this time.

Health Commissioner Henry will follow up with the Ohio Public Health Association with negotiations between the three parties and the next steps for her employment.

MEDICAL DIRECTOR'S REPORT

A copy of the report is attached hereto and made part of the official minutes.

NURSING REPORT

A copy of the report is attached hereto and made part of the official minutes.

WIC REPORT

A copy of the report is attached hereto and made part of the official minutes.

ENVIRONMENTAL REPORT

A copy of the report is attached hereto and made part of the official minutes.

The odor complaints for the holiday weekend were minimal. Carla Gampolo was asked for an explanation. She stated they typically drill their gas wells in the summer when they are installing their verticals and horizontals. They were asked to not do that during the holiday weekend.

In addition, the facility has purchased a new water truck as part of the dust particulate for the EPA. This is to water down the work phase.

On the New York side of the trash train, they have installed a can wash so the containers are being washed between times of being emptied and refilled.



JEFFERSON COUNTY General Health District

— Prevent. Promote. Protect. —

ACCREDITATION REPORT

Health Commissioner Henry stated we now have the dates for our PHAB review. September 10, 2025 will be a virtual site visit and September 17, 2025 will be the onsite in person visit. They will also want to speak with board members at some point. We continue our all staff meetings weekly in preparation of questions from PHAB during the onsite visit. We are in the process of finishing up the Community Health Improvement Plan. We are a little delayed awaiting the completion of the State Health Improvement Plan. Our plan must overlap the state plan and reference it as well.

PHEP REPORT

A copy of the report is attached hereto and made part of the official minutes.

CORRESPONDENCE –

Health Commissioner Henry stated we received a thank you letter from the Jefferson County Resource Network for the financial support we provided. They have secured additional funding from the county commissioners, the prevention and recovery board and the board of DD.

COMMITTEE REPORTS

Environmental – Mr. Bell brought up the safety of our environmental team going to investigate nuisance complaints. He and Health Commissioner Henry spoke and Health Commissioner Henry spoke with the local sheriff's department and local police departments who will assist if necessary.

Administration/Finance – Nothing to report.

Clinical – Nothing to report.

Personnel – Nothing to report.

Events – Nothing to report.

NEW BUSINESS

Public Health Levy Discussion:

The Jefferson County Board of Health brought up the subject of a levy for the Jefferson County General Health District for the past couple months. There is a process that will need to be followed in order to get the levy on the ballot to ensure adequate funding in the future. The grants we rely on seem to be ending. We have to show a financial need and present the documentation to the county commissioners.



JEFFERSON COUNTY General Health District

— Prevent. Promote. Protect. —

Health Commissioner Henry spoke to Attorney Blake and he is inundated with other goings on in the county at the moment. He outsources the legal work for levies to another entity. They will draw up the resolution for the Board of Health stating the need. Then we would go to the county commissioners and present them with the financials.

The board of health is requesting a resolution be adopted to make a statement of need and would like to make a motion to pursue a levy for May 2026.

<i>Action</i>	<i>Motion to Request a Resolution of Statement of Need to Pursue a Levy for the Jefferson County General Health District in May 2026.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2025-068	Mr. Bell moved and Mr. Mougianis seconded a motion to request a resolution of statement of need to pursue a levy for the Jefferson County General Health District in May 2026. Motion passed unanimously.	1 st - Bell 2 nd – Mougianis Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye

We would be requesting ½ a mil levy. Mr. Mougianis asked how many other health departments in our state have levies. Health Commissioner Henry stated a lot of them are levied.

A levy committee will need to be created. The board will need to think of people in the community that could serve on the committee you will need a chairman, a treasurer which is the fiscal officer of the health department or a high profile individual from the community. Mr. Mougianis has experience in dealing with levies as he chaired the Indian Creek Levy Committee. Kelly Wilson researched and has printed out the specific rules of the do's and don'ts for the staff. All staff will be required to help promote the levy.

Mr. Mougianis stated the key is an educated public. The public needs to be made aware to make good decisions when voting. Suzanne Brown stated she is concerned because we don't have the Herald Star representation or WTOV9 coverage we used to have. Health Commissioner Henry stated we could send out press releases to inform them.

PUBLIC PARTICIPATION – NONE

EXECUTIVE SESSION – NONE

ADJOURNMENT



JEFFERSON COUNTY General Health District

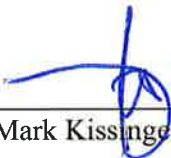
— Prevent. Promote. Protect. —

<i>Action</i>	<i>Motion to Adjourn</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2025-069	Mrs. Brown moved and Mr. Bell seconded a motion to adjourn. Motion passed unanimously.	1 st - Brown 2 nd – Bell Bell - Aye Mihalyo - Aye Kissinger – Aye Mougianis - Aye Brown – Aye

There being no further business before the Board, the meeting was adjourned at 9:46 a.m.

The next regular meeting of the Board of Health is scheduled for Tuesday, August 19, 2025 at 8:15 a.m. in the Towers Building, 2nd Floor.

ATTESTED:



Dr. Mark Kissinger, Board President



Andrew Henry, Health Commissioner