



JEFFERSON COUNTY General Health District

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**BOARD OF HEALTH
MINUTES OF SPECIAL MEETING
December 23, 2024
1:00 p.m.**

A Special meeting of the Board of Health was held on Tuesday, December 23, 2024 at 1:00 p.m. in the 2nd floor community room of the Towers Building located at 500 Market Street, Steubenville, Ohio.

Board Members Present:

Terry Bell
Mary Mihalyo
Suzanne Brown, Vice President
Anthony Mougianis, President
Dr. Mark Kissinger

Staff:

Andrew Henry, Health Commissioner
Kelly Wilson, Director of Finance/Administration
Michele Henry, Administrative Assistant
Kylie Smogonovich, Director of Nursing

Absent:

Prosecutor: Not in Attendance

Guests: None

CALL TO ORDER

Suzanne Brown, Vice President called the meeting to order at 1:00 p.m. The Pledge of Allegiance was recited and roll call taken. All board members were in attendance.

REVISED YEAR-END APPROPRIATIONS FOR 2024

Health Commissioner Henry thanked the board for attending this special meeting. He explained that this meeting was necessary to make sure that we do not end the year with any funds in the negative due to not receiving grant reimbursements from the state prior to year-end closing.

Kelly Wilson gave the board a detailed explanation on how the Board of Health finances work since we are not on the County system. Kelly Wilson answered any questions that the board had. At the end of the discussions, the board approved the revised year-end appropriations for 2024.



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<i>Action</i>	<i>Motion to Approve the Revised Year-End Appropriations for 2024.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2024-139	Dr. Kissinger moved and Mr. Bell seconded a motion to approve the revised year-end appropriations for 2024. Motion passed unanimously.	1 st - Kissinger 2 nd - Bell Bell - Aye Mihalyo – Aye Kissinger – Aye Mougianis - Aye Brown – Aye

The next item on the agenda is the Accreditation Contract. Health Commissioner Henry explained as we near the deadline for our accreditation documentation upload, we are asking the board for approval to possibly employ a candidate to help with the documentation uploads to meet the deadline. Mary Mihalyo provided Health Commissioner Henry with two possible candidates to fill this brief position. The names were Alexandra Phillips and Michelle Mikus.

The board was asked for approval of the accreditation contract as presented.

<i>Action</i>	<i>Motion to Approve the Accreditation Contract for either Alexandra Phillips or Michelle Mikus to Assist with Accreditation Uploads.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2024-140	Mr. Bell moved and Mrs. Brown seconded a motion to approve the accreditation contract for either Alexandra Phillips or Michelle Mikus to assist with accreditation uploads. Motion passed unanimously.	1 st - Bell 2 nd - Brown Bell - Aye Mihalyo – Aye Kissinger – Aye Mougianis - Aye Brown – Aye

<i>Action</i>	<i>Motion to Adjourn.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2024-141	Dr. Kissinger moved and Mrs. Mihalyo seconded a motion to adjourn. Motion passed unanimously.	1 st - Kissinger 2 nd - Mihalyo Bell - Aye Mihalyo – Aye Kissinger – Aye Mougianis - Aye Brown – Aye




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There being no further business before the Board, the meeting was adjourned at 2:08 p.m.

The next regular meeting of the Board of Health is scheduled for Tuesday, January 21, 2025 at 8:15 a.m. in the Towers Building, 2nd Floor.

ATTESTED:



Anthony Mougianis, Board President



Andrew Henry, Health Commissioner

