



JEFFERSON COUNTY General Health District

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BOARD OF HEALTH MINUTES OF REGULAR MEETING

July 16, 2024

8:15 a.m.

The regular monthly meeting of the Board of Health was held on Tuesday, July 16, 2024 at 8:15 a.m. in the 2nd floor community room of the Towers Building located at 500 Market Street, Steubenville, Ohio.

Board Members Present:

Anthony Mougianis, President
Suzanne Brown, Vice-President
Mark Kissinger, DO
Terry Bell
Mary Mihalyo

Staff:

Andrew Henry, Health Commissioner
Michele Henry, Administrative Assistant
Kelly Wilson, Finance Director
Marc Maragos, Environmental Director
Dr. Jane Culp, Medical Director
Kylie Smogonovich, Director of Nursing
Rick Stead, PHEP Coordinator

Absent: Stephanie Chester

Prosecutor: Not in attendance

Guests: See sign-in sheet

CALL TO ORDER

The meeting was called to order at 8:15 a.m. by Anthony Mougianis, President. The Pledge of Allegiance was recited. Roll call was taken. All board members were in attendance.

APPROVAL OF MINUTES

Mr. Mougianis asked for any corrections notations etc. for the Board Minutes presented. There being none, he asked for a motion to accept the minutes as submitted.

<i>Action</i>	<i>Motion to Approve the June 18, 2024 Minutes of the Regular Board Meeting.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2024-068	Mr. Bell moved and Mrs. Brown seconded a motion to approve the June 18, 2024 minutes of the Regular Board Meeting. Motion passed unanimously.	1 st - Bell 2 nd - Brown Bell - Aye Mihalyo – Aye Kissinger – Aye



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		Mougianis - Aye Brown - Aye
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June 2024 Revenue Report

Kelly Wilson reported as far as the revenue for the month there was nothing out of the ordinary.

<i>Action</i>	<i>Approval of June 2024 Revenue Report</i>	<i>Vote Detail (Roll Call)</i>
Motion-2024-069	Dr. Kissinger moved and Mr. Bell seconded a motion to approve of June 2024 Revenue Report. Motion passed unanimously.	1 st - Kissinger 2 nd - Bell Bell - Aye Mihalyo - Aye Kissinger - Aye Mougianis - Aye Brown - Aye

June 2024 Expense Report

Kelly Wilson reported the expenses were normal for the month.

<i>Action</i>	<i>Approval of June 2024 Expense Report</i>	<i>Vote Detail (Roll Call)</i>
Motion - 2024-070	Mrs. Brown moved and Mr. Bell seconded a motion to approve of June 2024 expense report. Motion passed unanimously.	1 st - Brown 2 nd - Bell Bell - Aye Mihalyo - Aye Kissinger - Aye Mougianis - Aye Brown - Aye

Personnel -

Health Commissioner Henry stated that Madisen Hurst was let go during her probationary period.

<i>Action</i>	<i>Approval of the Termination of Madison Hurst.</i>	<i>Vote Detail (Roll Call)</i>
Motion - 2024-071	Mrs. Brown moved and Mr. Bell seconded a motion to approve of the termination of Madisen Hurst. Motion passed unanimously.	1 st - Brown 2 nd - Bell Bell - Aye Mihalyo - Aye Kissinger - Aye



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		Mougianis - Aye Brown – Aye
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Travel Requests –

Daniel Czuchran will be attending the Ohio Immunization Quality Improvement Program on July 30, 2024. The only cost will be for mileage to and from the event in the amount of \$153.00.

<i>Action</i>	<i>Motion to Approve the Travel Request for Danielle Czuchran.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2024-072	Mr. Bell moved and Mrs. Brown seconded a motion to approve the travel request for Danielle Czuchran. Motion passed unanimously.	1 st - Bell 2 nd – Brown Bell - Aye Mihalyo – Aye Kissinger – Aye Mougianis - Aye Brown – Aye

Contracts/MOU's –

Health Commissioner Henry stated we have four contracts this month and the Healthy Aging Signed Agreements.

The City of Steubenville and the City of Toronto Contracts are the same contract that is in place and is fully signed and executed for the fiscal year 2024.

<i>Action</i>	<i>Motion to Approve the City of Steubenville and the City of Toronto Contracts.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2024-073	Dr. Kissinger moved and Mr. Bell seconded a motion to approve the City of Steubenville and the City of Toronto Contracts. Motion passed unanimously.	1 st - Kissinger 2 nd – Bell Bell - Aye Mihalyo – Aye Kissinger – Aye Mougianis - Aye Brown – Aye

The third contract is for the 2025 EPI Contract. This is a contract with Noble County Health Department for Epidemiology. Noble County then contracts with Columbiana County where we receive our data from. This is basically a silent contract until an epidemic breaks out like with the Amish Community last winter.



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<i>Action</i>	<i>Motion to Approve the 2025 EPI Contract.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2024-074	Mr. Bell moved and Mrs. Brown seconded a motion to approve the 2025 EPI Contract. Motion passed unanimously.	1 st - Bell 2 nd – Brown Bell - Aye Mihalyo – Aye Kissinger – Aye Mougianis - Aye Brown – Aye

The fourth and final contract is for an MOU with the Jefferson County Drug Task Force. The drug task force has secured funding to purchase narcan and fentanyl test strips. We will purchase those items with our Ohio Pharmacy account and invoice the drug task force for repayment.

<i>Action</i>	<i>Motion to Approve the Drug Task Force MOU.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2024-075	Mr. Bell moved and Mrs. Mihalyo seconded a motion to approve the Drug Task Force MOU. Motion passed unanimously.	1 st - Bell 2 nd – Mihalyo Bell - Aye Mihalyo – Aye Kissinger – Aye Mougianis - Aye Brown – Aye

The remaining agreements are the final signed agreements for each entity under the Healthy Aging Grant. We have a fully signed and executed agreement with the following: City of Steubenville – MLK, City of Toronto – Chlorine and Pickleball courts, Jefferson Metropolitan Housing – community needs, Mingo Senior Center – upgrades to senior center, Ohio Valley YMCA – Pickleball courts, Our Place Senior Center – second round of funding for Senior Center, Pierce Media – Digital Literacy

<i>Action</i>	<i>Motion to Approve the Signed Agreements Through the Healthy Aging Grant.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2024-076	Mr. Bell moved and Mrs. Brown seconded a motion to approve the signed agreements through the Healthy Aging Grant. Motion passed unanimously.	1 st - Bell 2 nd – Brown Bell - Aye Mihalyo – Aye Kissinger – Aye Mougianis - Aye Brown – Aye

Adoption of Forms/Policies – None



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Purchase Orders over \$5000 –

Health Commissioner Henry stated we do have two purchase orders over \$5,000.00 for the month. The first one is for the Jefferson County Commissioners for Corsa Insurance and Liability Insurance in the amount of \$8,000.00.

<i>Action</i>	<i>Motion to Approve the Purchase Order for Jefferson County Commissioners.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2024-077	Dr. Kissinger moved and Mr. Bell seconded a motion to approve the purchase order for Jefferson County Commissioners. Motion passed unanimously.	1 st - Kissinger 2 nd – Bell Bell - Aye Mihalyo – Aye Kissinger – Aye Mougianis - Aye Brown – Aye

The second one is for the Treasurer, State of Ohio for Birth and Death Certificate registrations in the amount of \$19,011.28.

<i>Action</i>	<i>Motion to Approve the Purchase Order for Treasurer State of Ohio.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2024-078	Mr. Bell moved and Mrs. Brown seconded a motion to approve the purchase order for Treasurer State of Ohio. Motion passed unanimously.	1 st - Bell 2 nd – Brown Bell - Aye Mihalyo – Aye Kissinger – Aye Mougianis - Aye Brown – Aye

Health Commissioner’s Report

A copy of the report is attached hereto and made part of the official minutes.

In discussion of the board retreat. Mr. Mougianis stated he felt they had a good conversation with the gentleman chosen to speak. His quote to speak at our retreat was \$150.00 an hour plus expenses. Mr. Mougianis feels it’s important to continue to strengthen our education and to be the best board for our staff and for our community. He feels it is a positive thing and we should pursue it.

Health Commissioner Henry will run the numbers to see what it is going to cost to hire the speaker for the retreat and report back to the board.



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Medical Director's Report

A copy of the report is attached hereto and made part of the official minutes.

Nursing Report

A copy of the report is attached hereto and made part of the official minutes.

WIC Report

A copy of the report is attached hereto and made part of the official minutes.

Stephanie Chester was not in attendance. Health Commissioner Henry read her report.

Environmental

A copy of the report is attached hereto and made part of the official minutes.

Accreditation

Health Commissioner Henry stated our Strategic Plan is complete and we are beginning to work on our Workforce Development Plan and our Performance Management Plan. Since we were able to complete the Strategic Plan timely, that enables us to continue to work with our consultant Rachel for the Performance Management Plan. We will be meeting with her tomorrow.

We will begin revising our CHIP and CHA in the near future as those are on a three-year cycle. They will need completed by the end of 2025.

PHEP

A copy of the report is attached hereto and made part of the official minutes.

Correspondence – None

Committee Reports

Environmental – Nothing to report.

Mr. Bell again discussed Carbon Capture, no further action required.

Administration/Finance – Nothing to report

Clinical – Nothing to report.

Personnel – Nothing to report.



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Events- Nothing to report.

Old Business –

Amsterdam Sewer Project - The letters went out on July 1, 2024 to the original 60 names that were provided from the Water and Sewer District. We then received an additional 42 names that were omitted from the first list and those letters were also sent out. That makes the total amount of letters sent as 102.

New Business –

Nalox Boxes: Health Commissioner Henry stated board member Mary Mihalyo was asking about additional Nalox boxes for the county. There are currently two Nalox box locations in the county, at the rest area at State Route 213 and Route 7 near Hammondsville and at the Family Recovery Center. We are able to obtain more boxes at no charge to the Health Department. A list of boxes available were sent to the board for their review and discussion.

Health Commissioner Henry stated in speaking with other county health departments, they draft MOU's with places that are housing the nalox boxes. There would be no liability on either side. If you are trying to save someone's life using naloxone you can't be prosecuted for trying to save them. There is also an internal policy and procedure about communication and restocking the boxes.

Health Commissioner Henry stated he would like to see more available in the downtown area, in the southern end of the county in Yorkville/Rayland, Mt. Pleasant/Tiltonsville area and one in the Western portion of the county in Wintersville and near Carrol County and Harrison County lines.

Dr. Kissinger asked if overdoses are tracked geographically where the most overdoses occur. Health Commissioner Henry stated yes; it is tracked through the EPI Center (which tracks hospital visits by zip codes), EMS calls for the person that refuses treatment, (we get that information from the ambulance districts), and from overdose fatalities (we get that information from the death certificates). The majority of deaths are in Steubenville but we may once in a while get a couple from outlying areas. We have seen a reduction in overdoses in the Hammondsville/Irondale area since the Nalox Box has been put in.

Nalox Boxes are becoming more common and a lot of health departments are beginning to take the lead in providing those boxes.

Board Member Mary Mihalyo stated there is a lot of stigma associated with Naloxone and even carrying it. We might want to think about targeting that and let the community know they don't need to be embarrassed to have it in their home, and make that a part of this initiative.



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Health Commissioner Henry will begin reaching out to local locations to see if they would be willing to house a nalox box and what type of box they would want. The health department will be able to obtain the Naloxone as it's readily available for public health agencies. Health Commissioner Henry will report back at next month's meeting.

If anyone has any ideas or talks to a business willing to house a nalox box, please let Health Commissioner Henry know. Mr. Bell suggested we put it on our website asking for businesses to contact us if they would be willing to have a nalox box, and list the location of the nalox boxes in the county.

TB/BCMh: The levy for TB and BCMH fund is beginning to dwindle. The Health Department invoices the county once a year with the usage of time of our staff in the TB clinic and for the nurse who works with children with medical handicaps. There was an old Herald Star article from 2007 that indicated that the levy be taken off the election ballot. This was warranted at the time due to the amount of funds on hand. The fund is down to around \$200,000.00, we requested approximately \$30,000.00 for 2023 and will be requesting close to that amount for 2024. The county commissioners also have to pay the state a portion of those funds yearly to pay for children with medical handicaps.

We can draft a letter for the Board of Health to sign off on and send it to the county commissioners requesting them to have the levy placed back on the ballot in the near future to make sure this fund has money to use.

We need to make a motion to draft a letter to the commissioners to have the levy placed back on the ballot.

<i>Action</i>	<i>Motion to Send a Letter to the Jefferson County Commissioners to put a Levy back on the Ballot for TB and BCMH.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2024-079	Mr. Bell moved and Mrs. Brown seconded a motion to send a letter to the Jefferson County Commissioners to put a levy back on the ballot for TB and BCMH. Motion passed unanimously.	1 st - Bell 2 nd - Brown Bell - Aye Mihalyo – Aye Kissinger – Aye Mougianis - Aye Brown – Aye

Health Commissioner Henry addressed the board and stated; I'm not sure if you all are aware but the majority of counties in the State of Ohio have public health levies which funds public health but we don't. We rely specifically on funding from the townships, and our contracts with the cities and grants. That puts a burden on us and why we are such a small health department. We don't have the funding like the other levied health departments.



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There are counties with approximately 65,000 residents that may have close to 40 staff members because they have a levy where we have only 20 staff. We don't have the funding coming in like the levied health departments do.

Mary Mihalyo asked why is that? Health Commissioner Henry stated because we have never had a public health levy on the ballot. Mary Mihalyo asked if that was something we could do. Health Commissioner Henry stated that would require a lot more research and work on our end to get implemented. He feels long term that would support us especially with accreditation and keeping up with the duties we already have.

Public Participation – None

Executive Session – None

<i>Action</i>	<i>Motion to Adjourn</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2024-080	Mr. Bell moved and Mrs. Brown seconded a motion to adjourn. Motion passed unanimously.	1 st - Bell 2 nd – Brown Bell - Aye Mihalyo – Aye Kissinger – Aye Mougianis - Aye Brown – Aye

There being no further business before the Board, the meeting was adjourned at 9:13 a.m. The next regular meeting of the Board of Health is scheduled for Tuesday, August 20, 2024 at 8:15 a.m. in the Towers Building, 2nd Floor.

ATTESTED:



Anthony Mougianis, Board President



Andrew Henry, Health Commissioner

