



JEFFERSON COUNTY General Health District

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BOARD OF HEALTH MINUTES OF REGULAR MEETING

January 16, 2024

9:00 a.m.

The regular monthly meeting of the Board of Health was held on Tuesday, January 16, 2024 at 9:00 a.m. in the 2nd floor community room of the Towers Building located at 500 Market Street, Steubenville, Ohio.

Board Members Present:

Anthony Mougianis, President
Suzanne Brown, Vice-President
Mark Kissinger, DO

Staff:

Andrew Henry, Health Commissioner
Michele Henry, Administrative Assistant
Kelly Wilson, Director of Finance
Marc Maragos, Environmental Director
Carla Gampolo, Registered Sanitarian
Dr. Jane Culp, Medical Director
Kylie Smogonovich, Director of Nursing
Rick Stead, PHEP Coordinator

Absent: Terry Bell, Stephanie Chester

Prosecutor: Not in attendance

Guests: See sign-in sheet

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Anthony Mougianis, President. The start time of the meeting was moved from 8:15 to 9:00 am due to weather. The Pledge of Allegiance was recited. Roll call was taken. All board members except Terry Bell were in attendance.

APPROVAL OF MINUTES

Mr. Mougianis asked for any corrections notations etc. for the Board Minutes presented. There being none he asked for a motion to accept the minutes as submitted.

<i>Action</i>	<i>Motion to Approve the November 21, 2023 Minutes of the Public Hearing Reading of Fees.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2024-001	Dr. Kissinger moved and Mrs. Brown seconded a motion to approve the November 21, 2023 minutes of the Public Hearing Reading of Fees.	1 st - Kissinger 2 nd - Brown Bell - Absent Vacant –



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	Motion passed unanimously.	Kissinger – Aye Mougianis - Aye Brown – Aye
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<i>Action</i>	<i>Motion to Approve the December 19, 2023 Minutes of the Regular Board Meeting.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2024-002	Mrs. Brown moved and Dr. Kissinger seconded a motion to approve the December 19, 2023 minutes of the Regular Board Meeting. Motion passed unanimously.	1 st - Brown 2 nd - Kissinger Bell - Absent Vacant – Kissinger – Aye Mougianis - Aye Brown – Aye

<i>Action</i>	<i>Motion to Approve the December 21, 2023 Minutes of the Special Meeting.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2024-003	Dr. Kissinger moved and Mrs. Brown seconded a motion to approve the December 21, 2023 minutes of the Special Meeting. Motion passed unanimously.	1 st - Kissinger 2 nd - Brown Bell - Absent Vacant – Kissinger – Aye Mougianis - Aye Brown – Aye

December 2023 Revenue Report

Health Commissioner Henry reported this was a normal month for us.

<i>Action</i>	<i>Approval of December 2023 Revenue Report</i>	<i>Vote Detail (Roll Call)</i>
Motion- 2024-004	Mrs. Brown moved and Dr. Kissinger seconded a motion to approve of December 2023 Revenue Report. Motion passed unanimously.	1 st - Brown 2 nd - Kissinger Bell – Absent Vacant – Kissinger – Aye Mougianis - Aye Brown – Aye

Roll call taken, all board members present were in agreement.

December 2023 Expense Report



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Health Commissioner Henry reported the expenses were normal this month.

<i>Action</i>	<i>Approval of December 2023 Expense Report</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2024-005	Dr. Kissinger moved and Mrs. Brown seconded a motion to approve of December 2023 expense report. Motion passed unanimously.	1 st - Kissinger 2 nd – Brown Bell - Absent Vacant – Kissinger – Aye Mougianis - Aye Brown – Aye

Roll call taken, all board members present were in agreement.

Personnel – None

Travel Requests –

Health Commissioner Henry will be attending the National Rural Health Association Conference February 12th through February 15, 2024 in Washington DC. The cost to attend the conference is \$789.00 and lodging for 4 days and 3 nights is \$970.50 for a total cost of \$1,759.50. The cost will be covered through the workforce development grant.

<i>Action</i>	<i>Motion to Approve the Travel Request for Andrew Henry to Attend the National Rural Health Association Conference.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2024-006	Mrs. Brown moved and Dr. Kissinger seconded a motion to approve the travel request for Andrew Henry to attend the National Rural Health Association Conference. Motion passed unanimously.	1 st - Brown 2 nd – Kissinger Bell - Absent Vacant – Kissinger – Aye Mougianis - Aye Brown – Aye

Contracts/MOU's –

Health Commissioner Henry stated we have two contracts listed this month. The first is a renewal of the ODH STI Medication Program. The contract was back dated because it is a several year contract and will run July 1, 2023 through June 30, 2028. This contract allows us to



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access medications from the state level for STI’s for state residents in need, which will be a plus in dealing with the STI issues we have.

<i>Action</i>	<i>Motion to Approve the ODH STI Medication Program Contract.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2024-007	Dr. Kissinger moved and Mrs. Brown seconded a motion to approve the ODH STI Medication Program Contract. Motion passed unanimously.	1 st - Kissinger 2 nd – Brown Bell - Absent Vacant – Kissinger – Aye Mougianis - Aye Brown – Aye

As discussed at the December meeting, we don’t have the finalized agreement for the Solid Waste Contract. Once the signed agreement is received from the Solid Waste Authority, it will be brought to the board for final approval.

Adoption of Forms/Policies – None

Purchase Orders over \$5000 –

Health Commissioner Henry stated there is one purchase order for approval this month. The purchase order is for Eastern Ohio Correction Center for reimbursement on CF 23 Grant in the amount of \$126,989.00. This will be their last reimbursement from the grant.

<i>Action</i>	<i>Motion to Approve the Purchase Order Presented for this Month.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2024-008	Dr. Kissinger moved and Mrs. Brown seconded a motion to approve the purchase order presented for this month. Motion passed unanimously.	1 st - Kissinger 2 nd – Brown Bell - Absent Vacant – Kissinger – Aye Mougianis - Aye Brown – Aye

Health Commissioner’s Report

A copy of the report is attached hereto and made part of the official minutes.

Medical Director’s Report

A copy of the report is attached hereto and made part of the official minutes.



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Nursing Report

A copy of the report is attached hereto and made part of the official minutes.

WIC Report

Stephanie Chester was absent from the meeting no report for this month.

Suzanne Brown remarked about the great article in the paper about the WIC program.

Environmental

A copy of the report is attached hereto and made part of the official minutes.

Accreditation

Health Commissioner Henry stated our application for the PHAB full accreditation is due on January 20, 2024. Once submitted, it will take a couple days for a response from PHAB. We will keep the board updated.

PHEP

A copy of the report is attached hereto and made part of the official minutes.

Correspondence –

A thank you note from the Franciscan University students for allowing them to work alongside our nursing staff this past semester.

Committee Reports

Environmental – Nothing to report.

Administration/Finance – Nothing to report

Clinical – Nothing to report. Great job working with the Amish community vaccines.

Personnel –The posting for the part-time RN position is open.

Events- Vacant.

Old Business –

Nuisances:



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Barrow: Mr. Barrow has not complied with the final board order. Therefore, this case has been turned over to the prosecutor’s office. Donald W. Barrow from 101 Township Road 199 which is also known as Copeland Road Bloomingdale did not comply with the order issued by the BOH that gave him until the end of 2023 to remove trash from his property.

Joan Marie Carlsen - Ms. Carlsen has not complied with the final board order. Therefore, this case has been turned over to the prosecutor’s office. Joan Marie Carlsen from 1339 Main Street Smithfield did not comply with the order issued by the BOH that granted her request for an additional 30 days to comply after Ms. Carlsen appeared before the BOH at the October 17th BOH meeting. Ms. Carlsen failed to remove the trash from her property.

Tom Lederer: Mr. Lederer has not complied with the final board order. This case has been turned over to the prosecutor’s office. Tom Lederer who owns 2618 Commercial Avenue Mingo Junction failed to comply with Mr. McGuire’s abatement citation to remove trash from his property. Mr. Lederer also failed to comply with the BOH order to appear at the December 19th BOH meeting.

Dr. Kissinger asked if we got feedback from the cases that are turned over to the prosecutor. Health Commissioner Henry stated we will get notified as we have to appear in court on each case. Ms. Brown asked how long the process is. Health Commissioner Henry stated it could be months.

New Business –

Hollow Rock 2024 Landfill License: Carla Gampolo is working with Key Environment who is in the process of demolishing the plant and in charge of the landfill. They transferred the license but did not make application to obtain the new license. Carla is waiting on the EPA to release the certificates so she can license them. Ms. Gampolo asked the board to approve the license so that once the certificates are released there is not further delay in processing the license. This is not an active landfill, but an active license is required.

<i>Action</i>	<i>Motion to Approve the 2024 Hollow Rock Landfill License.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2024-009	Dr. Kissinger moved and Mrs. Brown seconded a motion to approve the 2024 Hollow Rock Landfill License. Motion passed unanimously.	1 st - Kissinger 2 nd – Brown Bell - Absent Vacant – Kissinger – Aye Mougianis - Aye Brown – Aye



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Public Participation –

Matt Grimshaw and Trudy Wilson – Trinity Health System – Health Commissioner Henry introduced Matt Grimshaw and Trudy Wilson from Trinity Health System-Prime Time Services and stated they would like the opportunity to speak about the Healthy Aging Grant and what they would like to do with some of that money.

Trudy Wilson, Manager of Senior Adult Services and Primetime at Trinity Health Systems spoke about the services that they currently provide. They provide over 1,000 meals daily to Jefferson County residents who are 60 and older, they provide transportation for health and wellness of the seniors including wheelchair transports, exercise classes, nutrition education, medical seminars for seniors, blood pressure checks, legal seminars, they work with an area agency to provide legal funding for seniors up to \$500.00, they hold bingo three days a week., They have euchre, bridge, bunko, movies, bible study, dominoes, line dancing, crafts, crochet, have outside entertainment occasionally for events and parties. They do a lot of fun stuff for the seniors and provide an area for their health and well-being. They have eleven home delivery food routes that deliver to about 650 people a day. For some of these residents, that driver is the only person they may see that day. The meals are registered dietician approved by the State of Ohio and they receive 1/3 of their daily nutrition requirements.

We would like to provide geriatric specific medical care at Prime Time for the aging senior population in the county. The demographics are rising every year with the aging population. We are one of the oldest counties in the state of Ohio, in the top 5 for elderly population. Geriatric telehealth is a program we would like to provide to our county residents. Rather than our residents having to travel to see a specialty doctor we can provide that through the geriatric telehealth program at Prime Time. Jefferson County was awarded over \$306,000 for the Healthy Aging Grant. Trudy Wilson has developed a budget for review to request \$121,000 to establish a Geriatric Telehealth program at Prime Time. Trinity has a marketing department who could provide advertising at a lower cost, and have access to healthy fruits and vegetables as part of the healthy meals for seniors. We want to take the next step and provide them with healthcare.

Matt Grimshaw thanked the board for the opportunity to speak. The elderly population is underserved in rural Jefferson county. The telemedicine concept is simple, the seniors that are coming to prime time physically, won't need to go somewhere else, no need for assistance in their homes to connect to a device. We would have a room set up to provide the telemedicine conference. This could be a local provider or anyone across the country. Secure video is a requirement and we are willing to provide that with this telehealth program. We want to help those that are already coming to Prime Time and give more seniors a reason to come there.

Christine Brown – Jefferson County RSVP- Health Commissioner Henry introduced Christine Brown from Jefferson County RSVP (Retired Senior Volunteer Program) and gave her the opportunity to speak on their request for funds and their plans should they be awarded these



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funds. The RSVP program works to keep the senior population active and engaged in the community. Seniors can be lonely and socially isolated. With the funds from the Healthy Aging Grant we would like money for program support. We would really like to get the word out in Jefferson County, we want more seniors to be involved in volunteerism. We partner with non-profits, who need volunteers to remain viable. RSVP currently has 57 volunteers and is actively recruiting. They are partnered with Cancer Dietary, Historic Fort Steuben, Jefferson Chamber of Commerce, Mingo Junction, Ohio Valley Health Center, Prime Time, Salvation Army, Smithfield Food Pantry, Southern Care Hospice, Sycamore Youth Center, Trinity Health System, United Way Jefferson, Urban Mission and West Pugliese Elementary.

RSVP is asking for \$10,000 for program support to use for large recruiting events. They pride themselves in learning who the volunteers are and where they would have the best fit. They want to get the word out, increase volunteerism in Jefferson County and social connectedness among seniors.

Executive Session – None

<i>Action</i>	<i>Motion to adjourn</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2024-010	Mrs. Brown moved and Dr. Kissinger seconded a motion to adjourn. Motion passed unanimously.	1 st - Brown 2 nd – Kissinger Bell - Absent Vacant – Kissinger – Aye Mougianis - Aye Brown – Aye

There being no further business before the Board, the meeting was adjourned at 9:50 a.m.

The next regular meeting of the Board of Health is scheduled for Tuesday, February 20, 2024 at 8:15 a.m. in the Towers Building, 2nd Floor.

ATTESTED:



Anthony Mougianis, Board President



Andrew Henry, Health Commissioner