



JEFFERSON COUNTY General Health District

— Prevent. Promote. Protect. —

**BOARD OF HEALTH
MINUTES OF SPECIAL MEETING
December 21, 2023
1:30 p.m.**

A Special meeting of the Board of Health was held on Tuesday, December 21, 2023 at 1:30 p.m. in the 2nd floor community room of the Towers Building located at 500 Market Street, Steubenville, Ohio.

Board Members Present:

Terry Bell
Chief Clark J. Crago
Suzanne Brown, Vice President
Anthony Mougianis, President

Staff:

Andrew Henry, Health Commissioner
Kelly Wilson, Director of Finance/Administration

Absent: Dr. Mark Kissinger

Prosecutor:

Guests: None

CALL TO ORDER

Anthony Mougianis, President called the meeting to order at 1:35 p.m. The Pledge of Allegiance was recited and roll call taken. All board members except Dr. Mark Kissinger were in attendance.

REVISED APPROPRIATIONS AND YEAR END ADVANCES AND TRANSFERS

Health Commissioner Henry stated the board received the revised appropriations from Kelly Wilson yesterday for their review. Health Commissioner Henry asked if there were any questions about said appropriations, advances and transfers. Mr. Mougianis asked if anything stood out to anyone as he felt everything looked good. Kelly Wilson stated the bottom line amount did not change from what the appropriations were at last approval. She had to add in the amounts to cover the advance ins and the transfers that are done at the end of each year.

Kelly Wilson spoke about the transfers that are being made are due to environmental programs that currently have a deficit. The money will be transferred from the General Fund to the Sewage, Swimming Pools and Parks and Camps programs. One reason was explained that we have a sanitarian in training that has been training with a registered sanitarian in those programs. So instead of just one salary being charged to those programs, there are two being charged.



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| <i>Action</i> | <i>Motion to Approve the Revised Appropriations and the Year-End Advances and Transfers.</i> | <i>Vote Detail (Roll Call)</i> |
|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| Motion – 2023-154 | Mr. Bell moved and Mrs. Brown seconded a motion to approve the revised appropriations and the year-end advances and transfers. Motion passed unanimously. | 1 st - Bell 2 nd - Brown Bell - Aye Crago – Aye Kissinger – Absent Mougianis - Aye Brown – Aye |

| <i>Action</i> | <i>Motion to Adjourn.</i> | <i>Vote Detail (Roll Call)</i> |
|-------------------|--------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| Motion – 2023-155 | Mrs. Brown moved and Chief Crago seconded a motion to adjourn. Motion passed unanimously. | 1 st - Brown 2 nd - Crago Bell - Aye Crago – Aye Kissinger – Absent Mougianis - Aye Brown – Aye |

There being no further business before the Board, the meeting was adjourned at 1:51 p.m.

The next regular meeting of the Board of Health is scheduled for Tuesday, January 16, 2024 at 8:15 a.m. in the Towers Building, 2nd Floor.

ATTESTED:



Anthony Mougianis, Board President



Andrew Henry, Health Commissioner