



JEFFERSON COUNTY General Health District

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**BOARD OF HEALTH
MINUTES OF REGULAR MEETING
December 19, 2023
8:15 a.m.**

The regular monthly meeting of the Board of Health was held on Tuesday, December 19, 2023 at 8:15 a.m. in the 2nd floor community room of the Towers Building located at 500 Market Street, Steubenville, Ohio.

Board Members Present:

Anthony Mougianis, Vice President
Suzanne Brown
Chief Clark Crago
Mark Kissinger, DO

Staff:

Andrew Henry, Health Commissioner
Michele Henry, Administrative Assistant
Kelly Wilson, Director of Finance
Marc Maragos, Environmental Director
Stephanie Chester, RN, WIC Director
Dr. Jane Culp, Medical Director
Kylie Smogonovich, Director of Nursing

Absent: Terry Bell, Rick Stead

Prosecutor:

Guests: See sign-in sheet

CALL TO ORDER

The meeting was called to order at 8:15 a.m. by Anthony Mougianis, President. The Pledge of Allegiance was recited. Roll call was taken. All board members except Terry Bell were in attendance.

APPROVAL OF MINUTES

Chief Crago motioned to accept the minutes as submitted.

Action	Motion to accept the November 21, 2023 Minutes of the Regular Meeting.	Vote Detail (Roll Call)
Motion – 2023-145	Chief Crago moved and Mrs. Brown seconded a motion to approve the November 21, 2023 minutes of the regular meeting. Motion passed unanimously.	1 st - Crago 2 nd - Brown Bell - Absent Crago – Aye Kissinger – Aye Mougianis - Aye



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		Brown – Aye
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November 2023 Revenue Report

Health Commissioner Henry reported this was a normal month for us.

<i>Action</i>	<i>Approval of November 2023 Revenue Report</i>	<i>Vote Detail (Roll Call)</i>
Motion-2023-146	Dr. Kissinger moved and Mrs. Brown seconded a motion to approve of November 2023 Revenue Report. Motion passed unanimously.	1 st - Kissinger 2 nd – Brown Bell – Absent Crago – Aye Kissinger – Aye Mougianis - Aye Brown – Aye

Roll call taken, all board members present were in agreement.

November 2023 Expense Report

Health Commissioner Henry reported the expenses were normal this month.

<i>Action</i>	<i>Approval of November 2023 Expense Report</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-147	Dr. Kissinger moved and Mrs. Brown seconded a motion to approve of November 2023 expense report. Motion passed unanimously.	1 st - Kissinger 2 nd – Brown Bell - Absent Crago – Aye Kissinger – Aye Mougianis - Aye Brown – Aye

Roll call taken, all board members present were in agreement.

Personnel – None

Travel Requests – None

Contracts/MOU's –

Health Commissioner Henry stated we have two contracts this month. The first is a renewal of the MAC Medicaid Administrative Claiming. The contract was back dated and will run July 1,



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2023 through June 2025. This is an Ohio Department of Health Contract for Medicaid Services we provide and they reimburse us for those services.

Action	Motion to Approve the MAC Contract.	Vote Detail (Roll Call)
Motion – 2023-148	Chief Crago moved and Dr. Kissinger seconded a motion to approve the MAC Contract. Motion passed unanimously.	1 st - Crago 2 nd – Kissinger Bell - Absent Crago – Aye Kissinger – Aye Mougianis - Aye Brown – Aye

We don't have the finalized agreement for the Solid Waste Contract. Health Commissioner Henry attended the Solid Waste Authority Meeting on Monday, December 11, 2023 and the 2024 contract was approved. Our agreement for 2023 was for up to \$80,000.00. We exceeded that threshold so they increased our contract for 2023 to \$110,000.00. For the 2024 contract, a motion was made to increase our base amount from \$80,000.00 to \$100,000.00 for the services we provide to the JB Green Team for the solid waste program. Once the signed agreement is received it will be brought to the board for final approval.

Adoption of Forms/Policies – None

Purchase Orders over \$5000 –

Health Commissioner Henry stated there are two purchase orders for approval this month. The first one is for the Jefferson County Juvenile Court for reimbursement on CF 23 Grant in the amount of \$20,537.38. This will be their last payment from the grant. They installed no touch water fountains in their facility for sanitary purposes and purchased cleaning supplies. There was no cost to the health department general fund. The second purchase order is for Ohio Pharmacy to purchase Narcan through the Healing Communities Grant in the amount of \$5,125.00. There was no cost to the health department general fund.

Action	Motion to Approve the Two Purchase Orders Presented for this Month.	Vote Detail (Roll Call)
Motion – 2023-149	Chief Crago moved and Dr. Kissinger seconded a motion to approve the two purchase orders presented for this month. Motion passed unanimously.	1 st - Crago 2 nd – Kissinger Bell - Absent Crago – Aye Kissinger – Aye Mougianis - Aye Brown – Aye



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Health Commissioner's Report

A copy of the report is attached hereto and made part of the official minutes.

Mr. Mougianis seconded Andrews comments about our staff. We are very fortunate to have all of this staff.

Medical Director's Report

A copy of the report is attached hereto and made part of the official minutes.

Nursing Report

A copy of the report is attached hereto and made part of the official minutes.

WIC Report

A copy of the report is attached hereto and made part of the official minutes.

Environmental

A copy of the report is attached hereto and made part of the official minutes.

Accreditation

Health Commissioner Henry stated since the application for the PHAB Pathways Recognition Program was submitted we have received additional information from ODH and they encouraged us to apply for full accreditation in order to be eligible for ODH financial resources. Those health departments going Pathways Recognition Program is not eligible for that funding. We are working with PHAB and have requested to change from Pathways to full accreditation so that we have access to that funding support from the Ohio Department of Health. We will keep the board updated as soon as we hear back from PHAB.

PHEP

A copy of the report is attached hereto and made part of the official minutes. Health Commissioner Henry read the PHEP report.

Correspondence –

A note from Columbiana County Health District about the meningitis outbreak was read by Health Commissioner Henry.



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Committee Reports

Environmental – Nothing to report.

Administration/Finance – Nothing to report

Clinical – Nothing to report

Personnel – In January we will be posting the part-time RN position.

Events – Nothing to report.

Old Business –

Nuisances:

Joan Marie Carlsen – 1339 Main Street, Smithfield Oh 43943: Ms. Carlsen's 30 days was up last month. We made the decision to turn this over to the local court system. Jack McGuire went out and took fresh pictures. No improvement or movement was noticed.

County Road 20: Health Commissioner Henry pulled up the pictures on the screen for everyone to see. This gentleman was invited to the meeting last month and didn't show up; this will be the second time they did not appear. Based on the pictures, it would be in our best interest to issue a final board order that if not in compliance within 30 days, it would be turned over to the legal system. This has been sitting here since the end of August. We have had multiple communications with the attorney and we are seeing little progress. We asked for corresponding dump receipts to prove they didn't fill the holes shown in the first pictures. As the pictures look now, it seems to show they did fill the holes and we have not received any receipts.

<i>Action</i>	<i>Motion to Issue a Final Board Order to Clean-up the Property Located at County Road 20, Dillonvale, OH (Parcel #30-02273-011) within 30 days or it will be turned over to the Prosecutor's Office.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-150	Chief Crago moved and Mrs. Brown seconded a motion to issue a final board order to clean-up the property located at County Road 20, Dillonvale, OH (Parcel #30-02273-011) within 30 days or it will be turned over to the Prosecutor's Office. Motion passed unanimously.	1 st - Crago 2 nd – Brown Bell - Absent Crago – Aye Kissinger – Aye Mougianis - Aye Brown – Aye

Swimming Pool Re-Inspection: The swimming pool program was re-inspected a couple months ago. The final report from the re-inspection put our program in full compliance.



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New Business –

Revised Appropriations: Not completed, we would like to request a special meeting on December 21, 2023 at 1:30.

Year-end advances and transfers: Tabled will be discussed at a Special Meeting on December 21, 2023 at 1:30.

Apex Landfill License: Health Commissioner Henry stated as of today, we only have an application for a landfill license from Apex. This will be for the 2024 license and need board approval.

Health Commissioner Henry stated we had a more challenging year in 2023 than we did in 2022. All things considered, he feels they have put forth every effort to try and mitigate their odors. They have done a lot of work at the site to try to reduce the odors, but it doesn't always work. We all know this, including IWS. They continue to try to put forth the effort to reduce those. Anything from the community standpoint is the biggest concern is obviously the odors that come from the landfill.

There was no discussion and a long pause after President, Anthony Mougianis asked for a motion to approve the landfill license. Chief Crago stated he will make the motion to approve the license under current operations.

Action	Motion to Approve the 2024 Apex Landfill License	Vote Detail (Roll Call)
Motion – 2023-151	Chief Crago moved and Mrs. Brown seconded a motion to approve the 2024 Apex landfill license. Motion passed unanimously.	1 st - Crago 2 nd – Brown Bell - Absent Crago – Aye Kissinger – Aye Mougianis - Aye Brown – Aye

Nuisance Complaint Lederer: Property located at 2618 Commercial Avenue, Mingo Jct. Oh 43938

Health Commissioner Henry stated this will be a new complaint being brought before the board. Jack McGuire spoke about the nuisance. Mr. Lederer is a no show for today's meeting. He does live in Georgia. When Mr. McGuire knocks on the door and can't get ahold of the tenant. One instance there was a man sitting in the backyard in a lawn chair. Mr. McGuire asked if he lived here to which he responded, "No, I'm just visiting" and would offer no other information. There was a significant pile of garbage in the backyard that we ordered citations to have it cleaned up. The big pile was originally cleaned up, but now there are piles of garbage



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everywhere instead of one pile it was rearranged. They are in violation. They have their first and second inspection fee assessed and this was the summon to appear before the board. Mr. McGuire now asks the board to send this case to the prosecutor's office.

<i>Action</i>	<i>Motion to Turn the Lederer Property Located at 2618 Commercial Ave, Mingo Jct. Oh Over to the Prosecutor's Office.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-152	Dr. Kissinger moved and Mrs. Brown seconded a motion to turn the Lederer property located at 2618 Commercial Ave., Mingo Jct. Oh to the prosecutor's office. Motion passed unanimously.	1 st - Kissinger 2 nd – Brown Bell - Absent Crago – Aye Kissinger – Aye Mougianis - Aye Brown – Aye

Public Participation –

Cynthia Morris and Judy Owens -Our Place – Health Commissioner Henry introduced Cynthia Morris from Our Place and we are going to give them the opportunity to speak about the Healthy Aging Grant and what they would like to do with that. They are located in the First West Minster Church. There are a lot of activities and resources for the aging population.

They have submitted a funding request for a lunch and learn program that we would like to offer all communities in Jefferson County. They would like to find out the most urgent needs they have and help them build programs in their community. They would go there and get them started, help them along, teach them how to do it and keep checking back with them. The older population needs a lot of help right now.

We opened May 16, 2023 and we have 162 paying members, two lifetime members and four free memberships. No one is ever turned away for financial difficulties. We are excited about reaching out to these communities to see what we can do for them. We would like to expand on our technical programs. We would like to live stream or provide CD's for educational purposes for them, or broadcast our exercise programs or educational classes that we have at the church. They are a member of the Ohio Association of Senior Centers and Silver Sneakers. She will now answer any questions the board may have about the funding request that we submitted. Brochures were offered.

Health Commissioner Henry stated he was unable to get that funding request to the board yet. He asked if they have a copy of it. It will be sent to the board after the meeting. Cynthia stated they are asking for \$100,000.00 and the proposed budget will be broken down as:

Administration 25%

Marketing 17% (supplies, brochures, CD's door prizes)



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Transportation (van three days a week to bring others to us; we would go to locations two days)
Fellowship 30% (food and preparation, equipment to safely transport food)

We work with several agencies, A&B and Diamond Pharmacies, Adult Protective Services, The Attorney General, The State of Ohio, Capital Health, Change Inc., Dixon Healthcare, Jefferson County Historical Museum, Ohio Senior Health insurance information program, Southern Care Hospice, SVRTA, Trinity Health System and Valley Hospice. We could also take them to the different communities and have them explain on their expertise.
On the proposed budget all the communities were listed.

Health Commissioner Henry stated he would get the proposal to the board and to the fiscal officer to review to make sure all the items are approved expenses in the grant itself. If it is a vehicle it has to be within the scope of the grant. There are a lot of things that will have to be reviewed and we will get back to you.

Ms. Morris continued, we try to stay away from the word “Seniors” Our Place is 50 Plus. It’s just like when you start having a family you send your kids to kindergarten to get them ready for first grade. We are trying to reach out to those 50 and above to get them ready for Medicare and things they will be facing as they age. We teach the age groups how to navigate a cell phone, the internet etc. We have support groups, grief support groups, Parkinson’s support groups and are planning to expand using the Academy of Lifelong Learning to use their educational programs they offer.

Executive Session – None

Mr. Mougianis would like to take a moment and express our sincere thanks to our fellow board member, Chief Clark Crago for his commitment to this board and to this department. Clark is the veteran of the group by far and I’ve called him a warrior in the past for being able to survive those times and bring us to today, which is a great time. We are now in a wonderful position. President Mougianis would like to thank Chief Crago personally, for the board, and on behalf of Andrew and the entire team our sincere thanks to you. We wish you the best and congratulations on your council victory for the City of Toronto. We know you will do well and don’t be a stranger.

Chief Crago responded; I didn’t prepare anything for today, but I appreciate all of you. Like what was said we came through some dark times, but there was always sun at the end. We have a great staff and a great board in place. You will all go far. Thanks for putting up with me for almost four years. He loved working with all you guys.

Health Commissioner Henry thanked Chief Crago and said you thought this was going to be your last meeting, but we have one more for you to attend.



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Health Commissioner Henry also applauded Mr. Mougianis and Apollo for their efforts at the Ohio Valley Health Center for winning the 2023 Free Clinic Community Partner of the Year Award, congratulations to you. Mr. Mougianis thanked Andrew and stated we are all in this together. This community is not big and we have to be together if we want to progress.

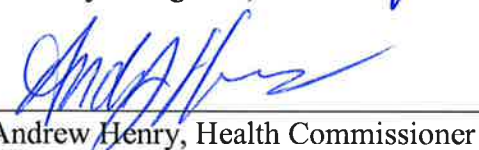
<i>Action</i>	<i>Motion to adjourn</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-153	Chief Crago moved and Mrs. Brown seconded a motion to adjourn. Motion passed unanimously.	1 st - Crago 2 nd – Brown Bell - Absent Crago – Aye Kissinger – Aye Mougianis - Aye Brown – Aye

There being no further business before the Board, the meeting was adjourned at 9:00 a.m.

The next regular meeting of the Board of Health is scheduled for Tuesday, January 16, 2024 at 8:15 a.m. in the Towers Building, 2nd Floor.

ATTESTED:


Anthony Mougianis, Board President


Andrew Henry, Health Commissioner