



# JEFFERSON COUNTY General Health District

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**BOARD OF HEALTH  
MINUTES OF REGULAR MEETING  
September 26, 2023  
8:15 a.m.**

The regular monthly meeting of the Board of Health was held on Tuesday, September 26, 2023 at 8:15 a.m. in the 2<sup>nd</sup> floor community room of the Towers Building located at 500 Market Street, Steubenville, Ohio.

**Board Members Present:**

Terry Bell  
Anthony Mougianis, Vice President  
Suzanne Brown  
Chief Clark Crago

**Staff:**

Andrew Henry, Health Commissioner  
Kelly Wilson, Fiscal Director  
Michele Henry, Administrative Assistant  
Marc Maragos, Director of Environmental  
Carla Gampolo, Registered Sanitarian  
Linda Agresta, Environmental Clerk  
Stephanie Chester, RN, WIC Director  
Rick Stead, PHEP  
Dr. Jane Culp, Medical Director  
Hannah Piko, Director of Nursing

**Absent:** Vacant Seat

**Prosecutor:**

**Guests:** See sign-in sheet

**CALL TO ORDER**

The meeting was called to order at 8:15 a.m. by Anthony Mougianis, President. The Pledge of Allegiance was recited. Roll call was taken.

**APPROVAL OF MINUTES**

<b>Action</b>	<b>Motion to accept the August 22, 2023 Minutes of the Regular Meeting.</b>	<b>Vote Detail (Roll Call)</b>
Motion – 2023-107	Chief Crago moved and Mr. Bell seconded a motion to approve the August 22, 2023 minutes of the regular meeting.  Motion passed unanimously.	1 <sup>st</sup> - Crago 2 <sup>nd</sup> - Bell Bell - Aye Crago – Aye Vacant – Absent Mougianis - Aye



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		Brown – Aye
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## August 2023 Revenue Report

Health Commissioner Henry said August was a pretty standard month. In looking at the reports the nursing line item is getting pretty low. Kelly Wilson noted that the budget has been changed. The revised budget expenditures column has highlights in blue. Because the Enhanced Operations 2023 was added instead of changing the entire budget at this time, Kelly Wilson adjusted some of the expenditures, but the bottom line will stay the same. Ms. Wilson will bring the complete revised budget to the board in November for approval.

<i>Action</i>	<i>Approval of August 2023 Revenue Report</i>	<i>Vote Detail (Roll Call)</i>
Motion-2021-108	Chief Crago moved and Mrs. Brown seconded a motion to approve of August 2023 Revenue Report.  Motion passed unanimously.	1 <sup>st</sup> - Crago 2 <sup>nd</sup> – Brown Bell - Aye Crago – Aye Vacant – Absent Mougianis - Aye Brown – Aye

Roll call taken, all board members present were in agreement.

## August 2023 Expense Report

Kelly Wilson stated the expenses were fairly normal this month.

<i>Action</i>	<i>Approval of August 2023 Expense Report</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-109	Chief Crago moved and Mr. Bell seconded a motion to approve of August 2023 expense report.  Motion passed unanimously.	1 <sup>st</sup> - Crago 2 <sup>nd</sup> – Bell Bell - Aye Crago – Aye Vacant – Absent Mougianis - Aye Brown – Aye

Roll call taken, all board members present were in agreement.

**Personnel – None**

**Travel Requests –**



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Health Commissioner Henry stated we have two travel requests for this month.

Andrew Henry and Rick Stead attended NIMS training in Marietta Ohio which was one-night lodging in the amount of \$209.38. The cost will be charged to PHEP.

John McGuire will be attending the OEHA Fall Conference October 9 – 11, 2023. Lodging \$249.56, Tuition \$185.00 for a total of \$434.56.

<i>Action</i>	<i>Motion to Approve All Travel Requests Presented.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-110	Mrs. Brown moved and Mr. Bell seconded a motion to approve all travel requests presented.  Motion passed unanimously.	1 <sup>st</sup> - Brown 2 <sup>nd</sup> – Bell Bell - Aye Crago – Aye Vacant – Absent Mougianis - Aye Brown – Aye

### Contracts/MOU's –

Health Commissioner Henry stated we have one contract this month for EZToUse for our website contract. This is a yearly renewal which will run October 2023 to October 2024.

<i>Action</i>	<i>Motion to Approve the EZToUse Contract Renewal.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-111	Chief Crago moved and Mr. Bell seconded a motion to approve the EZToUse Contract Renewal.  Motion passed unanimously.	1 <sup>st</sup> - Crago 2 <sup>nd</sup> – Bell Bell - Aye Crago – Aye Vacant – Absent Mougianis - Aye Brown – Aye

### Adoption of Forms/Policies – None

### Purchase Orders over \$5000 –

Health Commissioner Henry stated there is one purchase order for approval this month. The purchase order is for Glaxo Smith Kline for flu shots in the amount of \$6,463.94. There are a number of flu clinics scheduled in October and flu shots continue to be given to the public in the clinic.



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<i>Action</i>	<i>Motion to Approve the Purchase Order for Glaxo Smith Kline for Flu Shots.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-112	Chief Crago moved and Mrs. Brown seconded a motion to approve the purchase order for Glaxo Smith Kline for Flu Shots.  Motion passed unanimously.	1 <sup>st</sup> - Crago 2 <sup>nd</sup> – Brown Bell - Aye Crago – Aye Vacant – Absent Mougianis - Aye Brown – Aye

### **Health Commissioner’s Report**

A copy of the report is attached hereto and made part of the official minutes.

### **Medical Director’s Report**

A copy of the report is attached hereto and made part of the official minutes.

### **Nursing Report**

A copy of the report is attached hereto and made part of the official minutes.

### **WIC Report**

A copy of the report is attached hereto and made part of the official minutes.

### **Environmental**

A copy of the report is attached hereto and made part of the official minutes.

Terry Bell asked David Cieply, from IWS what they are doing to try to eliminate the odor. Mr. Bell continues, when the final cover was put on the first hill the odor complaints were nonexistent. Currently, how is the odor problem being handled?

Mr. Cieply took the floor and apologized to the Jefferson County General Health District and its board for putting them in the position that they thought a Notice of Violation needed to be issued. Secondly, Mr. Cieply feels like he has failed IWS and his team. He stated he has never had any type of infraction on any of his sites, and he takes this very personally. IWS will continue to fight these odors. The company has, since July, taken several steps to help with these odors. He knows that there is still work to be done and stated that one offsite verified complaint is too many.



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The ways IWS is working to contain the odors. 1) Spray neutralizer on a trial basis to assist the vapor system. 2) Moved the vapor gasification system to a more select area that we deemed necessary based on wind direction and other studies being conducted. 3) Odor tech training was conducted including how to react or act on odor complaints and/or follow-ups. 4) In discussions with Atmos technologies about a foam based adc that has been deployed in different places of the country. Talked to places that are using it and got some strong favorable results. We prepared an alteration which was submitted to the Ohio EPA and we are awaiting their response. Once we have their approval the alteration will be injected in to the work phase area as well. 5) Other air care technology systems with a misting system. This will tie into the air and used to generate some of the well fields. 6) In conversations with Byer Scientific, they have another type of vapor gasification system that is more of a modular or mobile one that we can move with the work face. This is a trailer mounted system that has piping that is rolled into it and surround the work face. Some of these systems are already in place and others we are awaiting approval. We are not sitting idle and will not as long as he (Mr. Cieply) is there.

## Accreditation

Health Commissioner Henry stated the readiness assessment was submitted to PHAB. Upon their review, PHAB has recommended we pursue the PHAB Pathways Recognition Program to become fully accredited in the future.

The board will sign a letter to be sent to PHAB for the Jefferson County General Health District to pursue the Pathways Recognition Program.

A copy of the letter is attached hereto and made part of the official minutes.

## PHEP

A copy of the report is attached hereto and made part of the official minutes.

## Correspondence –

Health Commissioner Henry stated we have two for the month. The first one is a note of gratitude from AIM Women's Center. We supported an event for their clients in the community using our Maternal Child Health Funding, Health Commissioner Henry read it out loud.

The second one was a thank you card from Carol Macedonia on behalf of the entire Macedonia Family thanking us for the flower arrangement for Dr. Pat.

## Committee Reports



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**Environmental Committee:** Terry Bell wanted everyone to know that the lawsuit against the Salem Compressor station had concluded and was dismissed in Franklin County Court. The Plaintiffs did file an appeal and lost the appeal. Shortly after the loss of their appeal, Encino announced they will build five new well sites in Salem township this year.

**Personnel Committee:** The committee arranged to meet to discuss the results of the additional employee survey, but did not have a quorum. Health Commissioner Henry will meet with the directors about the seven additional questions. Mrs. Brown added, “we would like to maintain good morale and open communication”, this is our goal.

## Old Business – None

## New Business –

**Apex Notice of Violation:** Was covered under Environmental section of the meeting.

**Board Annual Training Dates:** Health Commissioner Henry explained that the board members are required to have two hours of continuing education each year. Typically, we have the board come in the fall prior at the start of the regular board meeting. So for the months of October and November, Health Commissioner Henry asked if the board would be available to start at 7:15 to do an hour of training prior to the board meeting. The board agreed that this would be fine.

**Updated Covid Vaccines:** Health Commissioner Henry stated we carry the updated covid vaccines for the underinsured here in Jefferson County. Based on research conducted by Director of Nursing, Hannah Piko, the retail pharmacies will be carrying the vaccines for the insured. There is a risk if the Health Department purchases the commercial vaccine of wasting it and wasting our financial resources. Health Commissioner Henry asked the board if they wanted to see how things go with the pharmacies carrying the commercial vaccine for the insured and if we see there are issues and gaps that we need to address we can then pursue getting it. Mr. Mougianis stated his thought would be to wait and see. Mrs. Brown agreed.

## **Nuisances:**

**Johnathon and Sara Green:** Health Commissioner Henry spoke about a nuisance property that our registered sanitarian Jack Mcguire has been working on that has reached the point where it needs to be addressed by the board. We sent the individual a letter to appear at this meeting and he is not here. Health Commissioner Henry asked Mr. Mcguire what steps had been taken so far. Mr. Mcguire responded, the initial inspection with the abatement order, the second inspection with the \$100.00 fee for the inspection and the third letter with the \$200.00 fee with inspection. They have done very little and did not show up today to address the board. The signed all the certified mail that they have gotten, so they are aware of what is going on. Mr. Mcguire is asking the board, instead of extending this any further to give their permission to move this case to the



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prosecutor’s office. The owner of record is Jonathon and Sara Green the address is 1373 & 1381 Sinclair Ave., Steubenville, Oh 43952. The Greens have been served on three different occasions concerning the public health nuisance located on said property. The garbage, junk, 20 -30 scrap tires and open dumping needs to be addressed and the case needs sent to the prosecutor’s office.

<i><b>Action</b></i>	<i><b>Motion to Turn the Greene Property Located at 1373 &amp; 1381 Sinclair Ave., Steubenville Oh Over to the Prosecutor’s Office.</b></i>	<i><b>Vote Detail (Roll Call)</b></i>
Motion – 2023-113	Mr. Bell moved and Chief Crago seconded a motion to turn over the Greene Property located at 1373 & 1381 Sinclair Ave., Steubenville Oh over to the prosecutor’s office.  Motion passed unanimously.	1 <sup>st</sup> - Bell 2 <sup>nd</sup> – Crago Bell - Aye Crago – Aye Vacant – Absent Mougianis - Aye Brown – Aye

**2024 Reading of Fees:** Health Commissioner Henry read the environmental fees up to the water fees which are not changing so those do not need to be read aloud. A sports physical fee was added to the nursing fees.

<i><b>Action</b></i>	<i><b>Motion to Approve the First 2024 Reading of Fees.</b></i>	<i><b>Vote Detail (Roll Call)</b></i>
Motion – 2023-114	Mr. Bell moved and Mrs. Brown seconded a motion to approve the first 2024 reading of fees.  Motion passed unanimously.	1 <sup>st</sup> - Bell 2 <sup>nd</sup> – Brown Bell - Aye Crago – Aye Vacant – Absent Mougianis - Aye Brown – Aye

**Public Participation – None**

**Executive Session –**

<i><b>Action</b></i>	<i><b>Motion to Enter Executive Session for Personnel Matters.</b></i>	<i><b>Vote Detail (Roll Call)</b></i>
Motion – 2023-115	Chief Crago moved and Mr. Bell seconded a motion to enter executive session for personnel matters.  Motion passed unanimously.	1 <sup>st</sup> - Crago 2 <sup>nd</sup> – Bell Bell - Aye Crago – Aye Vacant – Absent Mougianis - Aye



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		Brown – Aye
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<i>Action</i>	<i>Motion to Return to Regular Session.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-116	Chief Crago moved and Mr. Bell seconded a motion to return to regular session.  Motion passed unanimously.	1 <sup>st</sup> - Crago 2 <sup>nd</sup> – Bell Bell - Aye Crago – Aye Vacant – Absent Mougianis - Aye Brown – Aye

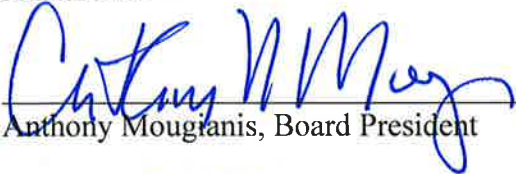
The board returned to regular session with nothing to discuss from the Executive Session.

<i>Action</i>	<i>Motion to adjourn</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-117	Chief Crago moved and Mrs. Brown seconded a motion to adjourn.  Motion passed unanimously.	1 <sup>st</sup> - Crago 2 <sup>nd</sup> – Brown Bell - Aye Crago – Aye Vacant – Absent Mougianis - Aye Brown – Aye

There being no further business before the Board, the meeting was adjourned at 9:27 a.m.

The next regular meeting of the Board of Health is scheduled for Tuesday, October 17, 2023 at 8:15 a.m. in the Towers Building, 2<sup>nd</sup> Floor.

**ATTESTED:**

  
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Anthony Mougianis, Board President

  
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Andrew Henry, Health Commissioner