



JEFFERSON COUNTY General Health District

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BOARD OF HEALTH MINUTES OF REGULAR MEETING August 22, 2023 8:15 a.m.

The regular monthly meeting of the Board of Health was held on Tuesday, August 22, 2023 at 8:15 a.m. in the 2nd floor community room of the Towers Building located at 500 Market Street, Steubenville, Ohio.

Board Members Present:

Terry Bell
Anthony Mougianis, Vice President
Suzanne Brown
Chief Clark Crago

Staff:

Andrew Henry, Health Commissioner
Kelly Wilson, Fiscal Director
Michele Henry, Administrative Assistant
Marc Maragos, Director of Environmental
Carla Gampolo, Registered Sanitarian
Linda Agresta, Environmental Clerk
Stephanie Chester, RN, WIC Director
Rick Stead, PHEP
Dr. Jane Culp, Medical Director
Hannah Piko, Director of Nursing
Kylie Smogonovich, RN

Absent: Patrick H. Macedonia, MD, Deceased

Prosecutor:

Guests: See sign-in sheet

CALL TO ORDER

The meeting was called to order at 8:15 a.m. by Anthony Mougianis, President. A moment of silent prayer was observed for the passing of our President of the Board, Dr. Patrick H. Macedonia. The Pledge of Allegiance was recited. Roll call was taken. Dr. Patrick H. Macedonia, deceased.

APPROVAL OF MINUTES

<i>Action</i>	<i>Motion to accept the July 18, 2023 Minutes of the Regular Meeting.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-97	Mrs. Brown moved and Chief Crago though absent from the July meeting had reviewed and therefore	1 st - Brown 2 nd - Crago Bell - Aye



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	seconded a motion to approve the July 18, 2023 minutes of the regular meeting. Motion passed unanimously.	Crago – Aye Macedonia – Absent Mougianis - Aye Brown – Aye
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July 2023 Revenue Report

Kelly Wilson stated everything was normal for the month of July. For the month of August, we were awarded a new grant and she will be submitting a revised budget for approval by the board at the September meeting. This will be the addition of the new grant titled Enhanced Operations 2023.

<i>Action</i>	<i>Approval of July 2023 Revenue Report</i>	<i>Vote Detail (Roll Call)</i>
Motion-2021-98	Chief Crago moved and Mrs. Brown seconded a motion to approve of July 2023 Revenue Report. Motion passed unanimously.	1 st - Crago 2 nd Brown Bell - Aye Crago – Aye Macedonia – Absent Mougianis - Aye Brown -- Aye

Roll call taken, all board members present were in agreement.

July 2023 Expense Report

Kelly Wilson stated the expenses were actually a smaller list this month. The copier maintenance still seems to be one of our larger expenses. At some point Kelly feels we will have to address that, as it would be prudent to do so as an organization to help save some money.

<i>Action</i>	<i>Approval of July 2023 Expense Report</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-99	Chief Crago moved and Mrs. Brown seconded a motion to approve of July 2023 expense report. Motion passed unanimously.	1 st - Crago 2 nd – Brown Bell - Aye Crago – Aye Macedonia – Absent Mougianis - Aye Brown – Aye

Roll call taken, all board members present were in agreement.



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Personnel – None

Travel Requests –

Health Commissioner Henry stated we have many travel requests for seminars for the month of September. Marc Maragos and Carla Gampolo will be attending the OEHA Seminar in Athens on September 20 & 21, 2023, Health Commissioner Henry and Dr. Culp will be attending the AOHC Fall Conference Sept 13 – 15, 2023, and Stephanie Chester will be attending the NBAC Committee Meeting on September 8, 2023.

<i>Action</i>	<i>Motion to Approve of All Travel Requests Presented.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-100	Mrs. Brown moved and Chief Crago seconded a motion to approve of all travel requests presented. Motion passed unanimously.	1 st - Brown 2 nd – Crago Bell - Aye Crago – Aye Macedonia – Absent Mougianis - Aye Brown – Aye

Contracts/MOU’s –

Health Commissioner Henry stated all contracts for this month will be renewals. The first one is for the Jefferson County Job and Family Services McCullough Children’s Home. This is to provide nursing services for on call coverage at the children’s home. The contract does state that the nurses will stay within their scope of practice as defined by law. The nurses are available in the evenings for calls to the McCullough House. The rate that we charge is all paid back to the nurses so we don’t take anything off the top. This is an opportunity for the nurses to pick up extra work and provide relationships with other county agencies. This contract will be effective from Oct 2023 to Oct 2024. This contract was taken to the County Commissioners meeting last week and was approved, therefore we are bringing it today for our board’s approval.

<i>Action</i>	<i>Motion to Approve the Jefferson County Job and Family Services McCullough Children’s Home Contract Renewal.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-101	Mrs. Brown moved and Chief Crago seconded a motion to approve the Jefferson County Job and Family Services McCullough Children’s Home Contract renewal. Motion passed unanimously.	1 st - Brown 2 nd – Crago Bell - Aye Crago – Aye Macedonia – Absent Mougianis - Aye



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		Brown – Aye
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Health Commissioner Henry presented the City of Steubenville and the City of Toronto contracts. Henry stated you will notice the contract has been backdated to March because that is when the District Advisory Council meets. Henry spoke to Attorney Shawn Blake and he had no issues with the contract from April 1, 2023 thru March 31, 2024. Any city in a county constitutes a health district, so the cities have the ability to contract through the county health department for public health services. This is the contracts for those two cities to contract through Jefferson County General Health District.

<i>Action</i>	<i>Motion to Approve the City of Steubenville and the City of Toronto Contracts.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-102	Chief Crago moved and Mrs. Brown seconded a motion to approve the City of Steubenville and the City of Toronto Contracts. Motion passed unanimously.	1 st - Crago 2 nd – Brown Bell - Aye Crago – Aye Macedonia – Absent Mougianis - Aye Brown – Aye

Adoption of Forms/Policies – None

Purchase Orders over \$5000 –

Health Commissioner Henry stated there are two purchase orders for approval this month. The first one is for the Jefferson County Sheriff’s Department for \$7,136.76 from the CF23 grant reimbursement and the other one for \$7,320 for Naloxone purchases through the Ohio Pharmacy Services. The funds come from grant money through the Optimizing Healing in Ohio Communities Grant.

<i>Action</i>	<i>Motion to Approve the Purchase Orders for The Jefferson County Sheriff and Ohio Pharmacy Services.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-103	Chief Crago moved and Mrs. Brown seconded a motion to approve the purchase orders for Jefferson County Sheriff and Ohio Pharmacy Services. Motion passed unanimously.	1 st - Crago 2 nd – Brown Bell - Aye Crago – Aye Macedonia – Absent Mougianis - Aye Brown – Aye



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Health Commissioner's Report

A copy of the report is attached hereto and made part of the official minutes.

Medical Director's Report

A copy of the report is attached hereto and made part of the official minutes.

Nursing Report

A copy of the report is attached hereto and made part of the official minutes.

Kylie Smogonovich, RN presented a power point presentation about Diaper Bank. A copy of the power point is attached hereto and made part of the official minutes.

A visitor at the meeting asked if any of the corporations that manufacture diapers are donating towards the diaper banks in the participating counties. Kylie responded that the National Diaper Bank Network, when you are established with them, partner with Huggies and Cuties and they receive that supply. Pampers is partnered with Feeding America and donate to diaper banks to be distributed. Kylie has reached out within our level to see if our local Urban Mission is able to request them with their Feeding America program. So far nothing Kylie has not gotten a response from that.

Once the program is established and we obtain six months of data we would like to apply to become a national diaper bank network which would open us up with more supplies and funding opportunities.

WIC Report

A copy of the report is attached hereto and made part of the official minutes.

Environmental

A copy of the report is attached hereto and made part of the official minutes.

Terry Bell asked about communication with Norfolk Southern. Health Commissioner Henry responded since the initial derailment of the garbage, we now have adequate contact names and numbers should there be any additional issues. Health Commissioner Henry stated had Norfolk Southern contacted the Health Department at the time of derailment about the clean-up they wouldn't have been served the Notice of Violation.



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Chief Crago asked about a completion date on the clean-up, Marc Maragos stated it is by the end of year 2023. Health Commissioner Henry stated the garbage cleanup has been completed, the bank stabilization phase is being reviewed by their engineers.

Accreditation

Health Commissioner Henry stated we have been working very diligently on the readiness assessment to be ready to upload to PHAB by the October 10th deadline.

The readiness assessment will give PHAB and ourselves a better idea of where we stand as far as becoming accredited. The Health Department is very strong in some areas, while other areas still need some work. We will keep everyone updated as we move along with the process.

PHEP

A copy of the report is attached hereto and made part of the official minutes.

Correspondence –

Michael Vukelic Letter: Kelly Wilson, read publicly the letter titled Open Letter that was dropped off at the July meeting by Michael Vukelic who chose not to stay for the July meeting.

Chief Crago stated he doesn't remember anyone being held back from speaking their peace when they were here. In this situation, it is out of the control of the Health District. This is about a fatality or death and should fall under the coroner's office process. Nowhere in Mr. Vukelic's letters is the coroner or investigators mentioned.

Health Commissioner Henry stated Mr. Vukelic's letters are beyond the topic of his long term solution to avenge the death of his loved one who passed in a nursing facility. At this point, Mr. Vukelic is calling out any individuals who have any leadership roles in the county.

SVRTA Letter: Health Commissioner Henry read publicly the letter from SVRTA dated July 17, 2023. The letter was in regards to the stipend the Health Department sent to SVRTA for allowing us to store our WOW in their facility and for their maintenance and upkeep they have provided. SVRTA was very pleased with the stipend and sent us a letter to thank us. A copy of the letter is attached hereto and made part of the official minutes.

Committee Reports

Environmental Committee: Terry Bell wanted everyone to know that the lawsuit against the Salem Compressor station had concluded and was dismissed in Franklin County Court. The Plaintiffs have until the end of August to file an appeal.



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Administrative Committee: The committee met and discussed the Diversity, Equity and Inclusion terms which will be discussed under old business. The committee met to discuss the proper terms we should adopt that fit our beliefs. It was a productive meeting and a comprised list comprised mostly of the PHAB terms with a few additional terms added was determined.

Personnel Committee: The committee sent out another set of questions to the employees to provide additional feedback and the committee will meet prior to the September meeting to discuss the feedback.

Old Business

Glossary of Terms for Diversion, Equity and Inclusion: At the Administrative Committee meeting, the original list of terms from the August meeting were brought along with the official terms of PHAB and the added terms from the Jefferson County General Health District Board of Health. The Board of Health terms are noted with a red asterisk in the glossary of terms. These terms meet the standard requirements for PHAB and this is what we are presenting to the board today for approval to proceed with these terms.

Mr. Mougianis asked the board if they had the chance to review the terms and if they had any questions. There were no questions by the board.

A copy of the terms is attached hereto and made part of the official minutes.

<i>Action</i>	<i>Motion to Approve the Glossary of Terms for Diversion, Equity and Inclusion.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-104	Mrs. Brown moved and Chief Crago seconded a motion to approve the glossary of terms for diversion, equity and inclusion. Motion passed unanimously.	1 st - Brown 2 nd – Crago Bell - Aye Crago – Aye Macedonia – Absent Mougianis - Aye Brown – Aye

Nuisance Update:

Johnny’s Tire and Auto: Health Commissioner Henry stated the owner’s attorney had delivered some tire disposal receipts. The amount of tires to be disposed of is upward of 50,000 in the three buildings and the receipts for disposal were for approximately 500 tires. They are asking for additional time stating financial issues. Unfortunately, they have a long way to go in removing the tires to show the property has been properly remediated. Health Commissioner Henry has been working with Attorney Blake to come up with a solution to get it in City Court. The



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properties are currently under foreclosure and falls within the City of Steubenville's jurisdiction and will fall under the City Municipal Court.

Dr. Culp asked if the Steubenville Fire Department is still involved. Health Commissioner Henry said the Fire Department has reports of them not being in compliance with the fire code. Henry is unsure if they are going to pursue it or not. The Health Department cannot enforce the fire code. We had looked into a joint venture but Johnny's Tire is definitely breaking two entirely different laws so they can't be filed together.

New Business –

Barrow Nuisance Complaint: Mr. Donald Barrow was present and stated he has been working to clean up his property per the request of the Health Department. We have been in contact with Mr. Barrow about the property since February 2023, noting it is in violation of open dumping of solid waste. We have yet to see any compliance with the property since the initial notification.

Marc Maragos stated as far as our Nuisance Policy goes, Mr. Barrow is up to \$300.00 in fines that he owes for re-inspections for not completing the clean-up. Mr. Maragos spoke to Mr. Barrow prior to the meeting and we are hoping for some good news. Health Commissioner Henry showed the pictures that were taken from the site.

Mr. Barrow stated a lot of the garbage from the pictures has been cleaned up. He has been doing what he can. Mr. Barrow has gotten a proposal for demolition and cleanup. The price is \$4,000 deposit and a final bill will be \$13,500.00 to demo the property along with four roll offs that he could use to get rid of the rest of the trash, which he is unable to pay. He is living paycheck to paycheck. He stated he is doing all he can to get the property cleaned up. Mr. Barrow explained when he acquired the property it had been abandoned for at least nine years. No one did anything with it. He is doing what he can to take care of it. He's been bagging up the trash sitting it to the side and when he gets a bunch of it, he takes it to the dumpsters. There are community dumpsters in Bloomingdale. He is working on getting this cleaned up.

Board Member Terry Bell asked Mr. Barrow about the dumpsters he referred to. Are those dumpsters for garbage and/or recycling? Mr. Barrow stated they are community garbage dumpsters. He spoke with a lady at the gas station there and she referred him to another individual he spoke to and said they were community dumpsters that everyone uses. Mr. Barrow stated, "if I'm in the wrong, I apologize". Mr. Bell stated its ok he just wanted to make sure that he wasn't putting it in the recycling bins that doesn't accept garbage.

Health Commissioner Henry asked for a time frame to have the property cleaned up. Mr. Barrow answered, he wanted to have it completed at the beginning of the year. He wants it taken care of by the end of the year because he lives there in a camper on the property.



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Mr. Mougianis asked if it was visible from the road. Mr. Barrow stated no it is a secluded land locked property, the only way to see the property is if you actually go onto it. Mr. Mougianis asked when he bought the property did he know the condition of it. Mr. Barrow said he knew the trailer there was dilapidated, but didn't realize how bad it was. The garbage was inside the trailer and the garage, he took it out and is bagging it as he can. Mr. Barrow wants to get it done.

Mr. Mougianis stated you must get it cleaned up and it must be cleaned up by the end of the year or will be turned over to the Attorney for court action.

<i>Action</i>	<i>Motion to Allow Mr. Donald Barrow until December 31, 2023 to Abate the Nuisance on his Property located at 101 Twp Road 199.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-105	Chief Crago moved and Mrs. Brown seconded a motion to allow Mr. Donald Barrow until December 31, 2023 to abate the nuisance on his property located at 101 Twp Road 199. Motion passed unanimously.	1 st - Crago 2 nd – Brown Bell - Aye Crago – Aye Macedonia – Absent Mougianis - Aye Brown – Aye

Public Participation –

Michael Vukelic: Mr. Vukelic called and left a message on the phone of Jane Klug and said he would like to speak at the August Board Meeting. He was contacted and told of the change in the meeting date and was told he was on the agenda to speak. Let the records show that Mr. Vukelic was on the agenda to speak but failed to appear at the meeting.

Executive Session – None

Chief Crago stated at the next board meeting in September, we must appoint a Vice President for the remainder of the year. Health Commissioner Henry stated we could do a re-organizational meeting, obviously we have committee assignments to clarify as well. If we had Dr. Macedonia's replacement prior to the September meeting it would make it clean and could appoint his committee to his replacement. Health Commissioner Henry stated we will do what we need to do to get through.

The District Advisory Council Meeting will be held on September 28, 2023. Our board meeting will be held on September 26, 2023 one week later due to conferences being attended by staff.



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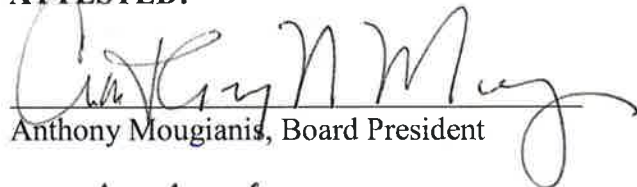
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<i>Action</i>	<i>Motion to adjourn</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-106	Chief Crago moved and Mrs. Brown seconded a motion to adjourn. Motion passed unanimously.	1 st - Crago 2 nd – Brown Bell - Aye Crago – Aye Macedonia – Absent Mougianis - Aye Brown – Aye

There being no further business before the Board, the meeting was adjourned at 9:16 a.m.

The next regular meeting of the Board of Health is scheduled for Tuesday, September 26, 2023 at 8:15 a.m. in the Towers Building, 2nd Floor.

ATTESTED:



Anthony Mougianis, Board President



Andrew Henry, Health Commissioner