



JEFFERSON COUNTY General Health District

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**BOARD OF HEALTH
MINUTES OF REGULAR MEETING
June 20, 2023
8:15 a.m.**

The regular monthly meeting of the Board of Health was held on Tuesday, June 20, 2023 at 8:15 a.m. in the 2nd floor community room of the Towers Building located at 500 Market Street, Steubenville, Ohio.

Board Members Present:

Patrick Macedonia, M.D., President
Suzanne Brown
Chief Clark Crago

Staff:

Andrew Henry, Health Commissioner
Kelly Wilson, Fiscal Director
Michele Henry, Administrative Assistant
Marc Maragos, Director of Environmental
Emma Gray, Sanitarian in Training
Linda Agresta, Environmental Clerk
Stephanie Chester, RN, WIC Director
Dr. Jane Culp, Medical Director

Absent:

Terry Bell, Medical Leave
Anthony Mougianis, Bereavement
Rick Stead, PHEP
Carla Gampolo. Registered Sanitarian

Prosecutor:

Guests: See sign-in sheet

CALL TO ORDER

The meeting was called to order at 8:15 a.m. by Dr. Patrick Macedonia, President. The Pledge of Allegiance was recited. Roll call was taken. Anthony Mougianis and Terry Bell were absent.

APPROVAL OF MINUTES

<i>Action</i>	<i>Motion to accept the May 16, 2023 Minutes of the Regular Meeting.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-76	Mrs. Brown moved and Chief Crago seconded a motion to approve the May 16, 2023 minutes of the regular meeting. Motion passed unanimously.	1 st - Brown 2 nd – Crago Bell - Absent Crago – Aye Macedonia – Aye



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		Mougianis - Absent Brown – Aye
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Due to the attendance of three representatives from APEX Landfill, Dr. Macedonia, President of the Board of Health, requested a change in the agenda. In respect of their time and attendance at the meeting, they were invited to be first on the agenda. The representatives from Apex in attendance were David Cieply, Bryan Largent, and Luke Farinaro. There was a series of questions that were sent to APEX prior to the meeting to be addressed at the meeting.

A copy of the questions is attached hereto and made part of the official minutes.

Health Commissioner Henry spoke and told the APEX representatives that we do include the odor complaint reporting forms that they provide us as part of the board packet. The board does see the form that is completed by their odor techs and are aware of the internal paperwork they perform when techs do go out on an odor complaint.

How a landfill is constructed? Bryan Largent, Engineer of Apex responded; we have a permanent area of 288 acres that we are able to put waste in. That area is phased in as needed. We pick an area based on the amount of our current volumes and how much we are going to need for the next year to year and a half. The area is excavated and anywhere from 1-2 million yards of dirt must be moved. Then we go to the liner system. There is two foot of compacted clay which is screened and put in lifts. There is a geo synthetic clay liner which is like a textile with bentonite in the middle of it that has a permanent ability of 10 to the minus 12 meaning it is pretty permeable. Then there is a geo membrane that is 60 mils. Then there a textile of sand and another textile. The textile and the sand protect the membrane and the GCL from being damaged from waste. From there we put in an 8 to 10-foot fluff lift select fill lift that doesn't have anything that can puncture liner in it. These are all systems to keep leachate from getting into the ground water. There is a leachate collection system that collects the leachate and it is covered with soil then a cap goes on which consists of membranes a gas system goes in that collects gas that produces renewable natural gas that goes out into the market. We also have storm water protection as well.

What do you consider a large work face? David Cieply responded; the industry has done many studies on how you calculate the width, depth and the advance of a work phase. How many tons are coming in on any given day, given hour. There is a mathematical equation to being able to handle the amount of trucks it will take for that day. The compactor is a 120,000 lb. piece of machinery. There is a system and pattern on how to take trash. It all works in unison and there could be as much as 60 tons per hour coming into the working phase from the railroad. The compactors can handle 135 tons per hour, there needs to be at least 4 compactors running to effectively control the waste coming in. The cells are constructed accordingly. Dr. Macedonia asked what the percentage of tonnage they are permitted to accept in one day. Mr. Cieply answered 10,000 tons a day of MSW and they average approximately 7500 tons. Dr. Macedonia



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asked how often they get a rail delivery? They get one rail delivery a day which has approximately 320 cans of waste. That equates to about 6500 tons. They also take third party waste in addition to the rail cars. Dr. Macedonia asked when the railcars arrive on site. Mr. Cieply responded they come at night and then take any empty cans back to Mingo train yard. If the trash train is sitting in Mingo awaiting to go to the landfill, they will hook it up and it will arrive at the landfill at approximately 2-3 am. There is a two day journey from the hand off in Jersey until the trash gets to the landfill. As soon as the cans arrive, Apex is on them immediately, they don't let it sit.

The next question is about the odor management that we have onsite and how to reduce odors. Mr. Largent responded, there is 92 acres of temporary cap which covers over half of what we have built. It keeps the gases in to help with odors. We have over 220 wells and horizontals and collection points that collect gas. We have two vapor gasification systems that take safe chemical and turns it into a vapor and reacts with odors. It breaks down the odor molecules. We have a mobile unit that does the same thing. We can adjust the systems as odors dictate.

David Cieply spoke directly to Dr. Macedonia about the possibility of spraying a neutralizing type chemical on the units out east, especially in the summer months when the trash is traveling in the heat for two days and potentially baking in the cans. Mr. Cieply responded we are constantly looking for ways to expand the system and anything else we can to reduce odors. We take that very seriously.

Luke Farinaro, Director of Operations at the landfill introduced himself. The question was posed; how long does it take an odor tech to respond to a complaint. Mr. Farinaro responded the resident will call the hotline, once they call the hotline there is a series of questions asked. They describe the odor, what the location is, how long the odor has been detected. A text and email is immediately sent out. Once the notification is sent out, the odor tech who is onsite 24/7, responds to the location of the odor reported by the resident. The techs are also required to perform at least 2 odor checks per shift in addition to any calls to the hotline.

How many acres are filled? Mr. Largent responded we have 181 acres constructed and 92 are temporary caps. We are filling a 30-acre area now. We have 288.5 acres with another 16 being constructed this year which leaves about 90 acres left after that. We have about 53 million yards of air space remaining and 45 million tons roughly; so approximately 15 – 17 years we have remaining. That is what we have calculated at this time.

Mr. Cieply spoke about the new gondola offloading building. This is one of the tie ins for the future, these are a different entity all together. Gondolas are 100 cubic yard containers and were used in the past for coal etc. It keeps trucks off the road. These will suppress dust and odors. We are hoping to become leaders in the industry on this project. We are hoping to break ground at the end of July.



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Dr. Macedonia stated to the representatives that since the new ownership has taken over there is an improvement in communication and in the site itself. He is still very concerned about odors. People aren't calling because they know that nothing is going to happen. These people were there prior to the landfill coming. Their quality of life has changed since that time. Dr. Macedonia is not satisfied with their response to odors. He himself has been to other landfills in particular a landfill on Route 75 and you wouldn't even know it was a landfill. There were no odors detected. The odor issue with Apex has not gotten better and Dr. Macedonia feels that needs to be a priority. We owe that to those residents that live out there. Mr. Cieply committed to the board that they do take it personally and will continue to be vigilant when it comes to odors. One validated complaint is one too many and we will continue to improve.

Mrs. Brown asked to tour the landfill. A tour will be organized prior to the next meeting. The representatives exited the meeting.

May 2023 Revenue Report

<i>Action</i>	<i>Approval of May 2023 Revenue Report</i>	<i>Vote Detail (Roll Call)</i>
Motion-2021-77	Chief Crago moved and Mrs. Brown seconded a motion to approve of May 2023 Revenue Report. Motion passed.	1 st - Crago 2 nd - Brown Bell - Absent Crago - Aye Macedonia - Aye Mougianis - Absent Brown - Aye

Roll call taken, all board members present were in agreement.

May 2023 Expense Report

<i>Action</i>	<i>Approval of May 2023 Expense Report</i>	<i>Vote Detail (Roll Call)</i>
Motion - 2023-78	Mrs. Brown moved and Chief Crago seconded a motion to approve of May 2023 expense report. Motion passed unanimously.	1 st - Brown 2 nd - Clark Bell - Absent Crago - Aye Macedonia - Absent Mougianis - Aye Brown - Aye

Roll call taken, all board members present were in agreement.

Personnel – None



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Travel Requests – None

Contracts/MOU's

Health Commissioner Henry stated we have several contracts and MOU's today for review and approval.

Dr. Macedonia asked to review the renewals first. Health Commissioner Henry stated the Noble County Contract which they contract out to Columbiana County is for an Epidemiologist which is a requirement for the PHEP program. The next one is for Primary Solutions software maintenance agreement, this is for our Infal timecard software, then the Steubenville Plumbing Contract, this is with the City of Steubenville and they supply us with a plumbing inspector to perform inspections on our behalf and the last one is the Jefferson County Juvenile Court Nursing Coverage, we have not used this in quite some time. This is very similar to the jail MOU.

Chief Crago asked if these four were all the same as approved prior. Health Commissioner Henry responded yes they are.

<i>Action</i>	<i>Motion to Approve the Noble County EPI Renewal Contract, The Primary Solutions Contract Renewal The City of Steubenville Plumbing Contract and the Jefferson County Juvenile Court Nursing Contract Renewals as Presented.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-79	Chief Crago moved and Mrs. Brown seconded a motion to approve the Noble County EPI renewal contract, the Primary Solutions contract renewal, the City of Steubenville Plumbing Contract and the Jefferson County Juvenile Court Nursing Contract renewals as presented. Motion passed unanimously.	1 st - Crago 2 nd – Brown Bell - Absent Crago – Aye Macedonia – Aye Mougianis - Absent Brown – Aye

Moving on to the new contract and MOU's. The first one is Optimizing HEALing in Ohio Communities Grant Modification. The is an additional \$10,000.00 in our Healing Communities studies monies to distribute Naloxone in the community. We have had four clinics in the community this summer already. We have given out over 50 boxes of Naloxone at those clinics.

<i>Action</i>	<i>Motion to Approve the Optimizing HEALing in Ohio Communities Grant Modification.</i>	<i>Vote Detail (Roll Call)</i>
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Motion – 2023-80	<p>Mrs. Brown moved and Chief Crago seconded a motion to approve the Optimizing HEALing in Ohio Communities Grant Modification.</p> <p>Motion passed unanimously.</p>	<p>1st - Brown 2nd – Crago Bell - Absent Crago – Aye Macedonia – Aye Mougianis - Absent Brown – Aye</p>
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Change Inc. MOU needs an agreement for their site visit to be a federally qualified health center. They needed an MOU to show a working relationship with their county health department. This is not of a binding agreement, just establishes a working relationship. We worked closely with them during the pandemic. We are working with them for pediatric home health currently. The MOU will be back dated to January 1, 2023.

<i>Action</i>	<i>Motion to Approve the Change Inc. MOU Retro to January 1, 2023.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-81	<p>Mrs. Brown moved and Chief Crago seconded a motion to approve the Change Inc. MOU Retro to January 1, 2023.</p> <p>Motion passed unanimously.</p>	<p>1st - Brown 2nd – Crago Bell - Absent Crago – Aye Macedonia – Aye Mougianis - Absent Brown – Aye</p>

The last one is the Jefferson County Prevention and Recovery MOU. This is another requirement for PHEP to have a 24/7 crisis line. We utilize the Jefferson County Prevention and Recovery board for this. They are the lead agency in the county for mental health services and they have an agreement with Coleman and they fund Coleman to operate the 24/7 crisis line. We will utilize that line in conjunction with our PHEP response for crisis Management for mental health needs during a pandemic.

<i>Action</i>	<i>Motion to Approve the Jefferson County Prevention and Recovery Board MOU.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-82	<p>Chief Crago moved and Mrs. Brown seconded a motion to approve the Jefferson County Prevention and Recovery Board MOU.</p> <p>Motion passed unanimously.</p>	<p>1st - Crago 2nd – Brown Bell - Absent Crago – Aye Macedonia – Aye Mougianis - Absent Brown – Aye</p>



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Adoption of Forms/Policies –

Health Commissioner Henry stated this was discussed at the last meeting about the five-day window for mobile and temporary food operations who submit an application. This is the policy that will be implemented. It outlines the process and points to the resources in the overview. The policy section states they can't submit their application after the 5 days prior to event.

<i>Action</i>	<i>Motion to Approve Mobile and Temporary Food Program Application Submission Time Policy.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-83	Chief Crago moved and Mrs. Brown seconded a motion to approve Mobile and Temporary food program application submission time policy. Motion passed unanimously.	1 st - Crago 2 nd – Brown Bell - Absent Crago – Aye Macedonia – Aye Mougianis - Absent Brown – Aye

Purchase Orders over \$5000 –

The one purchase order is for Primary Solutions and is for the Infal Timecard system and tech support. It is for \$6,170.00 and will be charged to all departments. It is an annual fee.

<i>Action</i>	<i>Motion to Approve Primary Solutions Purchase Order for \$6,170.00 for Tech Support and Software Licenses.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-84	Mrs. Brown moved and Chief Crago seconded a motion to approve Primary Solutions purchase order for \$6,170.00 for tech support and software licenses. Motion passed unanimously.	1 st - Brown 2 nd – Crago Bell - Absent Crago – Aye Macedonia – Aye Mougianis - Absent Brown – Aye

Health Commissioner's Report

A copy of the report is attached hereto and made part of the official minutes.

Mrs. Brown commented on the great job Andrew did with the Dino Dash 5K. Dr. Macedonia thanked Andrew and his staff for the public awareness and public viewing of the health department. He is very appreciative of all you do.



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Medical Director's Report

A copy of the report is attached hereto and made part of the official minutes.

Farm Bureau meeting stressed the importance of education for the rural areas for Narcan. Nursing statistics are showing an increase of residents in the southern portion of our county. We are still lacking in the northern portion.

Dr. Macedonia stated he noticed an increase in Strep A and Dr. Culp replied that most of the cases were adults. Dr. Macedonia also stated the STD cases look lower this month.

Dr. Macedonia asked how we could increase the numbers at our Toronto location. Clark Crago suggested that we list the hours for the Toronto Clinic in the paper. The clinic is open every Monday from 9:00 am to 3:00 pm. Health Commissioner Henry stated there are funds left in the Toronto fund that could be used to advertise the location.

Nursing Report

A copy of the report is attached hereto and made part of the official minutes.

Suzanne Brown commended the nursing department for being out in the community and it has been seen in the newspaper too.

Dr. Macedonia asked if we charged for physicals? Health Commissioner Henry stated yes the charge is \$40.00, but we are offering a special for \$20.00 for school sports physicals.

WIC Report

A copy of the report is attached hereto and made part of the official minutes.

Dr. Macedonia thanked Ms. Chester for adding the percentages for breast feeding numbers to the report.

Environmental

A copy of the report is attached hereto and made part of the official minutes.

Accreditation

Health Commissioner Henry stated the staff will be having training in July on Cultural and Linguistics competence. There is a state wide Accreditation training/conference in Columbus in July as well. We plan to have a SWOT (Strengths, Weaknesses, Opportunities and Threats)



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exercise in the next couple weeks. The staff will participate to give their input. Once this is completed we will move forward with our strategic plan.

At the last OHD call they reported 88 out of 113 HD are accredited. We will work diligently to become accredited as well. Our application is due in October and will be submitted and then we have a year to upload all of our documents.

PHEP

A copy of the report is attached hereto and made part of the official minutes.

Correspondence – None

Committee Reports

Dr. Macedonia stated in review of the Committee Assignments from last meeting he is not a chairman of any committee. He was given the choice of the Personnel Committee or the Clinical Committee that currently both were assigned to Suzanne Brown. Dr. Macedonia elected to chair the Clinical Committee. The Committee Assignments will be updated to reflect that change.

Old Business

Nuisance Update:

Carleson: Mr. Carleson's hearing was scheduled for June 13, 2023. Marc Maragos reported that Mr. Carleson did not appear for his court hearing. After talking to Judge Ferguson and Attorney Blake, it was decided they would postpone the trial two weeks. The new date will be June 27th the new hearing notice will be sent by certified mail. Mr. Carleson has not made any attempt to clean up his property.

Mr. Maragos stated he feels very deflated when it comes to these nuisance complaints. There are complaints out there with elderly residents with major health issues who are doing their part to abate their nuisances and yet this case has been ongoing for two years with no movement.

Johnny's Tire and Auto: Marc Maragos reported that in speaking with the fire inspector no improvement has been made at the facility of Johnny's Tire. At this point Mr. Maragos is unsure where the case is going from here. The owner was asked to provide receipts of proper tire disposal and to date none have been provided.

Health Commissioner Henry spoke that the owner's attorney is basically wanting the process to start back over since he became involved. He was not a part of the case the first several months and now has taken over the case and it has slowed things down horribly.



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If the receipts are not turned in for proper tire disposal, the case will be filed with Steubenville Municipal Court and he can turn the receipts into the court.

Dr. Macedonia would like an action plan for next month's meeting. We will send a registered letter and tell them we have not yet received the receipts for proper tire disposal. At this point in the case we need to make sure we document everything. There has never been any legal correspondence that he is representing the owner of Johnny's Tire and Auto.

Mobile Food Service Handbook: Dr. Macedonia commended whomever put this together. Health Commissioner Henry stated originally environmental had put the packet together and Shelly made some edits to the wording.

Dr. Macedonia questioned the statement that every four hours they have to sanitize their equipment. What needs to be sanitized? Marc Maragos stated that onsite they must have bleach or QAC tablets. Emma Gray answered their serving utensils. After discussion the wording will need to be changed to be more specific. Health Commissioner Henry said we will make the changes and send it out for review.

Temporary Food Packet: Dr. Macedonia pointed out that in the temporary food packet it does define hair coverage whereas in the permanent one it just says workers must have hair restrained in some way. He would like the language to match in both packets. Hair must be securely restrained by use of hair net, cap or visor with band.

On another note, Health Commissioner Henry told the board that the stickers they requested have arrived. They will be given to the owner to put in the window visible for the public. If the mobile is not from Jefferson County they won't have one of those stickers because we didn't do the inspection.

Employee Survey Results: Dr. Macedonia stated the employee survey has been completed. His theory on surveys is people do surveys and don't want to review or see the results and put them in a drawer. He is not that way, he would like the results presented and ask Mrs. Brown to go back and ask some questions. Dr. Macedonia overall was pleased with the results but would more information on those questions that didn't score as high.

Health Commissioner Henry stated he reviewed the results with the staff at our weekly huddle meeting. Each question was reviewed one by one. This will help with the strategic plan and workforce development plan, as all are part of our accreditation.

Audit Exit Update: The audit was released this morning and the results are available. The audit exit meeting went very well. Health Commissioner Henry gave a huge shout out to Kelly, Shelly and Sheryl for pulling all the information together. Jason from the state auditor's office stated he has never seen an audit change so rapidly from so poor to so good in one years' time. Chief



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Crago stated he was on the call and stated what an unbelievable change that has come through with our audit.

Kelly Wilson stated that 2023 will have to be a single audit as we will expend over \$750,000.00 in federal funding.

New Business –

Stipend for SVRTA: Health Commissioner stated we would like give a stipend for the SVRTA in the amount of \$2,500.00 for their generosity in storing our Wellness on Wheels (WOW). In addition to storing the WOW, they have washed it and performed maintenance on it for us as well. We would like to offer them a stipend in the amount of \$2,500.00.

<i>Action</i>	<i>Motion to Approve the \$2,500.00 Stipend for SVRTA.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-85	Mrs. Brown moved and Chief Crago seconded a motion to approve the 2024 Board of Health Meeting Dates. Motion passed unanimously.	1 st - Brown 2 nd – Crago Bell - Absent Crago – Aye Macedonia – Aye Mougianis - Aye Brown – Aye

Public Participation – None

Executive Session – None

<i>Action</i>	<i>Motion to adjourn</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-86	Chief Crago moved and Mrs. Brown seconded a motion to adjourn. Motion passed unanimously.	1 st - Crago 2 nd – Brown Bell - Absent Crago – Aye Macedonia – Absent Mougianis - Aye Brown – Aye



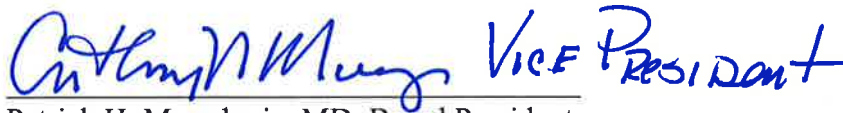
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There being no further business before the Board, the meeting was adjourned at 10:00 a.m.

The next regular meeting of the Board of Health is scheduled for Tuesday, July 18, 2023 at 8:15 a.m. in the Towers Building, 2nd Floor.

ATTESTED:

 *Patrick H. Macedonia* **VICE PRESIDENT**

Patrick H. Macedonia, MD, Board President

 *Andrew Henry*

Andrew Henry, Health Commissioner