



JEFFERSON COUNTY General Health District

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**BOARD OF HEALTH
MINUTES OF REGULAR MEETING
January 17, 2023
8:15 a.m.**

The regular monthly meeting of the Board of Health was held on Tuesday, January 17, 2023 at 8:15 a.m. in the 2nd floor community room of the Towers Building located at 500 Market Street, Steubenville, Ohio.

Board Members Present:

Terry Bell
Anthony Mougianis
Patrick Macedonia, M.D.
Chief Clark Crago, President
Jean-Philippe Rigaud, Vice-President

Staff:

Andrew Henry, Health Commissioner
Michele Henry, Administrative Assistant
Marc Maragos, Director of Environmental
Carla Gampolo, Registered Sanitarian
Hannah Piko, Director of Nursing
Linda Agresta, Environmental Clerk
Stephanie Chester, RN, WIC Director
Rick Stead, PHEP
Dr. Jane Culp, Medical Director

Absent: Kelly Wilson, Fiscal Director

Prosecutor:

Guests:
See sign-in sheet

CALL TO ORDER

The meeting was called to order at 8:16 a.m. by Clark Crago, President. The Pledge of Allegiance was recited. Roll call was taken, Dr. Macedonia was absent at the start of the meeting. He entered the meeting during the revenue portion of the meeting.

APPROVAL OF MINUTES

<i>Action</i>	<i>Motion to accept the December 20, 2022 Minutes of the Regular Meeting.</i>	<i>Vote Detail (Roll Call)</i>
Motion-2023-01	Mr. Rigaud moved and Mr. Bell seconded a motion to accept the December 20, 2022 Minutes of the Regular Meeting.	1 st - Rigaud 2 nd - Bell Bell - Aye Crago - Aye



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	Motion passed unanimously.	Macedonia – Absent Mougianis - Aye Rigaud – Aye
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<i>Action</i>	<i>Motion to accept the December 29, 2022 Minutes of the Special Meeting.</i>	<i>Vote Detail (Roll Call)</i>
Motion-2023-02	Mr. Mougianis moved and Mr. Bell seconded a motion to accept the December 29, 2022 Minutes of the Special Meeting. Motion passed unanimously.	1 st - Mougianis 2 nd - Bell Bell - Aye Crago – Aye Macedonia – Absent Mougianis - Aye Rigaud – Aye

December 2022 Revenue Report

<i>Action</i>	<i>Approval of December Revenue Report</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-03	Mr. Rigaud moved and Mr. Bell seconded a motion to accept December 2022 revenue report. Motion passed unanimously.	1 st - Rigaud 2 nd - Bell Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye

Roll call taken, all board members present were in agreement. Dr. Macedonia entered the meeting just prior to this vote.

December 2022 Expense Report

<i>Action</i>	<i>Approval of December Expense Report</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2023-04	Mr. Mougianis moved and Mr. Bell seconded a motion to accept December 2022 expense report. Motion passed unanimously.	1 st - Mougianis 2 nd –Bell Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye

Roll call taken, all board members present were in agreement.



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Personnel

Mr. Bell presented Hannah Piko with a Certificate and a gift honoring her for her life saving efforts in performing CPR on a gentleman ultimately saving his life.

Travel Requests – None

Contracts/MOU's – None

Adoption of Forms/Policies - None

Purchase Orders over \$5000 - None

Health Commissioner's Report

A copy of the report is attached hereto and made part of the official minutes.

Dr. Macedonia asked Health Commissioner Henry to look into the cost of beginning an air quality authority for our area. Health Commissioner Henry stated it would probably be a huge cost for the health department. Mr. Bell suggested looking into grant money.

Medical Director's Report

A copy of the report is attached hereto and made part of the official minutes.

Nursing Report

A copy of the report is attached hereto and made part of the official minutes.

WIC Report

A copy of the report is attached hereto and made part of the official minutes.

Environmental

A copy of the report is attached hereto and made part of the official minutes.

Dr. Macedonia requests that Apex be required to submit their response to our odor detection letters. The letter will be revised to request a response to their internal investigations at the landfill.



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Accreditation

Health Commissioner Henry stated we will be starting the readiness assessment soon. Now that the CHA and the CHIP are completed we will also start working on the Strategic Plan.

PHEP

A copy of the report is attached hereto and made part of the official minutes.

Correspondence – None

Committee Reports

Administration – Mr. Rigaud stated he will be finalizing the responses for Dr. Culps evaluation.

Old Business

Nuisance Update:

BOWEN/WHITE:

Health Commissioner Henry stated the Bowen/White nuisance is on its final days of getting the fence put up. He spoke with Mr. Bowen on Friday, and he was going to the residence that evening and if the Whites had not put up the fence he would put it up today. Health Commissioner Henry will follow up with Mr. Bowen today. It sounds like things are not leaning in the way of Mrs. White and that Mr. Bowen will be taking matters into his own hands. He will be emptying and crushing the tank if the Whites do not act upon it. He is aware that he has until April and that it is his responsibility.

CARLESON:

Jack McGuire went to the Carleson residence twenty days after the previous board meeting to check on progress, if any, that was being made. Mr. Carleson does have another month to go, but according to Mr. McGuire he has done nothing to clean up his property at all.

Solid Waste Contract:

Health Commissioner Henry wanted to let the board know that the Solid Waste Contract was approved at their December meeting by the Solid Waste Authority. However, they had voted not to approve the contract for the Sheriff's Dept. for the Litter Enforcement officer. They were going to ask the Board of Health to take over for Litter Control Enforcement investigations. In listening to their recording of the meeting for their minutes the vote did pass. Therefore, we will continue with the current contract and are just waiting for them to send the updated contract.



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Dr. Macedonia said this brings up another point; when it comes to the court process. We need to have someone from the court system explain this to us. We send them a complaint and we hear its back logged etc. Could someone come to our next meeting and explain that process to us?

Health Commissioner Henry stated he feels the staff would also appreciate that. Dr. Macedonia would just like to know how we can make the process work.

New Business

Authorized Signer:

Health Commissioner Henry asked to table this discussion until next month when Kelly Wilson will be in attendance.

Nuisance Complaints Outstanding:

The new nuisance complaint tracker was discussed by Health Commissioner Henry. You can see on the tracker that we do close out a lot of the complaints (green are closed and white are still open). There are a couple on here that the board has issued final orders on. There is one that is a closed vehicle shop that has upwards of 10,000 tires. We just wanted to let the board see that the department does close out a lot of the complaints, more than what are open. The process does work for the most part, unfortunately, the board only sees the ones that are difficult and the problem nuisances.

Dr. Macedonia stated he doesn't like to see the reports hanging out there open just because they are a nuisance. In regards to the current policy, Dr. Macedonia wanted to know if the person is making progress; why do they have to appear before the board? Health Commissioner Henry stated it is because they are passed the original 30 days they were given to abate the nuisance. The investigator goes back out after the initial 30 days given. If they are making progress but aren't very far along, the policy was adopted to enable us to implement a re-inspection fee and to put pressure on the property owner to get the nuisance abated quicker rather than letting it linger. Dr. Macedonia stated if no progress is made after we extend an additional 30 days then the person can be brought before the board.

<i>Action</i>	<i>Motion to Revise the Nuisance Complaint Policy Section 5 to Allow the Sanitarian to Extend 30 Days if Progress is Being Made to Abate the Nuisance Before Bringing to the Board.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-05	Mr. Rigaud moved and Mr. Bell seconded a motion to revise the Nuisance Complaint Policy Section 5 to allow the sanitarian to extend 30 days if progress is	1 st - Rigaud 2 nd - Bell Bell - Aye



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	<p>being made to abate the nuisance before bringing to the board.</p> <p>Motion passed unanimously.</p>	<p>Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye</p>
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Roll call taken, all board members present were in agreement.

Food Service Survey:

Health Commissioner Henry wanted to update the board quickly in regards to the retail food establishments survey that was conducted in November. Retail food establishments are places like gas stations, carry outs, to go places where people don't normally sit down to eat. The survey was conducted. and the program was classified as provisional after the survey. We passed 31 out of 41 items, there were 10 marked as needing improvement or not met; 6 of the 10 were repeat findings.

Health Commissioner Henry wanted to apologize as the previous survey was completed in 2016 and he was unaware of the previous survey findings and he feels like he should've reviewed it prior to this survey. We will correct the ten items that need addressed and show you the improvement plan.

Marc Maragos spoke to the board about House Bill 507; the passage of House Bill 507 is a huge step in making sure that state surveys for Retail Food establishments and Food Service Operations are fair for all the local health departments in the state. The passage of this bill is hopefully only the beginning in reigning in the state on the way they conduct state surveys. In my opinion the most important accomplishment of the passage of House Bill 507 is that the field portion of the RFE and FSO surveys that were previously conducted to determine whether boards of health are qualified and has the capacity to administer and enforce the Ohio Uniform Food Safety Code **is now gone**. Now an individual registered as an environmental health specialist or environmental health specialist in training will be required to take an exam that is no longer than 50 questions in length and shall have a passing score of 80%. The health specialists are permitted to refer to the food code while taking this exam. Also, the exam shall be derived from the most common violations cited during the previous inspection year. On January 6th, Governor DeWine signed House Bill 507, its contents, including the changes to the food survey methodology into law. The law will become effective on April 6th. 2023.

Dr. Macedonia asked what effect that would have on the health department, Mr. Maragos responded there will no longer be field surveys conducted after April 6th.

Public Participation – None



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Executive Session

Mr. Rigaud stated he would like to make a motion to enter into executive session to discuss the Health Commissioners evaluation results summary.

<i>Action</i>	<i>Motion to enter into Executive Session</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-06	Mr. Rigaud moved and Mr. Bell seconded a motion to enter into Executive Session. Andrew Henry was asked to stay. Motion passed unanimously.	1 st - Rigaud 2 nd - Bell Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

Roll call taken, all board members present were in agreement.

Mr. Rigaud asked for a motion to leave executive session and return to regular session.

<i>Action</i>	<i>Motion to Return to Regular Session.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-07	Mr. Rigaud moved and Dr. Macedonia seconded a motion to return to regular session. Motion passed unanimously.	1 st - Rigaud 2 nd - Macedonia Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

No further discussion, Mr. Rigaud asked to make a motion to adjourn.

<i>Action</i>	<i>Motion to adjourn</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-08	Mr. Rigaud moved and Mr. Mougianis seconded a motion to adjourn. Motion passed unanimously.	1 st - Rigaud 2 nd - Mougianis Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye



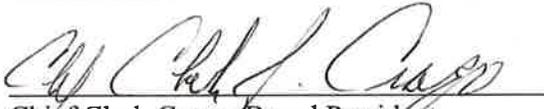
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There being no further business before the Board, the meeting was adjourned at 9:30 a.m.

The next regular meeting of the Board of Health is scheduled for Tuesday, February 21, 2023 at 8:15 a.m. in the Towers Building, 2nd Floor.

ATTESTED:



Chief Clark Crago, Board President



Andrew Henry, Health Commissioner