



JEFFERSON COUNTY General Health District

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**BOARD OF HEALTH
MINUTES OF REGULAR MEETING
December 20, 2022
8:15 a.m.**

The regular monthly meeting of the Board of Health was held on Tuesday, December 20, 2022 at 8:15 a.m. in the 2nd floor community room of the Towers Building located at 500 Market Street, Steubenville, Ohio.

Board Members Present:

Anthony Mougianis
Patrick Macedonia, M.D.
Chief Clark Crago, President
Jean-Philippe Rigaud, Vice-President

Staff:

Andrew Henry, Health Commissioner
Kelly Wilson, Director of Finance
Michele Henry, Administrative Assistant
Marc Maragos, Director of Environmental
Carla Gampolo, Registered Sanitarian
Hannah Piko, Director of Nursing
Linda Agresta, Environmental Clerk
Stephanie Chester, RN, WIC Director
Rick Stead, PHEP
Dr. Jane Culp, Medical Director

Absent: Terry Bell

Prosecutor:

Guests:
See sign-in sheet

CALL TO ORDER

The meeting was called to order at 8:15 a.m. by Clark Crago, President. The Pledge of Allegiance was recited. Roll call was taken, Terry Bell was absent; his absence was approved.

APPROVAL OF MINUTES

<i>Action</i>	<i>Motion to accept the November 15, 2022 Minutes of the Regular Meeting.</i>	<i>Vote Detail (Roll Call)</i>
Motion-2022-157	Mr. Mougianis moved and Dr. Macedonia seconded a motion to accept the November 15, 2022 Minutes of the Regular Meeting.	1 st - Mougianis 2 nd - Macedonia Bell - Absent Crago – Aye



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	Motion passed unanimously.	Macedonia – Aye Mougianis - Aye Rigaud – Aye
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<i>Action</i>	<i>Motion to accept the December 8, 2022 Minutes of the Public Hearing Reading of Fees.</i>	<i>Vote Detail (Roll Call)</i>
Motion-2022-158	Mr. Mougianis moved and Dr. Macedonia seconded a motion to accept the December 8, 2022 Minutes of the Public Hearing Reading of Fees. Motion passed unanimously.	1 st - Mougianis 2 nd - Macedonia Bell - Absent Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

<i>Action</i>	<i>Motion to accept the December 8, 2022 Minutes of the Special Meeting.</i>	<i>Vote Detail (Roll Call)</i>
Motion-2022-159	Mr. Mougianis moved and Mr. Rigaud seconded a motion to accept the December 8, 2022 Minutes of the Special Meeting. Motion passed unanimously.	1 st - Mougianis 2 nd - Rigaud Bell - Absent Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

November 2022 Revenue Report

<i>Action</i>	<i>Approval of November Revenue Report</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-160	Mr. Mougianis moved and Mr. Rigaud seconded a motion to accept November 2022 revenue report. Motion passed unanimously.	1 st - Mougianis 2 nd - Rigaud Bell - Absent Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye

Roll call taken, all board members present were in agreement.

November 2022 Expense Report

<i>Action</i>	<i>Approval of November Expense Report</i>	<i>Vote Detail (Roll Call)</i>
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Motion – 2022-161	Mr. Mougianis moved and Dr. Macedonia seconded a motion to accept November 2022 expense report. Motion passed unanimously.	1 st - Mougianis 2 nd –Macedonia Bell - Absent Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye
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Roll call taken, all board members present were in agreement.

Dr. Macedonia stated he wanted to commend all of you, Kelly especially for the accuracy of these reports. They are a joy to look at and to be able to understand. Mr. Mougianis agreed.

Nuisance Complaints

It was agreed upon by the board to move the nuisance complaints to the floor so as not to take up their day waiting until the end of the agenda.

Bowen/White Nuisance:

Health Commissioner Henry addressed Mr. Bowen the owner of the property. Mr. Bowen stated he does have a Land Contract. He understood that he was to be like a bank, he bought the place, he’s the financier. The Whites bought the property “as is”. The Whites were told not to put a swimming pool in the back yard and they did and the septic lid collapsed. They moved the pool to the front yard. The Whites were told not to park in the yard due to the drywell and they were parking in the yard. Mr. Bowen did reside in the residence for a short time, however, it kept flooding so he sold the property. The Whites couldn’t afford financing and they were told as part of the contract, they had to fix anything that went wrong with the house. The Whites agreed and the contract was signed. The house was sold for less than \$20,000.

Mr. Bowen stated to have to install a \$20,000 septic tank would not be feasible, he cannot afford it. Mr. Bowen stated if the Whites can’t install the septic tank, the current septic needs to be collapsed and backfilled which Mr. Bowen can do. Mr. Bowen stated the Whites told him they have been talking to septic companies this whole time. Kristen White entered the room, Mr. Bowen has no paperwork for the septic. He thought he was just the bank, financing the house. Mr. Bowen stated you don’t go to a bank mortgage company and tell them they have to pay to have something fixed on your house.



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Health Commissioner Henry asked Mr. Bowen if he had the contract. Mr. Bowen stated he has been trying to locate the contract, however, he has not found it. As far as the septic goes, he does not have the means to pay to fix it. Mr. Bowen stated he is barely keeping his head above water as it is.

Dr. Macedonia addressed Mr. Bowen and Kristen White and asked who was who. Mr. Bowen stated he owned the property and Kristen White stated she is on a land contract to purchase the property.

Health Commissioner Henry asked Kristen White if she has been in the process of getting this tank taken care of. Ms. White responded they have contacted two places. The dilemma is she initially was told she had to have the entire system redone at the cost of \$20,000 minimum. Then she talked to someone who told her if she could get someone to sign off that just the tank needed replaced then they could do that for \$10,000. Ms. White stated she knows of people who have replaced their own tanks and that they have the means to do that. They have the equipment. Mr. White works for a company that has all that equipment and he has access to it. Ms. White stated they could purchase the tank at approximately \$1,500 and that would be feasible. Ms. White said if they were able to do that, it could be fixed. She said nothing is wrong with it other than the lid collapsed, so it's open. The system functions, the water drains, nothing is seeping into the yard it's just open. It is now covered with a truck bed made of 2 x 6's put together and covers the entire area. Ms. White stated the cost of \$10,000 to \$20,000 to reroute the entire system, they just don't have the money.

Health Commissioner Henry asked Marc Maragos if they had to have a licensed installer? Marc responded, in the State of Ohio only a licensed installer is permitted to alter septic systems.

Dr. Macedonia asked; is the statement correct "that the system is functional"? Marc Maragos stated no. It is not functional; the tank is collapsed. Dr. Macedonia asked so it is not just the lid that is collapsed the entire tank is collapsed? Marc asked Mr. McGuire to step in as he had only seen pictures and had not been to the site. Marc stated Mr. McGuire told him that the lid had collapsed and he told the Whites that they had to get something over the area as it was a safety hazard and something or someone could fall in there. Dr. Macedonia again asked if the system was functional. Marc Maragos again stated no it is not functional. Ms. White stated it is functional, the water drains, nothing backs up into my house, nothing is in my yard. The entire area around the yard is dry. Everything is going into the tank and dispersing how it is supposed to, it is just open.



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Dr. Macedonia asked if we could verify that. Mr. McGuire spoke up and said that is not a functioning septic tank. The septic tank has to be an entire unit and is certified as such. A septic tank covered by a piece of wood or old truck bed is not a certified septic system. Dr. Macedonia is concerned about where the sewage is going right now; is it going where it is supposed to go? Mr. McGuire stated for the most part yes, we see no indication that it is not doing that, but it is not fulfilling its function. There is no lid, with heavy rains it gets diluted and water runs into it, then inundates it and percolates up and out. It's just a sewage hazard and an extreme health hazard in the area that needs taken care of by a fully functioning septic tank that is sealed.

Health Commissioner Henry stated the next step would be the Board of Health to order the responsible party to install a new septic system with a time limit. Then if the individual has not complied the case can be sent to the prosecutor's office. The Board of Health's attorney needs the final order from the Board of Health prior to taking legal action.

Mr. Bowen asked is this based on the ownership of the property? Health Commissioner Henry replied if there is a land contract stating you are not the responsible individual then it could go to the person living on the property. Mr. Bowen will need to locate that land contract.

Mr. McGuire said the rule of enforcement in the Ohio Revised Code it's the owner/lessee whoever is in control of the property. So that would be the tenant and ultimately the owner and that we are required to file on the owner of record. The legal issues of that document needs to be handled by someone else. It might be unfortunate Mr. Bowen that you are in the position you are in, but you are in that position. Attorney Blake will need to examine the contract and determine the legal issues. We submitted letters and notified both the owner of record as well as the tenants. Mr. McGuire stated this is a health hazard. Mr. Rigaud asked about a time frame to correct. The letters sent to correct the problem date back to June.

Dr. Macedonia stated for the record he would like to give the owners some leniency because the letter was received in June. He believes this is the first time the board is hearing about this. The process we currently have is not working and this is a good example of how it gets out of the boards hands. This has been going on for a year and a half and this is the first time it has been brought before the board and now we are supposed to take an action. He feels we have failed the process and the landowner. The board needs to get these complaints sooner.

Marc Maragos stated this case dates prior to the new procedure that we put into place and that it had been sent to the attorney's office. Dr. Macedonia stated how did it go to the attorney when the board didn't know anything about this. Health Commissioner Henry spoke up and stated this was part of the miscommunication. We had issued orders that were not abated by either party



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regardless of who was responsible. We sent it to attorney Blake’s office and it sat there a number of weeks. The file was sent back because the board didn’t issue a final order. That was when we put in the new policy to make sure it doesn’t happen again.

Mr. McGuire said in regards to the process and the delays, I can tell you we try to work with people. If you don’t want us to do that any longer that is fine. Many of these people come to us and say they need more time to do this or that. We try to work with them instead of going to immediate punishment and handing out fines. There comes a time when we realize that nothing is going to happen and we referred it to attorney Blake.

Ms. White stated she wrote up the land contract. She stated there is nothing in there that says who is responsible, but she lives there and would like to keep the property. I don’t want to put this on Mr. Bowen, he wanted out of the property. I understand it’s an issue and I do not want my septic tank open. This is not a fun time for me either. If I had the money this wouldn’t be an issue. I don’t want to put this on him. Ms. White did state she will be receiving an income tax refund. Dr. Macedonia stated after the 120-day period, it is out of our hands, we just want to make it clear to you. Mr. McGuire stated could I please re-emphasize that part of the original order was to barricade the area. They covered it with boards it is not barricaded. Sewage is of such consistency there is no buoyancy you can’t swim in a septic tank. If a kid falls in there they are drowning unless they can get themselves to the side and pull themselves up. I told them to barricade it, they didn’t—they covered it with wood. I demand they barricade the area.

Chief Crago spoke up and said safety is the priority here. He spoke of getting hunters out of wells that they didn’t know were there and fell in. That needs to be top priority. Secure the area to keep unknowing people out, especially children. Ms. White stated she has some security fence she could put up and wanted to know if that would suffice.

<i>Action</i>	<i>Motion to Present the Land Contract to Attorney Blake for Determination of Ownership as Well as a 120 Day Grace Period to Abate the Septic Tank Issues; A 6 ft. Privacy Fence to be Installed within 20 days.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-162	Mr. Rigaud moved and Mr. Mougianis seconded a motion to present the land contract to Attorney Blake for determination of ownership, as well as a 120-day grace period to abate the septic tank issues; A 6 ft. privacy fence to be installed within 20 days.	1 st - Rigaud 2 nd - Mougianis Bell - Absent Crago – Aye Macedonia – Aye Mougianis - Aye



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	Motion passed unanimously.	Rigaud - Aye
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Roll call taken, all board members present were in agreement.

Carleson Nuisance:

Health Commissioner Henry stated the next nuisance complaint pending is Mr. Carleson. His property is overgrown with shrubs and trees that are taking over the road. He has rotting food and furniture outside of the premises, multiple vehicles filled with trash, rodents and stray cats living in and around the home. This complaint has been ongoing for quite a while and Mr. Carleson has had plenty of time to abate this nuisance. Health Commissioner Henry spoke directly to Mr. Carleson and told him he understands he has concerns about his neighbors and how they are treating him. Please this is not the arena for that, if you have concerns about your neighbors please take those to law enforcement. Health Commissioner Henry asked Mr. Carleson to give the Board a brief description of his property and to please explain why it is in the condition it is.

Mr. Carleson stated for the past nine months he has had both his mom and dad pass away. During the Covid when he went up there for their wake but due to Covid I couldn't attend their funerals. They thought that I had Covid so I went to the VA up there and I had a mild case. Went to the VA and got the series of shots and that delayed me coming back here. The second thing is what brought this to light is a gentleman named Mr. Roger Fisher, he was yelling at me in front of my home because my place smelled. The thing is, it's not my place at all and not my cars. Somehow along the lines my neighbor Ralph Dear always had his garage door open and he had problems with rats, mice and raccoons. The raccoons tipped over the garbage cans and trash was everywhere even on my property even in my grass everywhere. So I mentioned to him to please put a lid on it with clamps on it and a bungee cord. The neighbor responded that's going to cost money, I've done this over the years it's fine. The raccoons are getting at it and now are coming over on my property. The smell and odor was attributed to his trash being on my property, but Mr. Fisher thought it was coming from inside my truck like rotting food, which it was not. I found out later on that I had a raccoon dead under my passenger side front and to verify this. I had an oil change done and on the bottom it says raccoon parts, so Mr. Fisher was wrong. He started the ball rolling he was wrong and he ended up yelling at me about the way that I live my life. You need a wife to straighten you up and after that I ended up going up to New Hampshire for another funeral. While I was gone, Ralph Dear overheard him saying to his son across the way I'm going to make Carleson's life so damn miserable that he will wish he never moved into this neighborhood. So this is another thing I have to deal with. I went up there for a second



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funeral, my cousin passed away she left me a lot of items that I brought back to Ohio. When I was living up there I used to fix her car and everyone else's vehicles up there. I did everything for everyone up there. I was in trade school, I know mechanics, carpentry, electronics I know it all. So anybody who knew me would call. Now I live here in Ohio.

Health Commissioner Henry interjected and asked Mr. Carleson; Do you have trash on your front porch? Mr. Carleson stated he has boxes on his porch. Those boxes are going to that place in Toronto. Health Commissioner Henry asked if his property was overgrown understanding now that it is winter not so much, but in the summer is your property overgrown and do you take care of it? Mr. Carleson responded it was overgrown a little bit because he let his neighbor Ralph Dear borrow his riding lawn mower and somehow along the line when he put fuel in it the bottom of his gas tank had sediment and he poured the sediment in there too and ruined it.

Health Commissioner Henry interjected again; Do you have debris in your cars? Do you have trash in your cars? Mr. Carleson stated no I do not. Health Commissioner Henry stated the pictures show that you do. Mr. Carleson stated everyone thinks that I do but I don't. Health Commissioner Henry asked what his goal was for his property as it does look pretty overgrown and there is quite a bit of trash on your front porch. Mr. Carleson stated he went to M & M Hardware and ordered a carburetor for the riding lawn mower and I know how to change that out. They turned around and said if we are going to take the carburetor off, you might as well buy a new one, so he is going to be doing that. The overgrowth will be out. Health Commissioner Henry asked again about the trash on the porch. Mr. Carleson stated that was mostly empty boxes and it is going to Valley Converting. Health Commissioner Henry asked when he was going to take that there? Mr. Carleson said right now with the weather the way it is I can only do items on the porch and I will be doing that within the next couple of weeks.

Mr. Carleson said in regards to Mr. Fisher; Health Commissioner Henry interjected again; preferably no name dropping. Could you just address the condition of the property please? We want to know what your plan is to take care of your property. #1 New Carburetor for tractor, I won't let anyone else use it, #2 they took down the tree at the corner of Benson and Milhorn AEP took that down and they never came back.

Dr. Macedonia asked if Mr. McGuire could speak on the other side about the property he's getting confused. Mr. McGuire said we don't have purview on overgrowth or junk cars but what this situation has to do with the riding mower is pretty insignificant to this issue. There is very little grass to be cut. It is mostly overgrown and covered with cars that are inoperable and Mr. Carleson doesn't see it as junk but they are full of stuff. Rodents go to where there is food or



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harborage there may not be any food there for them, but there are plenty of places for them to make dens and hide. We are concerned about the garbage and the infestation. The vehicles are full of junk, there is junk on the porch, junk on the side and out back. At some point last summer, he did do some work in the back of the house and has the back pretty well squared away. But the front, those cars need cleaned out and maintained operable the grass cut underneath for the sake of a place for a rodent to hide that's our issue. There is a public health nuisance there with all that stuff in those cars rotting and all the junk around the property. Our stance is that it is an issue and it needs to be cleaned up. Mr. Carleson has come in a couple of times and talked to us, he has called a couple of times making promises of what he's going to accomplish and he has accomplished very little. We are not unfeeling to his personal issues, but this situation for the sake of his neighbors needs to be corrected.

Dr. Macedonia asked where the property was located. Mr. McGuire answered on Milhorn Lane off of State Route 213 in a little neighborhood off to the right. Dr. Macedonia asked if there were a lot of houses in that area. Clark Crago answered yes it's a subdivision. Mr. McGuire stated it's a beautiful house, but you can't tell because it's all overgrown.

Health Commissioner Henry stated his recommendation is 60 days to clean up the garbage on the front porch and clean out and around the vehicles so there is no place for rodents to hide, no waste inside the vehicles.

<i>Action</i>	<i>Motion to Provide 60 Days to Mr. Carleson to Abide by the Criteria established by the Board of Cleaning out the Vehicles of all Debris, Clear the Grass Beneath and Around the Vehicles and Keep Area Clear so as not to Attract Rodents and Clear all the Items off the Front Porch.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-163	Mr. Rigaud moved and Dr. Macedonia seconded a motion to provide 60 days to Mr. Carleson to abide by the criteria we established of cleaning out the vehicles of all debris, clear the grass beneath and around the vehicles and keep area clear so as not to attract rodents and clear all the items off the front porch. Motion passed unanimously.	1 st - Rigaud 2 nd - Macedonia Bell - Absent Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye

Roll call taken, all board members present were in agreement.



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Dr. Macedonia asked if someone would please explain to Mr. Carleson what just happened, he felt he didn't understand what is expected of him. Health Commissioner Henry explained the motion to Mr. Carleson in a loud manner. He has 60 days to clean all the boxes and debris from the front porch, clean out all the debris from the vehicles and to clear the grass beneath and around the vehicles. Mr. Carleson stated ok thank you and exited the meeting.

Dr. Macedonia stated we violated our own policy, it stated 90 days and he said moving forward in the future we need to stick to the 90 days. We also need to do a better job at documenting in the charts. Mr. McGuire asked if the board wanted to eliminate the option of having people come in and call to try to work out the issues. Mr. Rigaud stated no but then requested that the nuisances be part of the environmental report and to state we have this or that nuisance and we are extending the 90 days and give the reason why. Health Commissioner Henry stated we will provide a list of non-compliant nuisance complaints for the board so they are aware of them prior to the case being presented to the board.

Personnel –

Health Commissioner Henry stated our policy manual allows for people working 30 hours to be considered Full-Time employee. We have Kylie Smogonovich who we are increasing her hours to 30 hours per week. As you know we have one full-time and one part-time nurse and we do want to increase Kylie's hours as our workload is starting to increase. She will go from part-time to full-time at 30 hours. Her pay rate will remain \$26.22, that is not changing.

Also, Rick Stead who has been working 30 hours was considered part-time we are going to make him full-time so his status of hours matches what the policy manual indicates. His pay will remain at \$23.24. They will both be eligible for benefits according to the County policy.

<i>Action</i>	<i>Motion to Approve Kylie Smogonovich and Rick Stead to FT Status (30 hours a week) at their Current Rate of Pay Effective January 1, 2023.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-164	Mr. Rigaud moved and Dr. Macedonia seconded a motion to approve Kylie Smogonovich and Rick Stead to FT Status (30 hours a week) at their current rate of pay effective January 1, 2023. Motion passed unanimously.	1 st - Rigaud 2 nd - Macedonia Bell - Absent Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye

Roll call taken, all board members present were in agreement.



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Travel Requests – None

Contracts/MOU's –

Solid Waste Contract:

Health Commissioner Henry wanted to let the board know that the Solid Waste Contract was approved at their last meeting by the Solid Waste Authority. We are waiting for them to send the updated contract; the current contract expires on 12/31/22. As the board is aware we have worked every now and then with an expired agreement. We are hopeful that we will receive the updated contract for approval at the January meeting.

Adoption of Forms/Policies - None

Purchase Orders over \$5000 - None

Health Commissioner's Report

A copy of the report is attached hereto and made part of the official minutes.

Dr. Macedonia would like to suggest that all the board members take a ride out to the compressor station. He thinks you will find that the complaints are validated.

Dr. Macedonia felt it took a long time to clean up the garbage from the train derailment. Clark Crago stated there was a lot of trash. Dr. Macedonia just felt in his opinion it was a long time.

Medical Director's Report

A copy of the report is attached hereto and made part of the official minutes.

Nursing Report

A copy of the report is attached hereto and made part of the official minutes.

WIC Report

A copy of the report is attached hereto and made part of the official minutes.

Dr. Macedonia asked Stephanie to explain the findings from the evaluation. The first one was we didn't ask the race of the client, the second one we didn't explain the program to the client; there was confusion as to who should be doing that, the third the charts that were reviewed and if the



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client was lactose intolerant they are asked if they are ok with cheese and yogurt we asked verbally, but it wasn't documented in the chart.

Stephanie Chester stated the corrective action plans were completed and sent to the State.

Environmental

A copy of the report is attached hereto and made part of the official minutes.

Dr. Macedonia asked if Apex had completed the cap; Carla Gampolo responded yes. Their wells are in too. Apex also added an additional 14 wells.

Accreditation

Health Commissioner Henry stated we will be starting the readiness assessment here soon.

PHEP

A copy of the report is attached hereto and made part of the official minutes.

Correspondence – None

Committee Reports

Administration – Mr. Rigaud stated the Security Committee will be getting together after the first of the year. Health Commissioner Henry stated he talked to Patrick Boyles, Building Maintenance Manager and he has some ideas to present at that meeting.

Old Business

Third and Final Reading of 2023 Fees:

Health Commissioner Henry read the fees for 2023 out loud for the third and final reading.

<i>Action</i>	<i>Motion to Approve the Third and Final Reading of 2023 Fees.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-165	Mr. Mougianis moved and Mr. Rigaud seconded a motion to approve the third and final reading of 2023 fees. Motion passed unanimously.	1 st - Mougianis 2 nd - Rigaud Bell - Absent Crago – Aye Macedonia – Aye Mougianis - Aye



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	Rigaud – Aye
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New Business

Mileage Reimbursement Rate:

Health Commissioner Henry asked for the Board approval to increase the mileage reimbursement rate from \$.52 to \$.58 per the Office of Budget and Management, retroactive to October 2022.

<i>Action</i>	<i>Motion to Approve the Mileage Reimbursement Rate of \$.58 per Mile Retroactive to October 1, 2022.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-166	Mr. Rigaud moved and Mr. Mougianis seconded a motion approve the Mileage Reimbursement rate of \$.58 per mile retroactive to October 1, 2022. Motion passed unanimously.	1 st - Rigaud 2 nd - Mougianis Bell - Absent Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

Roll call taken, all board members present were in agreement.

Account Transfer:

Kelly Wilson stated back in April because of Covid, we received from ODH a lump sum payment for food service fees and the total was \$95,002.81. We would like to request to transfer \$50,000.00 of that from food service to the general fund. By law these funds were able to go into general revenue; there were no restrictions on how the funds could be used.

<i>Action</i>	<i>Motion to Approve the Transfer of Funds from Food Service to the General Fund in the Amount of \$50,000.00.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-167	Mr. Mougianis moved and Mr. Rigaud seconded a motion to approve the transfer of funds from Food Service to the General Fund in the amount of \$50,000.00 Motion passed unanimously.	1 st - Mougianis 2 nd - Rigaud Bell - Absent Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

Roll call taken, all board members present were in agreement.



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Revised Appropriations 2022:

Health Commissioner Henry stated we are going to request to approve this at a later date, we were unable to complete them in time for this meeting. Dr. Macedonia asked when these are due. Health Commissioner Henry stated by the end of the year. We would like to hold a special meeting next week prior to the end of the year. Dr. Macedonia stated let’s set the date now while we are all here. Clark Crago asked if we could do an afternoon meeting. Health Commissioner Henry asked if Thursday the 29th in the afternoon would work. The group agreed to December 29th at 3:00 pm for the special meeting.

Vacation Carryover:

Health Commissioner Henry ask the board if they would approve a one-week carryover of vacation for himself. In his revised contract he was granted an additional week of vacation and with everything going on he was unable to use it by the end of the year.

<i>Action</i>	<i>Motion to Approve a One-Week Carryover of Vacation for Andrew Henry.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-168	Mr. Rigaud moved and Mr. Mougianis seconded a motion to approve a one-week carryover of vacation for Andrew Henry. Motion passed unanimously.	1 st - Rigaud 2 nd - Mougianis Bell - Absent Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

Roll call taken, all board members present were in agreement.

Landfill Licenses:

Health Commissioner Henry stated we have three landfill licenses to approve for 2023.

The environmental director stated all three landfills are in substantial compliance. Health Commissioner Henry stated we will have a separate motion for each landfill.

<i>Action</i>	<i>Motion to Approve the Hollow Rock Landfill License.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-169	Mr. Mougianis moved and Mr. Rigaud seconded a motion to approve the Hollow Rock Landfill license. Motion passed unanimously.	1 st - Mougianis 2 nd - Rigaud Bell - Absent Crago – Aye



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		Macedonia – Aye Mougianis - Aye Rigaud – Aye
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Roll call taken, all board members present were in agreement.

<i>Action</i>	<i>Motion to Approve the Cardinal Landfill License.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-170	Mr. Mougianis moved and Mr. Rigaud seconded a motion to approve the Cardinal Landfill License. Motion passed unanimously.	1 st - Mougianis 2 nd - Rigaud Bell - Absent Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

Roll call taken, all board members present were in agreement.

<i>Action</i>	<i>Motion to Approve the Apex Landfill License.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-171	Mr. Mougianis moved and Dr. Macedonia seconded a motion to approve the Apex Landfill License. Motion passed unanimously.	1 st - Mougianis 2 nd - Macedonia Bell - Absent Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

Roll call taken, all board members present were in agreement.

Carla Gampolo spoke up about Trinity. Trinity was on a quarterly inspection as well and until their paperwork is finalized they still will be inspected for infectious waste. They have discontinued use of their autoclave and will be dismantling it in the first part of the new year. We will only be conducting inspections there if there is a complaint issued after that. Clark Crago asked if they will be hauling it out. Carla Gampolo answered yes Stericycle will be taking it.

Public Participation – None

Executive Session –

Health Commissioner Henry asked that we hold a brief Executive Session. Mr. Rigaud stated we will discuss the audit of 2020 and 2021 for those that couldn't attend the telephone conference and to discuss the evaluations of the Health Commissioner and Medical Director.



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<i>Action</i>	<i>Motion to enter into Executive Session</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-172	Mr. Rigaud moved and Mr. Mougianis seconded a motion to enter into Executive Session. Andrew Henry and Kelly Wilson were asked to stay. Motion passed unanimously.	1 st - Rigaud 2 nd - Mougianis Bell - Absent Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

Roll call taken, all board members present were in agreement.

Mr. Rigaud asked for a motion to leave executive session and return to regular session.

<i>Action</i>	<i>Motion to Return to Regular Session.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-173	Dr. Macedonia moved and Mr. Mougianis seconded a motion to return to regular session. Motion passed unanimously.	1 st - Macedonia 2 nd - Mougianis Bell - Absent Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

Chief Crago was excused during Executive Session to attend another meeting. Mr. Bell remains absent.

Dr. Macedonia stated no action taken during executive session.

Mr. Rigaud will proceed as administrative chair with preparing the evaluations for Andrew Henry and Dr. Culp and get those to the staff and the board.

<i>Action</i>	<i>Motion to adjourn</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-174	Dr. Macedonia moved and Mr. Mougianis seconded a motion to adjourn. Motion passed unanimously.	1 st - Macedonia 2 nd - Mougianis Bell - Aye Crago – Absent Macedonia – Aye Mougianis - Aye Rigaud – Aye



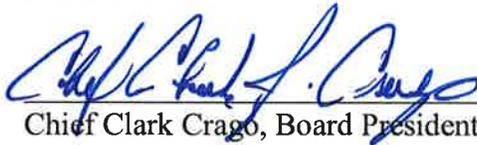
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There being no further business before the Board, the meeting was adjourned at 10:13 a.m.

The next regular meeting of the Board of Health is scheduled for Tuesday, January 17, 2023 at 8:15 a.m. in the Towers Building, 2nd Floor.

ATTESTED:



Chief Clark Crago, Board President



Andrew Henry, Health Commissioner

