



# JEFFERSON COUNTY General Health District

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**BOARD OF HEALTH  
MINUTES OF REGULAR MEETING  
November 15, 2022  
8:15 a.m.**

The regular monthly meeting of the Board of Health was held on Tuesday, November 15, 2022 at 8:15 a.m. in the 2<sup>nd</sup> floor community room of the Towers Building located at 500 Market Street, Steubenville, Ohio.

**Board Members Present:**

Terry Bell  
Anthony Mougianis  
Patrick Macedonia, M.D.

**Staff:**

Andrew Henry, Health Commissioner  
Kelly Wilson, Director of Finance  
Michele Henry, Administrative Assistant  
Marc Maragos, Director of Environmental  
Carla Gampolo, Registered Sanitarian  
Hannah Piko, Director of Nursing  
Linda Agresta, Environmental Clerk  
Rick Stead, PHEP  
Dr. Jane Culp, Medical Director

**Absent:** Chief Clark Crago, President  
Jean-Philippe Rigaud, Vice-President  
Stephanie Chester, RN, WIC Director

**Prosecutor:**

**Guests:**  
See sign-in sheet

**CALL TO ORDER**

The meeting was called to order at 8:21 a.m. by Patrick H. Macedonia, MD. The Pledge of Allegiance was recited. Roll call was taken, President, Clark Crago and Vice President, Jean-Philippe Rigaud were absent; absences were approved.

**APPROVAL OF MINUTES**

<i>Action</i>	<i>Motion to accept the October 18, 2022 Minutes of the Regular Meeting.</i>	<i>Vote Detail (Roll Call)</i>
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# JEFFERSON COUNTY General Health District

— Prevent. Promote. Protect. —

Motion-2022-138	Mr. Bell moved and Mr. Mougianis seconded a motion to accept the October 18, 2022 Minutes of the Regular Meeting.  Motion passed unanimously.	1 <sup>st</sup> - Bell 2 <sup>nd</sup> - Mougianis Bell - Aye Crago – Absent Macedonia – Aye Mougianis - Aye Rigaud – Absent
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### October 2022 Revenue Report

<i>Action</i>	<i>Approval of October Revenue Report</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-139	Mr. Bell moved and Mr. Mougianis seconded a motion to accept October 2022 revenue report.  Motion passed unanimously.	1 <sup>st</sup> - Bell 2 <sup>nd</sup> - Mougianis Bell - Aye Crago – Absent Macedonia – Aye Mougianis - Aye Rigaud - Absent

Roll call taken, all board members were in agreement.

### October 2022 Expense Report

<i>Action</i>	<i>Approval of October Expense Report</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-140	Mr. Bell moved and Mr. Mougianis seconded a motion to accept October 2022 expense report.  Motion passed unanimously.	1 <sup>st</sup> - Bell 2 <sup>nd</sup> –Mougianis Bell - Aye Crago – Absent Macedonia – Aye Mougianis - Aye Rigaud - Absent

Roll call taken, all board members were in agreement.

**Personnel – None**

**Travel Requests – None**

**Contracts/MOU’s –**



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— Prevent. Promote. Protect. —

### **RadX Grant Modification:** Carryover of unobligated balances

Health Commissioner Henry explained our original grant total for RadX was \$100,000.00. The grant was awarded for the period 9/24/2020-5/31/2022. This carryover of funds will allow us to expend the additional \$13,579.93 from June 1, 2022 through May 31 of 2023, and will allow us to continue to work with RadX.

<b>Action</b>	<b>Motion to Approve the RadX Grant Modification.</b>	<b>Vote Detail (Roll Call)</b>
Motion – 2022-141	Mr. Mougianis moved and Mr. Bell seconded a motion to approve the RadX grant modification.  Motion passed unanimously.	1 <sup>st</sup> - Mougianis 2 <sup>nd</sup> - Bell Bell - Aye Crago – Absent Macedonia – Aye Mougianis - Aye Rigaud – Absent

### **Stericycle:**

Health Commissioner Henry stated this contract was actually completed in May and that we failed to bring to the board for approval. We apologize for that. We just wanted the board to know that we have renegotiated the Stericycle contract at a lower monthly rate for our bio-hazardous waste disposal.

<b>Action</b>	<b>Motion to Approve the Stericycle Contract.</b>	<b>Vote Detail (Roll Call)</b>
Motion – 2022-142	Mr. Mougianis moved and Mr. Bell seconded a motion to approve the Stericycle Contract.  Motion passed unanimously.	1 <sup>st</sup> - Mougianis 2 <sup>nd</sup> - Bell Bell - Aye Crago – Absent Macedonia – Aye Mougianis - Aye Rigaud – Absent

### **County Jail MOU:**

Health Commissioner Henry stated this is for the Jefferson County Justice Center and allows us to work with them for a confinement facilities grant. There was funding available through the Paycheck Prevention Program and Healthcare Enhancement Act of 2022 (P.L.116-139). The money available will be used to purchase equipment to improve the infectious disease mitigation in the facilities. For example; ventilation systems, keyless entry system and cleaning supplies can be purchased using this grant. The JCGHD will work with them on the education and policy making for best practices. Education and administration of the grant will be our responsibility.



# JEFFERSON COUNTY General Health District

— Prevent. Promote. Protect. —

<i><b>Action</b></i>	<i><b>Motion to Approve the County Jail MOU.</b></i>	<i><b>Vote Detail (Roll Call)</b></i>
Motion – 2022-143	Mr. Mougianis moved and Mr. Bell seconded a motion to approve the Job and Family Services MOU.  Motion passed unanimously.	1 <sup>st</sup> - Mougianis 2 <sup>nd</sup> - Bell Bell - Aye Crago – Absent Macedonia – Aye Mougianis - Aye Rigaud – Absent

***EOCC MOU:***

Health Commissioner Henry stated this is basically the same as the MOU with the County Jail only it would be with the Eastern Ohio Correction Center. This MOU with the EOCC covers both the Jefferson and Columbiana County locations.

<i><b>Action</b></i>	<i><b>Motion to Approve the East Ohio Correction Center MOU.</b></i>	<i><b>Vote Detail (Roll Call)</b></i>
Motion – 2022-144	Mr. Mougianis moved and Mr. Bell seconded a motion to approve the Eastern Ohio Correction Center MOU, both the Jefferson and Columbiana locations.  Motion passed unanimously.	1 <sup>st</sup> - Mougianis 2 <sup>nd</sup> - Bell Bell - Aye Crago – Absent Macedonia – Aye Mougianis - Aye Rigaud – Absent

**Adoption of Forms/Policies - None**

**Purchase Orders over \$5000**

***GlaxoSmithKline:***

Health Commissioner Henry stated this purchase is for flu vaccines in the amount of \$6,347.25.

<i><b>Action</b></i>	<i><b>Motion to Approve the GlaxoSmithKline Purchase of Flu Vaccines.</b></i>	<i><b>Vote Detail (Roll Call)</b></i>
Motion – 2022-145	Mr. Bell moved and Mr. Mougianis seconded a motion to approve the GlaxoSmithKline purchase of flu vaccines.  Motion passed unanimously.	1 <sup>st</sup> - Bell 2 <sup>nd</sup> - Mougianis Bell - Aye Crago – Absent Macedonia – Aye Mougianis - Aye Rigaud – Absent



# JEFFERSON COUNTY General Health District

— Prevent. Promote. Protect. —

***Em-Media:***

Health Commissioner Henry stated this purchase is for \$5,000, which includes production of a commercial and spots on local television stations. This will be fully grant funded as we are promoting both our Maternal Child Health and Cribs for Kids grants, as well as promoting vaccines.

<b><i>Action</i></b>	<b><i>Motion to Approve the Em-Media Purchase Order for Advertising.</i></b>	<b><i>Vote Detail (Roll Call)</i></b>
Motion – 2022-146	Mr. Mougianis moved and Mr. Bell seconded a motion to approve the Em-Media purchase order for advertising for the programs as outlined by Commissioner Henry.  Motion passed unanimously.	1 <sup>st</sup> - Mougianis 2 <sup>nd</sup> - Bell Bell - Aye Crago – Absent Macedonia – Aye Mougianis – Aye Rigaud – Absent

**Health Commissioner’s Report**

A copy of the report is attached hereto and made part of the official minutes.

Mr. Bell gave an update of the compressor stations and the activity of drilling in the area.

Dr. Macedonia asked about the recent train derailment and the Health Department’s role. Health Commissioner Henry stated our role pertains only to the landfill itself. In regards to the clean-up, it will be the rail’s responsibility to clean it up. Dr. Macedonia wanted to know who will sign off on this certifying everything was done correctly. We have had a phone call with the EPA about the situation but nothing about a final sign off. Dr. Macedonia said we need to find out who signs off on the spillage in the river etc. Health Commissioner Henry will contact the EPA to find out who will be responsible for the final check off.

**Medical Director’s Report**

A copy of the report is attached hereto and made part of the official minutes.

Dr. Macedonia stated the rise in STD’s is a national problem, not just locally. Dr. Culp stated the numbers have been increasing since September. The recommendation is to offer testing for HIV, she has reached out to Trinity and also thinks we should offer testing here at the health department as well.

Mr. Mougianis asked what we know about the increases. Dr. Culp stated she feels it’s treatment related. We are not able to identify and treat all those in contact with an infected person. We



# JEFFERSON COUNTY General Health District

— Prevent. Promote. Protect. —

need to be more aggressive to make sure those who are infected get treatment and complete their treatment. We do try to obtain as many contacts as possible, but that's very hard to do.

## **Nursing Report**

A copy of the report is attached hereto and made part of the official minutes.

## **WIC Report**

A copy of the report is attached hereto and made part of the official minutes.

## **Environmental**

A copy of the report is attached hereto and made part of the official minutes.

Dr. Macedonia wanted to know why we were not informed of the train derailment and what is their process—not reporting to the health department concerns him. Marc Maragos spoke to Apex and asked about a press release from Norfolk Southern. We still need to find out what caused the derailment. Health Commissioner Henry interjected the communication piece has been poor. Rob Herrington from the EMA wasn't onsite until 9 am and asked who was in charge and couldn't get a definite answer. Health Commissioner Henry reached out to the PR contact of the railroad who has yet to respond.

Dr. Macedonia suggested we get a group together from the railroad, Rob Herrington from the EMA and the health department to discuss how this will be handled in the future. A letter will need sent asking them to attend this meeting. Health Commissioner Henry will ask legal counsel to approve the letter to be sent. The meeting will include all parties involved.

Dr. Macedonia questioned the amount of odor complaints and wants to voice his concern over the amount of odors that are being detected as compared to last year. Health Commissioner Henry stated APEX had undergone leadership changes in the past couple years and it was all hands on deck and now communication has slowly been decreasing. Marc Maragos said we had a call with the EPA and they were taking notes to take back to leadership at APEX.

Dr. Macedonia asked about the drone. Emma Gray, the sanitarian in training, is doing the online training to be able to fly the drone for department use.

## **Accreditation**

Health Commissioner Henry stated we are working on the readiness assessment to be completed by the end of the year.



# JEFFERSON COUNTY General Health District

— Prevent. Promote. Protect. —

## PHEP

A copy of the report is attached hereto and made part of the official minutes.

### Correspondence – None

### Committee Reports

Environmental – Mr. Bell stated he was at a township function in Harrison County last week and there is discussion about APEX expanding further into Harrison County.

### Old Business

#### Audit Update:

Kelly Wilson stated we are on track to have the final audit report by the end of November. Kelly received an email this morning requesting a couple more things before they can move forward in closing out the audit. They are also awaiting to hear from the State on the Annette Stewart and Nicole Balakos cases before the final audit report can be issued.

#### Purchase of All Terrain Vehicle:

Health Commissioner Henry remarked after much debate about the ATV that was finally approved last month that we submitted our request to ODH to purchase the ATV utilizing excess PHEP grant funds. Unfortunately, the ODH has changed the grant guidelines and our request for the purchase of an ATV with grant funds was denied. ODH changed their grant requirements and updated them to align with the Federal guidelines and you are no longer permitted to purchase vehicles with ODH grant funds.

Rick Stead stated he has been looking into additional items to purchase to improve the operation of the department. He has three quotes for the Toughbook Laptops, which are heavy duty laptop computers that can be used in the field so staff doesn't have to take their office laptops out in the field or to offsite clinics etc. Dr. Macedonia asked if the board could approve the purchase prior to us choosing the product that best suits the department's needs.

There is also an additional item we were looking into; roadway digital signs that we can put up to alert people if we have any sort of emergency or to announce a vaccine clinic (similar to what ODOT uses, but not quite as big). We were looking into purchasing a couple of those signs; each sign is approximately \$10,000.00. These sign would be mobile and fold up to the size of a briefcase and they have a stand. Dr. Macedonia asked if we had quotes on the signs. Rick Stead stated we did. They are mobile with their own battery power supply and they display six lines of characters that can be programmed according to the need. The batteries last up to 36 hours.



# JEFFERSON COUNTY General Health District

— Prevent. Promote. Protect. —

<i><b>Action</b></i>	<i><b>Motion to Approve the Purchase of Digital Signage and Toughbook Laptops from PHEP Grant Funds</b></i>	<i><b>Vote Detail (Roll Call)</b></i>
Motion – 2022-147	<p>Mr. Bell moved and Mr. Mougianis seconded a motion to approve the purchase of digital signage and Toughbook laptops from PHEP Grant Funds. The Health Commissioner is authorized to choose the most responsive and responsible quote to meet the health department’s needs.</p> <p>Motion passed unanimously.</p>	<p>1<sup>st</sup> - Bell            2<sup>nd</sup> - Mougianis            Bell - Aye            Crago – Absent            Macedonia – Aye            Mougianis - Aye            Rigaud – Absent</p>

Mr. Mougianis asked if the ATV idea was completely shot down now? Are there other opportunities for funding that we could use as he thought that was a positive item for our team? He’s disappointed to hear the funding fell through. Mr. Bell stated the tremendous help it would have been for the environmental division in inspecting the landfills and dealing with the walking up and down that terrain out there. Is there anything else we can look at for funding? Kelly Wilson stated we do have two external grant sources, the PNC foundation and the River Valley Health foundation that we could possibly reach out to.

First Reading of 2023 Fees:

Health Commissioner Henry explained to the board why we had to have another “first” reading of the 2023 fees. We had to revise the fees after the board had approved them last month. ODH asked us to update a portion of them as it related to one of the formulas and it changed the fees a little bit. We had to reschedule the public hearing and that will need done next month. We contacted our attorney for proper protocol and he did recommend that we read the fees in full all three times.

Health Commissioner Henry read the revised fees for 2023 for the first reading.

<i><b>Action</b></i>	<i><b>Motion to Approve the Revised First Reading of 2023 Fees.</b></i>	<i><b>Vote Detail (Roll Call)</b></i>
Motion – 2022-148	<p>Mr. Mougianis moved and Mr. Bell seconded a motion to approve the revised first reading of 2023 fees.</p> <p>Motion passed unanimously.</p>	<p>1<sup>st</sup> - Mougianis            2<sup>nd</sup> - Bell            Bell - Aye            Crago – Absent            Macedonia – Aye            Mougianis - Aye            Rigaud – Absent</p>



# JEFFERSON COUNTY General Health District

— Prevent. Promote. Protect. —

<i>Action</i>	<i>Motion to Set the Public Hearing for the 2023 Fees on December 8, 2022 at 8:00 am.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-149	Mr. Mougianis moved and Mr. Bell seconded a motion to set the public hearing for the 2023 fees on December 8, 2022 at 8:00 am.  Motion passed unanimously.	1 <sup>st</sup> - Mougianis 2 <sup>nd</sup> - Bell Bell - Aye Crago – Absent Macedonia – Aye Mougianis - Aye Rigaud – Absent

<i>Action</i>	<i>Motion to have a Special Meeting for the 2<sup>nd</sup> Reading of 2023 fees Immediately following the Public Hearing.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-150	Mr. Bell moved and Mr. Mougianis seconded a motion to have a Special Meeting for the 2 <sup>nd</sup> reading of the 2023 fees immediately following the Public Hearing.  Motion passed unanimously.	1 <sup>st</sup> - Bell 2 <sup>nd</sup> - Mougianis Bell - Aye Crago – Absent Macedonia – Aye Mougianis - Aye Rigaud – Absent

### Franciscan University Updated Contract:

Health Commissioner Henry stated the Franciscan contract that was approved last month did not have specific dates on it. We contacted them to make sure the contract was for calendar year 2023. It's the same contract just updated to include calendar dates of January 1, 2023 through December 31, 2023.

### IWS Apex Landfill letter:

Marc Maragos read the letter received by IWS for the record.

Carla Gampolo presented a power point slide show explaining to all in attendance the process of a temporary cap as mentioned in the letter by IWS.

Marc Maragos stated that APEX does offer a tour of the facility for the board members if they would like one. The board members could attend a tour two at a time. They could not attend as a full board or it would be considered a public meeting.



# JEFFERSON COUNTY General Health District

— Prevent. Promote. Protect. —

Rehab Plus Pool License Exemption:

Health Commissioner Henry stated that the Rehab Plus Pool has a state license exemption and the board was presented with the letter of exemption from Ohio Department of Health.

**New Business**

Revised 2023 Appropriations:

Health Commissioner Henry read the revised appropriations. We had an individual who filed for unemployment and the health commissioner wanted to make the board aware of that.

Kelly Wilson stated there was an unemployment line previously that was omitted due to lack of use and since someone filed we had to put the line item back in. The bottom line remains the same. Kelly Wilson just moved funds from line items to other line items to cover the expenses.

<i>Action</i>	<i>Motion to Approve the Revised 2023 Appropriations Adding a Line for Unemployment.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-151	Mr. Mougianis moved and Mr. Bell seconded a motion to approve the revised 2023 appropriations adding a line for unemployment.  Motion passed unanimously.	1 <sup>st</sup> - Mougianis 2 <sup>nd</sup> - Bell Bell - Aye Crago – Absent Macedonia – Aye Mougianis - Aye Rigaud – Absent

Roll call taken, all board members were in agreement.

WIC Trinity Contract:

Health Commissioner Henry stated the Trinity WIC contract expired the end of September and they are not willing to renew the contract for a registered dietician to review our WIC charts. Trinity is reviewing the charts in the interim until we find someone else. Dr. Macedonia stated this is a work in progress.

**Public Participation – None**

Terry Bell stated at the Jefferson County Township Association meeting they will be awarding their 2022 Governmental Official Award to Andrew Henry. This is the largest township banquet in the state of Ohio. There will be a dinner where he will be accepting his award on December 3, 2022 at the Mingo K of C. Doors open at 5:30 and dinner is at 6:30. All employees will be invited, there is a cost of \$25.00 per person.



# JEFFERSON COUNTY General Health District

— Prevent. Promote. Protect. —

**Executive Session – None**

<i>Action</i>	<i>Motion to adjourn</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-152	Mr. Mougianis moved and Mr. Bell seconded a motion to adjourn.  Motion passed unanimously.	1 <sup>st</sup> - Mougianis 2 <sup>nd</sup> - Bell Bell - Aye Crago – Absent Macedonia – Aye Mougianis - Aye Rigaud – Absent

There being no further business before the Board, the meeting was adjourned at 9:58 a.m.

The next regular meeting of the Board of Health is scheduled for Tuesday, December 20, 2022 at 8:15 a.m. in the Trumbull Towers Building, 2<sup>nd</sup> Floor.

The Public Hearing of the 2023 Reading of Fees will be at 8:00 am on Thursday, December 8<sup>th</sup> followed by a special meeting for the 2<sup>nd</sup> reading of the 2023 fees.

**ATTESTED:**

  
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Chief Clark Crago, Board President

  
\_\_\_\_\_  
Andrew Henry, Health Commissioner