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**BOARD OF HEALTH
MINUTES OF REGULAR MEETING
January 18, 2022
8:15 a.m.**

The regular monthly meeting of the Board of Health was held on Tuesday, January 18, 2022 at 8:15 a.m. in the 2nd floor community room of the Towers Building located at 500 Market Street, Steubenville, Ohio.

Board Members Present:

Terry Bell
Chief Clark J. Crago, Vice-President
Patrick Macedonia, M.D, President
Anthony Mougianis
Jean-Philippe Rigaud

Staff:

Andrew Henry, Health Commissioner
Kelly Wilson, Director of Finance/Administration
Michele Henry, Administrative Assistant
Marc Maragos, Director of Environmental
Stephanie Chester, RN, WIC Director
Hannah Piko, RN, Director of Nursing
Carla Gampolo, Registered Sanitarian
Rick Stead, PHEP Coordinator

Absent:

Prosecutor:

Guests:

See sign-in sheet

CALL TO ORDER

The meeting was called to order at 8:15 a.m. by Dr. Macedonia, President. The Pledge of Allegiance was recited. All board members were in attendance.

APPROVAL OF MINUTES

<i>Action</i>	<i>Motion to accept the December 21, 2021 Minutes of Special Meeting.</i>	<i>Vote Detail (Roll Call)</i>
Motion-2022-01	Chief Crago moved and Mr. Bell seconded a motion to accept the December 21, 2021 Minutes of the Special Meeting. Motion passed unanimously.	1 st - Crago 2 nd - Bell Bell - Aye Crago - Aye Macedonia - Aye



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		Mougianis - Aye Rigaud – Absent
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<i>Action</i>	<i>Motion to accept the December 21, 2021 Minutes of Regular Meeting.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-02	Mr. Bell moved and Chief Crago seconded a motion to accept the December 21, 2021 Minutes of the Regular Meeting. Motion passed unanimously.	1 st - Bell 2 nd – Crago Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Absent

December 2021 Revenue Report

<i>Action</i>	<i>Approval of December’s Revenue Report</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-03	Chief Crago moved and Mr. Bell seconded a motion to accept December 2021 revenue report. Motion passed unanimously.	1 st - Crago 2 nd - Bell Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Absent

December 2021 Expense Report

<i>Action</i>	<i>Approval of December’s Expense Report</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-04	Mr. Mougianis moved and Mr. Bell seconded a motion to accept December 2021 expense report. Motion passed unanimously.	1 st - Mougianis 2 nd – Bell Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye

Dr. Macedonia questioned the actual cash balance of the Health Department. Kelly Wilson stated that there is a difference of \$806.10 from the 2020 ending balance that she is looking to find. Once she is able to balance the year ending 2020 she will provide the board with the correct fund balance. Dr. Macedonia would like to see the balance with restricted funds and the balance without restricted funds. Kelly Wilson said she will provide the report as requested.



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Kelly Wilson asked about the overview reports she is providing to the board monthly that shows the overall revenue and expenses for the month. Kelly asked if the board would accept those reports only or do they still want the county reports to be included? The board is in agreement that they would accept the overview reports only and eliminate the full county reports from the monthly board packet.

During the discussion about the expense reports Mr. Rigaud entered the meeting.

Personnel

<i>Action</i>	<i>Motion to Accept the Approve the Hiring of Emma Gray, FT Sanitarian in Training effective January 24, 2022, rate of pay \$18.90.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-05	Mr. Rigaud moved and Mr. Bell seconded a motion to approve the hiring of Emma Gray, FT Sanitarian in Training effective date January 24, 2022, rate of pay \$18.90. Motion passed unanimously.	1 st - Rigaud 2 nd - Bell Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye

Contracts

Health Commissioner Henry stated there are three contracts for this month.

In regards to the Franciscan University contract, there is language in the contract that deals more with a health care facility and facilities that have libraries, cafeterias etc. that the students would have access to. Dr. Macedonia stated there’s a lot of legal talk about liability in there and wanted to know if Shawn Blake had reviewed the contract. The board requests that the contract be tabled until legal counsel Shawn Blake can review.

Dr. Macedonia stated all MOU’s need to have a signature line for the board to sign off on. This would indicate that we are all on the same page.

<i>Action</i>	<i>Motion to Approve the MAC Medicaid Administrative Claiming Contract.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-06	Mr. Mougianis moved and Mr. Bell seconded a motion to approve the MAC Medicaid Administrative Claiming Contract. Motion passed unanimously.	1 st - Mougianis 2 nd - Bell Bell - Aye Crago – Aye Macedonia – Aye



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		Mougianis - Aye Rigaud – Aye
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Health Commissioner Henry read the overview of what MAC is. A copy is attached hereto and made part of the official minutes.

<i>Action</i>	<i>Motion to Approve Trinity Maternity Licensure Certificate of Approval with Board of Health.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-07	Mr. Bell moved and Chief Crago seconded a motion to approve Trinity Maternity Licensure Certificate of Approval with Board of Health. Motion passed unanimously.	1 st - Bell 2 nd - Crago Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

Adoption of Forms/Policies

The McCullough Children’s Home On-Call Policy we took the requirements from the MOU and made sure that the nurses were aware of the policy of being on call, how to receive calls, what to do in the event they felt it was something outside of their scope of practice. The nurses are also aware of what the call schedule looks like on a rotating basis and how to change coverage with the Director of Nursing’s approval. Dr. Macedonia asked for a line to be added for board approval. All the board members approved the policy.

Health Commissioner’s Report

A copy of the report is attached hereto and made part of the official minutes.

Health Commissioner Henry went on to explain the proctored vs non-proctored home test kits. The proctored tests have a telehealth visit associated with them and do count as an official result. The non-proctored tests will give you a positive or negative result but those positives do not count in the official numbers with the state. Therefore, Health Commissioner Henry feels the number of cases are actually higher because of this. We cannot send isolation orders without an official positive result.

Medical Director’s Report

Dr. Kissinger was not in attendance. A copy of the report is attached hereto and made part of the official minutes.

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Nursing Report

A copy of the report is attached hereto and made part of the official minutes.

Dr. Macedonia echoed Health Commissioner Henry's remarks about getting out in the community and focusing on the health issues affecting our county and shift the focus away from all covid. Dr. Macedonia is very concerned about the reported STD numbers and the long term health effects this could have on the younger population.

WIC Report

A copy of the report is attached hereto and made part of the official minutes.

Dr. Macedonia suggested that Nurse Chester reach out to see if she can contact a formula representative as a resource during the formula shortage in our area.

Dr. Macedonia questioned the bill paid to Trinity for a dietician and asked the role of the dietician. All participants in the WIC program are assigned a risk code. The charts of those that are at high risk are reviewed by the dietician.

Environmental

A copy of the report is attached hereto and made part of the official minutes.

Dr. Macedonia questioned about the status on the Cross Ridge Landfill. Marc Maragos stated the court case was concluded and the decision is being appealed, we are awaiting word from the Attorney General's Office.

Dr. Macedonia feels that the Board of Health needs to take an action of some sort. Marc Maragos stated that everyone involved received a copy of the letter from the EPA. The board took the license away from C & D Technologies years ago. We are now approaching ten years and it's still ongoing. Dr. Macedonia again stated we are sitting here as a board taking no action and feels we should have a response to the EPA so that we aren't accused of letting it fall on deaf ears again. Dr. Macedonia is unsure if legal counsel needs involved in this.

J.P. Rigaud suggested that Mr. Bell, as the chairman of the environmental committee, check into this and report back at the February Board meeting on what tools or resources we have available to us. Mr. Bell would like legal counsel to provide the language for any statement that the board puts out and send to the EPA and AG's Office. Dr. Macedonia recommends the environmental committee meet and report back in February on the actions we can appropriately take.



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Accreditation

Health Commissioner Henry stated the CHA Community Health Assessment has been extended through the end of January/beginning of February to obtain more responses. The Health Department has been using the test kit distributions and local food drives to hand out paper surveys to the diverse population. We are also promoting the survey completion on Social Media.

There will be policies for review and approval forth coming for board approval as we move forward with the accreditation process.

PHEP

A copy of the report is attached hereto and made part of the official minutes.

Correspondence

Ohio EPA Citizen Advisory

Mr. Bell read the Ohio EPA Citizen Advisory letter.

A copy of the letter is attached hereto and made part of the official minutes.

Old Business

Williams – Salem Compressor Station

Terry Bell stated that all projects have been completed. The Board agreed to take this item off the agenda as a standing old business item.

Mr. Rigaud reached out to the university and to Dr. Chris Payne to provide him with the minutes and the audio from the meeting on October 12, 2021. Dr. Payne said he sees no reason why the faculty and the students would not want to participate. Dr. Payne would like to do a thorough review prior to the student involvement. Mr. Rigaud is waiting for him to respond about the university involvement and will provide an update, if any, at the February meeting.

Third and Final Reading of Food Service and Environmental Fees:

Health Commissioner stated the fees were read at the first meeting and again at the public meeting so there is not a need to read each individual fee a third time; they can be read by title.



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Health Commissioner Henry asked for a motion to accept the third and final reading of the food service and environmental fees.

Mr. Bell questioned Marc Maragos about the licensing of the brine haulers in the county. Mr. Maragos stated he doesn't know anybody in the State of Ohio that licenses brine haulers and would be willing to look into it. Mr. Maragos stated any truck that is hauling brine does not report to the Health Department. The Ohio Department of Health states only the septic haulers have to have permits through the health department.

Mr. Bell would like a report from the City of Weirton and the City of Steubenville filtration plants on the number of gallons of brine a month they collect. Mr. Bell would like to collect data to present to the Ohio Department of Health to obtain permission to issue permits for possible revenue for the Health Department. Mr. Maragos stated he would make the phone calls and report back at the February meeting.

<i>Action</i>	<i>Motion to approve the 2022 Environmental and Food Service Fees.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-06	Chief Crago moved and Mr. Bell seconded a motion to approve the 2022 Environmental and Food Service Fees. Motion passed unanimously.	1 st - Crago 2 nd - Bell Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

New Business

District Advisory Council Meeting:

The annual District Advisory Council Meeting will be held on Tuesday, March 22, 2022 at 6:00 pm on the 2nd floor in the Community Room of the Towers Building. Applications for the Board of Health seat will be accepted from Feb 7th – 22nd. Dr. Macedonia stated the Health Department has no role in that meeting.

Applications for the seat will go directly to Dave Ramsey at the DAC. The notice of the meeting comes from the DAC and we share the information.

ALICE Training:

Wednesday, January 26th there will be an active shooter class here at the Health Department for all staff. Freddie Abdalla from the Sheriff's Office will be instructing the class.



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Mr. Rigaud offered to check into the reason why there is not county law enforcement contingent here in this building. Mr. Rigaud will report back at the February meeting.

Public Participation


No public participation

<i>Action</i>	<i>Motion to adjourn</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2022-07	Mr. Rigaud moved and Mr. Bell seconded a motion to adjourn. Motion passed unanimously.	1 st - Rigaud 2 nd - Bell Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

There being no further business before the Board, the meeting was adjourned at 9:23 a.m.

The next regular meeting of the Board of Health is scheduled for Tuesday, February 15, 2022 at 8:15 a.m. in the Trumbull Towers Building, 2nd Floor.

ATTESTED:


Patrick H. Macedonia, MD, Board President


Andrew Henry, Health Commissioner