

December 18, 2018

The regular monthly meeting of the Board of Health was held on Tuesday, December 18, 2018 in the Community Room, 2nd Floor, Trumbull Towers Building, 500 Market Street, Steubenville, Ohio.

Present

Frank L. Petrola
Dale Featheringham
John Parker
Nicole Balakos
Dr. George VanWeelden

Staff

Frank J. Petrola
Annette Stewart
Frank Klinger, SIT
Kim Mark, RN
Ashley Wilson, RN
Stephanie Chester, RN
Marc Maragos, RS

Absent

Prosecutor

Emanuella Agresta

Guest

See Sign In Sheet

CALL TO ORDER

Frank L. Petrola called the meeting to order.

APPROVAL OF BOARD MINUTES

Mrs. Stewart presented the Board of Health with the November, 2018 Board Minutes for their approval.

Mr. John Parker made a motion to approve the November 2018 Board Minutes as presented by Mrs. Stewart, seconded by Mr. Dale Featheringham.

Vote – Unanimous, YES

FISCAL REPORTS

November Fund Balances

Mrs. Stewart presented the Board of Health with November Fund Balances totaling \$454,759.55, November Revenue totaling \$176,636.81, November Expenditures totaling \$200,794.33, November Purchase Orders totaling \$10,324.96, and Then and Now Statements totaling \$48,809.41 for their approval.

Mr. John Parker moved to approve the November Fund Balances totaling \$454,759.55, November Revenue totaling \$176,636.81, November Expenditures totaling \$200,794.33, November Purchase Orders totaling \$10,324.96, and Then and Now Statements totaling \$48,809.41 as presented by Mrs. Stewart, seconded by Mr. Dale Featheringham.

Vote – Unanimous, YES

OPEN ISSUES

Homemade Buffet 2 week re-inspection

Mr. Maragos, RS, informed the Board of Health that he conducted a re-inspection of the Homemade Buffet on 12/03/2018 to see what progress was made on the 7 critical violations observed and documented during the 10/22/218 standard inspection and ordered abated by the Board of Health at the meeting in November. The follow-up inspection performed by all four JCHD Sanitarians found all violations have been substantially abated.

As far as the Serve Safe Class needed, they registered for an in person class in Pittsburgh PA.

Mr. Maragos, RS, stated they will be returning to the Homemade Buffet in the near future to request Safe Serve Certification as required.

2019 Hospitalization Plan

After review of various Health Insurance options, Mrs. Stewart recommended handling the Medical Renewal as follows:

We decided to work towards the Anthem Blue Cross SOCA MEWA program offering which requires underwriting for approval. We were not able to complete the underwriting

process prior to the deadline for a 1/1/2019 date, so we intend to work on a plan using a 2/1/2019 effective date.

Since our Health Insurance renewed as of 1/1/2019 we reviewed the different offering from both Anthem Blue Cross and UnitedHealth Care.

Our current plan with Anthem has a \$2,500.00 deductible per person, with 0% co-insurance and various copays. Anthem's renewal was \$18,178.00 which is a 12% increase. The same plan outline with UnitedHealth was priced at \$19,375.00 per month. We looked at increasing the deductible to \$3,000.00 but that only saved \$1,700.00 per year, the potential increase in reimbursement cost could cost the JCHD a lot more than the \$1,700.00.

The Dental, Vision and Life Insurance renewal had no increase.

Mr. John Parker moved to continue working towards SOCA MEWA program offering which requires underwriting for approval using 2/1/2019 as the effective date. Once underwritten and approved, the employee will pay 10% of the monthly premium and the first 50% of the deductible. Once the 50% deductible has been met, the Jefferson County Board of Health will cover the remaining 50% of the annual deductible for in network providers only. The Jefferson County Board of Health will also cover the first \$2,500.00 for an employee/spouse who carries their spouse's insurance only, seconded by Mr. Dale Featheringham.

Vote – Unanimous, YES

2019 Landfill License

The Board of Health was informed that the 2019 Landfill License were printed and ready to be issued. All inspections have been completed and all applications have been submitted and all the landfills are in substantial compliance.

Mrs. Gampolo noted that there is a mandated well by the EPA which is requiring APEX to add an additional 250 feet of line per day. This is causing the extra odor at and around the landfill. This should be completed by the end of December.

Mr. John Parker moved to approve the 2019 Landfill License for Cardinal and Hollow Rock as is. He is requiring a re-inspection of APEX to make sure everything is in compliance and issuing a conditional license until everything is 100% compliant and then issue the 2019 License, seconded by Mrs. Nicole Balakos.

Vote – Unanimous, YES

NEW BUSINESS

Moving to the 6th Floor

Mrs. Stewart informed the Board of Health that the Jefferson County Commissioners Office offered to move the entire Health Department to the 6th Floor of the Towers Building. We are expected to move the Department within the 1st or 2nd week in January. The Board of Commissioners will provide the crew to move our Department.

Commissioner Gentile addressed the Board of Health regarding the move to the 6th Floor. He stated it will be ready the 1st full work week after the 1st of January; that's their goal.

ENVIRONMENTAL

Activity Report

Copy of Environmental Activity report is attached hereto and made a permanent part of this record.

APEX – Dr. Frank J. Petrola informed the Board that for the month of October we had a total of 91 complaints, 55 in November, and we have had a total of 38 so far in December.

Malfunctioning SDS System

Mr. Maragos stated there is a malfunctioning household sewage disposal system on County Road 676. The owners state they do not have the money to put in a new system. Their income is too high to qualify for the grant through the Extension Office. The owners will have a sewage disposal system designer come in on 12/16/2018 to design a system and give them an estimate. The owners stated they are going to try and have the installation done by 12/31/2018.

The Board of Health agreed to give him 30 days to get the new system installed.

NURSING DIVISION REPORT

Kim Mark, RN, informed the Board of Health that there is a Hepatitis A outbreak in the State of Ohio. There is no reportable Hepatitis A's reported in Jefferson County. The Nursing division is offering Hepatitis A shots to different businesses in order to prevent the outbreak.

WIC DIVISION REPORT

Mrs. Chester informed the Board of Health that WIC numbers are down a little bit and breast feeding rates are down as well.

Field certifications have been delayed by 6 months, which means we will not be doing outreach in Bergholz or Toronto until then.

ACCREDITATION COORDINATOR

Frank Klinger updated the Board of Health of everything we have accomplished so far for Accreditation.

We created a uniform policy and ID Badges
We have an official branding
Employees have been cross trained
Work scheduling
Community Health Assessment
Community Health Improvement Plan
Strategic Plan

As of yet, we have received no formal invite for Accreditation.

ADMINISTRATORS REPORT

The Board of Health instructed Dr. Frank J. Petrola to schedule a meeting to renegotiate the contract between the Solid Waste Board and the Jefferson County Health Department for the 2019 Operating Year.

PERSONNEL

3% across the Board Salary Increase

Mr. John Parker made a motion to go into Executive Session to discuss personnel, seconded by Dr. George VanWeelden.

Vote –

John Parker	Yes
Dr. Frank L. Petrola	Yes
Mrs. Nicole Balakos	Yes
Dr. George VanWeelden	Yes
Mr. Dale Featheringham	Yes

Vote – Unanimous, YES

Mr. John Parker made a motion to come out of Executive Session, seconded by Mr. Dale Featheringham.

Vote -

John Parker	Yes
Dr. Frank L. Petrola	Yes
Mrs. Nicole Balakos	Yes
Dr. George VanWeelden	Yes
Mr. Dale Featheringham	Yes

Vote – Unanimous, YES

3% salary increase for all employees across the board was tabled until position descriptions are completed and a salary study is completed by Clemens Nelson's

Carryover of vacation hours – Kim 80hours; Annette 62 hours

Mr. John Parker made the motion to follow the personnel manual and allow only 40 hours of vacation time to be carried over for both Kim and Annette, seconded by Mr. Dale Featheringham.

Vote – Unanimous, Yes

There Being No Further Business Before the Board of Health, the meeting was adjourned.

ATTESTED:



Frank L. Petrola, Board of Health President



Frank J. Petrola, Health Commissioner