

December 12, 2017

The regular monthly meeting of the Board of Health was held on Tuesday, December 12, 2017 in the Board Room, 2nd Floor, Trumbull Towers Building, 500 Market Street, Steubenville, Ohio.

Present

Frank L. Petrola
Dale Featheringham
John Fabian
John Parker

Staff

Frank J. Petrola
Annette Stewart

Absent

Dr. George VanWeelden

Prosecutor

Absent

Guest

See attached sign in sheet

CALL TO ORDER

Frank L. Petrola called the meeting to order.

APPROVAL OF BOARD MINUTES

Mrs. Stewart presented the Board of Health with the November 2017 Board Minutes for their approval.

Mr. John Parker made a motion to approve the November 2017 Board Minutes as presented by Mrs. Stewart, seconded by Mr. John Fabian.

Vote – Unanimous, YES

FISCAL REPORTS

November Fund Balance, Expenditures, Revenue, Purchase Orders, and Then and Nows

Mrs. Stewart presented the Board of Health with, November Fund Balances totaling \$228,423.34, November Revenue totaling \$151,527.57, November Expenditures totaling \$142,452.52, November Purchase Orders totaling \$40,438.19, and Then and Now Statements totaling \$2,813.37 for their approval.

Mr. John Parker moved to approve the November Fund Balances totaling \$228,423.34, November Revenue totaling \$151,527.57, November Expenditures totaling \$142,452.52, November Purchase Orders totaling \$40,438.19, and Then and Now Statements totaling \$2,813.37 as presented by Mrs. Stewart, seconded by Mr. John Fabian.

Vote – Unanimous, YES

OPEN ISSUES

Report from Public Hearing

Mrs. Stewart informed the Board of Health that the Public Hearing was held this morning at 8:30 am, closed at 9:00 am with no one in attendance.

3rd and Final Reading of 2018 Fees For Service

Mrs. Stewart presented the Board of Health with the 3rd and final reading of the 2018 fees for services for their approval.

Mr. John Parker moved to approve the 3rd and final reading of the 2018 fees for services as presented by Mrs. Stewart, seconded by Mr. John Fabian.

Vote – Unanimous, YES

Mike Vukelic

Mr. Vukelic voiced his concerns regarding the conditions at nursing homes. He feels it is very important for the Health Department to take over the licensing and inspecting of the nursing homes in Jefferson County.

Mr. Vukelic also feels that it is very important for the State to audit the 19.5 million dollars a certain nursing home was fined. He wants to know where this money went. He

also feels the State can afford to pay the Health Department at least \$0.40 per bed to conduct these inspections on their behalf.

Dr. Frank L. Petrola made a motion to invite Mr. Frank Hoagland, and Jack Cerra to attend a Board of Health Meeting in regards to Nursing Homes, seconded by Mr. John Fabian.

Vote – Unanimous, YES

Community Health Improvement Plan

Mrs. Stewart explained to the Board of Health that Kim and she worked on a Community Health Improvement Plan Grant from the Ohio Department of Health. Our Department has received funding in the amount of \$17,500.00 from the State to complete the CHIP for Jefferson County. This is another positive step towards accreditation.

2017 Hospitalization Litigation

OPEC Hospitalization plan that our Department has used for the past 3 years will be dissolving as of January 1, 2018. We were originally covered by Medical Mutual under this group and then switched over to Benovation on July 1, 2017. Our original Broker, Brian Savage, has resigned from the Company and there have been quite a few turn overs within the Company. The litigation is currently who is going to cover the run out claims from 2017 that will not be billed until January and February of 2018. Benovation has informed us that, as long as they have money, they are going to cover the run out claims through June, 2018. We are going to be charged an admin fee and run out fee of approximately \$54,000.00.

The issue regarding Medical Mutual is that our Department is going to be charged another fee of \$35,000.00 to pay our share of the 7 million dollar deficit. This amount is currently in litigation and should be settled by April, 2018.

Dr. Frank L. Petrola made a motion to pay our own run out claims and not join the pool, seconded by Mr. John Parker.

Vote – Unanimous, YES

2018 Hospitalization Employee Share

Mrs. Stewart requested the Board of Health set the employee share of Hospitalization Premium to 10% of the monthly premium for a single plan \$75.20 per month, employee/spouse \$150.51 per month, employee/child(ren) \$140.24 per month, and family \$234.02 per month.

Mr. John Fabian moved to set the employee share of hospitalization to 10% of the monthly premium according to which plan they selected, and due no later than the last working day of each month covered, seconded by Mr. John Parker.

Vote – Unanimous, YES

Landfill Licensing

Mrs. Stewart informed the Board of Health that all three landfills, APEX, First Energy, and Hollow Rock, have submitted their application for the 2018 licensing period, all inspections have been completed, financial assurance is completed, and they are all in compliance. Mrs. Stewart requested permission from the Board of Health to issue the 2018 Operating Licenses to APEX, Cardinal, and Hollow Rock.

Mr. Dale Featheringham made the motion to issue the 2018 Licenses to APEX, Cardinal, and Hollow Rock as requested, seconded by Mr. John Parker.

Vote – Unanimous, YES

NEW BUSINESS

None

ENVIRONMENTAL

Activity Report

Copy of Environmental Activity report is attached hereto and made a permanent part of this record.

There Environmental Division is at training today in Columbus.

APEX - Mr. Maragos informed the Board that for the month of October we had a total of 48 complaints and so far in November we have had a total of 26.

December 15, 2018 at 5:00 pm there will be a Point of Sale Meeting at the Fort Steuben Mall. We invited all the Realtors and County Agencies involved with real-estate, to review and educate on the program, and answer any and all questions regarding the Point of Sale Program. This program was passed by the Board of Health last month and goes into effect January 1, 2018.

NURSING DIVISION REPORT

Cindy Deavers, RN reported to the Board that the Flu is above average already in our area. There have been 92 people in Ohio hospitals reported already with the flu. Jefferson County has reported 5 people hospitalized with the flu. Cindy stated that she has one 16 year old, and 5 65 years and above. 4 of them have had the flu shot and 2 have not.

WIC DIVISION REPORT

Mrs. Stewart went over WIC's activity report, which was included in their Board Packet. Mrs. Stewart noted that the caseload did increase to 224 clients in November. In January WIC will be going to strictly walk in clinics in hopes of increasing case load.

HEALTH EDUCATOR'S REPORT

Laura informed the Board of Health that this month was AIDs Awareness Month. Our Department will be doing testing by appointment.

Laura informed them that she also joined a Coalition for Tobacco Cessation. It is going to be a quad county, Carroll, Harrison, Belmont, and Jefferson, and we will be awarded \$12,000.00 for our participation in this Coalition.

Safe Sleep Program distributed 7 Baby Boxes this month and 12 car seats were distributed through the Car Seat Program.

School Nurse Meeting was held. We educated them on programs we have to offer, and educated them on communicable disease and reporting those to our Department. Laura stated the meeting was successful; there were 16 School Nurses and Counselors in attendance.

A monthly newsletter will be done on a monthly basis to keep the public updated on what our Department has to offer and events going on in our Department.

PERSONNEL

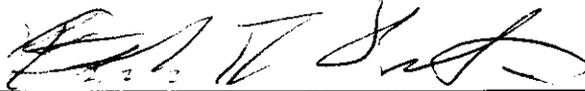
Mrs. Stewart requested permission from the Board of Health to increase current employees' salaries by 3%.

Dr. Frank L. Petrola moved to approve the increase in salaries by 3% for all current employees effective January 1, 2018, seconded by Mr. John Parker.

Vote – Unanimous, YES

There Being No Further Business Before the Board of Health, the meeting was adjourned.

ATTESTED:



Frank L. Petrola, Board of Health President



Frank J. Petrola, Health Commissioner

2018 FEES FOR SERVICES

ENVIRONMENTAL DIVISION

Application for a Site Review of an HSTS	200.00
Application for a Site Review for a GWRS	200.00
Permit for the installation of a new or replacement HSTS	200.00
Permit for the alteration of an existing HSTS	391.96
Permit for the alteration of an existing GWRS	391.96
Permit for operation	50.00
Registration for Installers (annual)	200.00
Registration for Service Providers (annual)	100.00
Abandonment of a STS or GWRS	50.00
Application for a Variance	100.00
Collection and examination of effluent samples taken to Determine compliance	175.00 138.78
Sewage Hauler Permits	284.26
Sewage Loan Appraisals	175.00
Semi Public Sewage System	136.19
Water Appraisal	175.00
Both Water and Sewage Appraisal	300.00
Water Testing Fees	175.00
Well Permits	438.93
Well Alteration	438.93
Solid Waste Hauler	178.81
Swimming Pools	308.28
Park/Camps	271.00
Each additional lot exceeding 50 Tattoos	6.67 219.00

FOOD SERVICE

Level 1, less than 25,000 sq. ft.	167.79
Level 2, less than 25,000 sq. ft.	193.23
Level 3, less than 25,000 sq. ft.	399.83
Level 4, less than 25,000 sq. ft.	515.84
Level 1, over 25,000 sq. ft.	257.35
Level 2, over 25,000 sq. ft.	272.61
Level 3, over 25,000 sq. ft.	1,051.15
Level 4, over 25,000 sq. ft.	1,116.29
Mobile License Fee	83.91
Vending License Fee	5.00
Commercial Temporary	58.34
Non Commercial Temporary	29.17

ACCREDITATION COORDINATOR

Kim Mark informed the Board of Health that she has received dollars from Medicaid for \$15,000.00 to address scabies in the Nursing Homes. The money should be received by our Department in February.

Mrs. Mark also informed the Board of Health that she will be holding a meet and greet with nursing homes and educate them and this will be a great way to get a foot in the door.

Mrs. Mark also stated that her plans are to apply for an infectious disease grant for the Nursing homes also in February.

We will be signing a Contract with JVS to do employee physicals in May, and plan to do physicals in Tiltonsville also.

Our Department has seen an increase of customers in our STD Clinic and we are looking forward to reaching out and offering these services to many other businesses as well.

Mrs. Mark also stated she is working on outreach to go out into the community to do blood pressure screenings and glucose monitoring in different parts of Jefferson County. Our newest service to be offered will be drug screening and we will begin this screening at the beginning of the year.

Last but not least the Environmental Division will be doing an in-service in May. We plan to invite all establishments and provide a full day of classes in order to provide them with education.

ADMINISTRATORS REPORT

Solid Waste

Dr. Petrola informed the Board of Health that he went to the monthly Solid Waste Meeting, Monday. They reviewed their statistics for Jefferson County. Dr. Petrola feels everything at the meeting went smooth.

PLUMBING FEE'S INCREASE FOR 2018

Increase fixtures fees from
\$9.00 to \$10.00

Increase inspection fees from
\$35.00 to \$40.00

2017 December Attachments

12/12/2017

GENERAL HEALTH DISTRICT - COUNTY OF JEFFERSON
 SUMMARY OF RECEIPTS, EXPENDITURES AND BALANCES NOVEMBER 2017

FUND	PRIOR MONTHS CASH BALANCE	NOVEMBER RECEIPTS	ADVANCE-IN	NOVEMBER EXP.	ADVANCE- OUT	FUND BALANCE
District Board of Health	\$ 253,164.89	\$ 1,474.38	\$ -	\$ 23,600.77	\$ -	\$ 231,038.50
Food Service	\$ 375.13	\$ 2.31	\$ -	\$ 12,573.41	\$ -	\$ (12,195.97)
Vital Statistics	\$ 18,797.35	\$ 15,763.00	\$ -	\$ 3,519.62	\$ -	\$ 31,040.73
Nursing	\$ (32,586.95)	\$ 8,472.62	\$ -	\$ 12,700.50	\$ -	\$ (36,814.83)
Tattoo	\$ 193.70	\$ -	\$ -	\$ -	\$ -	\$ 193.70
Car Seats	\$ 100.85	\$ 20.00	\$ -	\$ -	\$ -	\$ 120.85
Parks/Camps	\$ 1,230.59	\$ -	\$ -	\$ 214.66	\$ -	\$ 1,015.93
Plumbing	\$ (12,362.30)	\$ 44.00	\$ -	\$ 1,993.20	\$ -	\$ (14,311.50)
TB	\$ (25,656.49)	\$ 240.40	\$ -	\$ 3,028.10	\$ -	\$ (28,444.19)
BCMH	\$ (19,204.57)	\$ -	\$ -	\$ 2,433.05	\$ -	\$ (21,637.62)
Toronto	\$ 6,064.58	\$ -	\$ -	\$ 608.92	\$ -	\$ 5,455.66
Water	\$ 1,463.50	\$ 3,014.12	\$ -	\$ 715.36	\$ -	\$ 3,762.26
Swimming Pools	\$ 1,536.83	\$ -	\$ -	\$ 186.97	\$ -	\$ 1,349.86
Sewage	\$ 18,572.45	\$ 8,885.00	\$ -	\$ 4,384.68	\$ -	\$ 23,072.77
PHEP	\$ 13,678.02	\$ -	\$ -	\$ 4,661.92	\$ -	\$ 9,016.10
Solid Waste	\$ (30,877.41)	\$ -	\$ -	\$ 5,761.81	\$ -	\$ (36,639.22)
Landfills	\$ 28,026.01	\$ 52,731.89	\$ -	\$ 47,866.84	\$ -	\$ 32,891.06
W/C	\$ (41,175.84)	\$ 60,879.85	\$ -	\$ 18,202.71	\$ -	\$ 1,501.30
Lead	\$ 198.83	\$ -	\$ -	\$ -	\$ -	\$ 198.83
Severance Fund	\$ 37,809.12	\$ -	\$ -	\$ -	\$ -	\$ 37,809.12
Totals	\$ 219,348.29	\$ 151,527.57	\$ -	\$ 142,452.52	\$ -	\$ 228,423.34

Signature:
 E. P. ...
 J.R. ...
 F.C. ...
 700

GENERAL HEALTH DISTRICT - COUNTY OF JEFFERSON
SUMMARY OF RECEIPTS, EXPENDITURES AND BALANCES DECEMBER 2017

FUND	PRIOR MONTHS CASH BALANCE	DECEMBER RECEIPTS	ADVANCE-IN	DECEMBER EXP.	ADVANCE- OUT	FUND BALANCE
District Board of Health	\$ 231,038.50	\$ 68,033.86	\$ -	\$ 29,226.57	\$ -	\$ 269,845.79
Food Service	\$ (12,195.97)	\$ 1,048.22	\$ -	\$ 17,302.66	\$ -	\$ (28,450.41)
Vital Statistics	\$ 31,040.73	\$ 14,757.50	\$ -	\$ 6,991.14	\$ -	\$ 38,807.09
Nursing	\$ (36,814.83)	\$ 4,442.90	\$ -	\$ 6,919.19	\$ -	\$ (39,291.12)
Tattoo	\$ 193.70	\$ 438.00	\$ -	\$ 45.91	\$ -	\$ 585.79
Car Seats	\$ 120.85	\$ -	\$ -	\$ -	\$ -	\$ 120.85
Parks/Camps	\$ 1,015.93	\$ -	\$ -	\$ 218.06	\$ -	\$ 797.87
Plumbing	\$ (14,311.50)	\$ 5,286.00	\$ -	\$ 3,604.22	\$ -	\$ (12,629.72)
TB	\$ (28,444.19)	\$ 29,733.28	\$ -	\$ 4,000.06	\$ -	\$ (2,710.97)
BCMH	\$ (21,637.62)	\$ 17,878.08	\$ -	\$ 4,209.95	\$ -	\$ (7,969.49)
Toronto	\$ 5,455.66	\$ -	\$ -	\$ 876.18	\$ -	\$ 4,579.48
Water	\$ 3,762.26	\$ 275.00	\$ -	\$ 762.79	\$ -	\$ 3,274.47
Swimming Pools	\$ 1,349.86	\$ -	\$ -	\$ 300.53	\$ -	\$ 1,049.33
Sewage	\$ 23,072.77	\$ 14,088.90	\$ -	\$ 9,754.92	\$ -	\$ 27,406.75
PHEP	\$ 9,016.10	\$ -	\$ -	\$ 16,487.43	\$ -	\$ (7,471.33)
Solid Waste	\$ (36,639.22)	\$ 15,822.03	\$ -	\$ 12,133.79	\$ -	\$ (32,950.98)
Landfills	\$ 32,891.06	\$ 50,108.21	\$ -	\$ 16,501.25	\$ -	\$ 66,498.02
WIC	\$ 1,501.30	\$ 20.83	\$ -	\$ 40,760.70	\$ -	\$ (39,238.57)
Lead	\$ 198.83	\$ -	\$ -	\$ -	\$ -	\$ 198.83
Severence Fund	\$ 37,809.12	\$ -	\$ -	\$ -	\$ -	\$ 37,809.12
Totals	\$ 228,423.34	\$ 221,932.81	\$ -	\$ 170,095.35	\$ -	\$ 280,260.80

BOARD OF HEALTH BOARD REPORT
FOR NOVEMBER
REPORT DATE: DECEMBER 04, 2017

TOTAL FOR RIVISION BOARD GENERAL FUND	\$	1,474.38
TOTAL FOR RIVISION FOOD SERVICE	\$	2.31
TOTAL FOR RIVISION VITAL STATISTICS	\$	15,763.00
TOTAL FOR RIVISION NURSING	\$	8,472.62
TOTAL FOR RIVISION TATTOO	\$	0.00
TOTAL FOR RIVISION CAR SEATS	\$	20.00
TOTAL FOR RIVISION PARKS AND CAMPS	\$	0.00
TOTAL FOR RIVISION PAT	\$	0.00
TOTAL FOR RIVISION PLUMBING	\$	44.00
TOTAL FOR RIVISION TUBURCULOSIS	\$	240.40
TOTAL FOR RIVISION BCMH	\$	0.00
TOTAL FOR RIVISION TORONTO	\$	0.00
TOTAL FOR RIVISION TB	\$	0.00
TOTAL FOR RIVISION TRAILER PARKS	\$	0.00
TOTAL FOR RIVISION WATER FUND	\$	3,014.12
TOTAL FOR RIVISION SWIMMING POOLS	\$	0.00
TOTAL FOR RIVISION SEWAGE	\$	8,885.00
TOTAL FOR RIVISION IAP	\$	0.00
TOTAL FOR RIVISION PHEP	\$	0.00
TOTAL FOR RIVISION HMG PART C	\$	0.00
TOTAL FOR RIVISION HELP ME GROW	\$	0.00
TOTAL FOR RIVISION SOLID WASTE	\$	0.00
TOTAL FOR RIVISION LANDFILLS	\$	52,731.89
TOTAL FOR RIVISION WIC	\$	<u>60,879.85</u>
GRAND TOTAL FOR NOVEMBER	\$	151,527.57

Signature
E. Dale Smith
J.R. Felt
Fl. Smith
24 Dec