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**BOARD OF HEALTH
MINUTES OF REGULAR MEETING
June 15, 2021
8:15 a.m.**

The regular monthly meeting of the Board of Health was held on Tuesday, June 15, 2021 at 8:15 a.m. in the 2nd floor community room of the Towers Building located at 500 Market Street, Steubenville, Ohio.

Board Members Present:

Terry Bell
Chief Clark J. Crago -Vice President
Patrick Macedonia, M.D. - President
Anthony Mougianis
Jean-Philippe Rigaud

Staff:

Andrew Henry, Health Commissioner
Kelly Wilson, Director of Finance/Administration
Michele Henry, Administrative Assistant
Marc Maragos, Director of Environmental
Stephanie Chester, RN, WIC Director
Hannah Piko, RN, Director of Nursing
Carla Gampolo, Registered Sanitarian
Linda Agresta, Environmental Clerk
Rick Stead, PHEP Coordinator
Dr. Mark Kissinger, Medical Director

Absent: N/A

Prosecutor: Attorney Shawn Blake

Guests:

See sign-in sheet

CALL TO ORDER

The meeting was called to order at 8:15 a.m. by Dr. Macedonia, President. The Pledge of Allegiance was recited. All board members were in attendance.

APPROVAL OF MINUTES

<i>Action</i>	<i>Motion to accept the May 18, 2021 Minutes of Regular Meeting.</i>	<i>Vote Detail (Roll Call)</i>
Motion-2021-60	Mr. Rigaud moved and Mr. Bell seconded a motion to accept the May 18, 2021 Minutes of the Regular Meeting.	1 st - Rigaud 2 nd - Bell Bell - Aye Crago - Aye



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	Motion passed unanimously.	Macedonia – Aye Mougianis - Aye Rigaud – Aye
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<i>Action</i>	<i>Motion to accept the May 24, 2021 Minutes of Special Meeting.</i>	<i>Vote Detail (Roll Call)</i>
Motion-2021-61	Chief Crago moved and Mr. Bell seconded a motion to accept the May 24, 2021 Minutes of the Special Meeting. Motion passed unanimously.	1 st - Crago 2 nd – Bell Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

May 2021 Revenue Report

<i>Action</i>	<i>Approval of May’s Revenue Report</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-62	Mr. Bell moved and Mr. Rigaud seconded a motion to accept May 2021 revenue report. Motion passed unanimously.	1 st - Bell 2 nd - Rigaud Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye

May 2021 Expense Report

<i>Action</i>	<i>Approval of May’s Expense Report</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-63	Mr. Bell moved and Chief Crago seconded a motion to accept May 2021 expense report. Motion passed unanimously.	1 st - Bell 2 nd - Crago Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye



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Consent Agenda

<i>Action</i>	<i>Approval of May 2021 Health Commissioner’s Consent Agenda with the exception of the City of Toronto Contract</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-64	Chief Crago moved and Mr. Rigaud seconded a motion to accept May 2021 Health Commissioner’s Consent Agenda with the exception of the City of Toronto Contract. Motion passed unanimously.	1 st - Crago 2 nd - Rigaud Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye

Dr. Macedonia voiced his concern about the usage of the J & J Vaccine beyond the expiration date as the CDC recommended. Nurse Piko stated that there have been guidelines changed throughout the process. Dr. Macedonia wants to make it known to the person who would be receiving the expired vaccine that there may be a need for a booster shot at a later date.

The City of Toronto Contract was not approved. There are professional services in the addendum that the health department does not perform. Health Commissioner Henry to correct the items and bring changes to the next meeting.

Health Commissioner’s Report

A copy of the report is attached hereto and made part of the official minutes.

Medical Director’s Report

Dr. Kissinger spoke in detail about the immunity of those who had the virus and those aged 65 and older that do not have immunity. Dr. Kissinger stated that studies have shown the use of Vitamin D supplement helps with prevention of the virus.

Dr. Kissinger stated that the health department will be conducting sports physicals; and also stated that clinic visits are increasing.

Nursing Report

A copy of the report is attached hereto and made part of the official minutes.

WIC Report

A copy of the report is attached hereto and made part of the official minutes.



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Nurse Chester reported there is a new certification system for WIC. There will be a shift on the reporting with less research data and more follow-up forthcoming, will include height and weights, once in person visits resume.

Nurse Chester has distributed WIC packets to Joann Crawford at Trinity Health System to be placed in patient discharge packets. The form will be faxed back to the WIC department for follow-up.

The grant has been completed and accepted, the current grant runs through July 2021. Nurse Chester thanked the Health Commissioner for his assistance in obtaining the MOU's with Change Inc. which is a requirement for the program.

Nurse Chester stated with the budget cuts from the state level, the outreach programs would be the most impacted.

Environmental

A copy of the report is attached hereto and made part of the official minutes.

Mr. Maragos reported that Apex landfill had 10 odor complaints in the month of May and currently has three for the month of June. The Cross Ridge Landfill court hearing is scheduled for June 29th at 9:00 am.

Mr. Maragos stated the environmental department is very busy with the festivals, street fairs and other programs. The department is moving forward and getting back to normal operations.

Dr. Macedonia stated that the department and the new owners of the Apex landfill are doing a great job; their efforts are showing.

Accreditation

Health Commissioner Henry stated we will be archiving the accreditation process at the end of August to give the department a year to resubmit the documents. The Health Commissioner and Kelly Wilson met with representatives from Trinity Health System last week to align the Health Departments CHA (Community Health Assessment) with Trinity's CHNA as recommended by the state. Trinity and the Health Department will split the cost of the consultant and a RFP will be issued to hire the consultant.

Online training for accreditation will begin the end of July and all directors will be attending the training.



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PHEP

A copy of the report is attached hereto and made part of the official minutes.

Correspondence

No correspondence for this month.

Old Business

Wellness on Wheels (WOW)

The bidding process is complete. There were four vendors that participated with bids for new and/or used vehicles. The bids ranged from \$99,000 for a used vehicle to \$299,737 for a new vehicle. A copy of the bid sheet is attached hereto and made part of the official minutes.

The unit from Tesco in Toledo was decided on with a full wrap for \$110,000.00. Though not new, the unit has been well maintained. The new unit with a price of \$156,000 would have had a 300 day build out. The warranty will be a one year 12,000-mile warranty on the vehicle of choice.

<i>Action</i>	<i>Motion to recommend the purchase of a mobile medical unit and the added Jefferson County Health District markings not to exceed \$110,000.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-65	Mr. Rigaud moved and Mr. Mougianis seconded a motion to recommend the purchase of a mobile medical unit and the added Jefferson County Health District markings not to exceed \$110,000.00. Motion passed unanimously.	1 st - Rigaud 2 nd - Mougianis Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye

New Business

Revised Appropriations:

Kelly Wilson stated she had to move monies to compensate for unemployment claims. Ms. Wilson stated there was not a line item for unemployment claims.

Dr. Macedonia questioned the large amount in other supplies. Ms. Wilson explained that all supplies go under other expenses. The hope is to have separate line items in the future so as not to have all items in bulk under other expenses.



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<i>Action</i>	<i>Motion to approve the 2021 Revised Appropriations as presented.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-66	Mr. Rigaud moved and Mr. Bell seconded a motion to approve the 2021 revised appropriations as presented. Motion passed unanimously.	1 st - Rigaud 2 nd - Bell Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye

Dodge Ram Lease Expiration

Health Commissioner Henry presented the board with a list of the fleet of vehicles within the health department. Health Commissioner Henry stated the lease on the Dodge Ram has expired and must be returned by the end of the week. The board asked that the Health Commissioner look at reducing the number of vehicles within the department.

Mr. Mougianis after review of the list suggested that the 2015 Ford Escape be sold and the Dodge Ram be bought out right now at the end of the lease.

<i>Action</i>	<i>Motion to purchase the Dodge Ram outright not to exceed \$21,049.87</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-67	Chief Crago moved and Mr. Rigaud seconded a motion to purchase the Dodge Ram outright not to exceed \$21,049.87. Motion passed unanimously.	1 st - Crago 2 nd - Rigaud Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye

<i>Action</i>	<i>Motion to sell the 2015 Ford Escape according to Jefferson County policy.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-68	Dr. Macedonia moved and Mr. Rigaud seconded a motion to sell the 2015 Ford Escape according to Jefferson County policy. Motion passed unanimously.	1 st - Macedonia 2 nd - Rigaud Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye



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PUBLIC PARTICIPATION

Mr. Royal Mayo addressed the board. He wanted to know what the health department was doing to encourage individuals to get the shot; he has seen where other states have a 70 to 80 percent vaccination rate.

Mr. Mayo would like to know if WIC department had monies to provide transportation to their clients who don't have access to a vehicle to obtain their food. Nurse Chester stated there were no additional funds.

Mr. Mayo spoke about his concerns with mental health, health and wellbeing of the county residents. With this being a health department, as far as proper diet, exercise, and sleep should be the focus. The Health Department should explore using Covid funding to promote health and wellness.

Kelly Wilson stated there is a grant about healthier communities opening up in the next few days. Kelly Wilson will keep the board updated.

<i>Action</i>	<i>Motion to enter executive session.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-69	Mr. Rigaud moved and Chief Crago seconded a motion to enter executive session. Motion passed unanimously.	1 st - Rigaud 2 nd - Crago Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

<i>Action</i>	<i>Motion to return to regular session with signed agreement for proposed legal counsel</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-70	Mr. Bell moved and Mr. Rigaud seconded a motion to return to regular session with signed agreement for proposed legal counsel. Motion passed unanimously.	1 st - Bell 2 nd – Rigaud Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye



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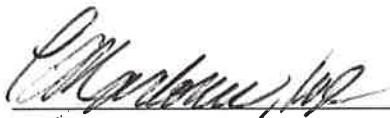
<i>Action</i>	<i>Motion to perform sports physicals at no charge to the public for the month of July.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-71	Mr. Bell moved and Mr. Rigaud seconded a motion to perform sports physicals at no charge to the public for the month of July. Motion passed unanimously.	1 st - Bell 2 nd - Rigaud Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

<i>Action</i>	<i>Motion to adjourn</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-72	Dr. Macedonia moved and Mr. Bell seconded a motion to adjourn. Motion passed unanimously.	1 st - Macedonia 2 nd - Bell Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

There being no further business before the Board, the meeting was adjourned at 10:49 a.m.

The next regular meeting of the Board of Health is scheduled for Tuesday, July 20, 2021 at 8:15 a.m. in the Trumbull Towers Building, 2nd Floor.

ATTESTED:



Patrick H. Macedonia, MD, Board President



Andrew Henry, Health Commissioner