

June 18, 2019

The regular monthly meeting of the Board of Health was held on Tuesday, June 18, 2019 at 8:15 A.M. in the Community Room, 2nd Floor, Trumbull Towers Building, 500 Market Street, Steubenville, Ohio.

Present

Nicole Balakos
Frank L. Petrola, MD
George VanWeelden, MD
Michalene King
Terry Bell

Staff

Marc Maragos, RS
Frank Klinger, SIT
Stephanie Chester, RN
Kim Mark, RN
Sheryl Suppa
Sam Ivkovich
Carla Gampolo, RS

Absent

Annette Stewart
Karen Grimm

Prosecutor

Emanuela Agresta

Guest

See sign in sheet

CALL TO ORDER

President Nicole Balakos called the meeting to order.

PUBLIC PARTICIPATION PERIOD

Mr. Tulencik said the landfill gas smell at Apex on June 17, 2019 was terrible. He said he spoke to Joe G at the EPA about the odor. Mr. Tulencik went to New Philadelphia that day and when he came back the odor was still there and got worse as the evening went on. Mr. Tulencik did call and make two odor complaints on that day .

APPROVAL OF BOARD MINUTES

The May 21, 2019 Board Minutes were presented to the Board of Health for their approval. Michalene King pointed out some corrections in the PHEP report and the wording for Travel Requests.

Frank L. Petrola motioned to approve the May 21, 2019 minutes, seconded by Michalene King with the recommended changes to the minutes.

Vote-

Nicole Balakos	Yes
Dr. Frank L. Petrola	Yes
George VanWeelden	Yes
Terry Bell	Yes
Michalene King	Yes

APPROVAL OF CURRENT MONTH'S EXPENSES

The current month's expenses were presented to the Board of Health for approval.

Frank L. Petrola made a motion to approve the current month's expenses, Terry Bell seconded the motion.

Vote-

Nicole Balakos	Yes
Dr. Frank L. Petrola	Yes
George VanWeelden	Yes
Terry Bell	Yes
Michalene King	Yes

APPROVAL OF MONTHLY FINANCIAL STATEMENT

The monthly financial statement was presented to the Board of Health for approval.

Frank L. Petrola made a motion to approve the monthly financial statement, Terry Bell seconded the motion.

Vote-

Nicole Balakos	Yes
Dr. Frank L. Petrola	Yes
George VanWeelden	Yes
Terry Bell	Yes
Michalene King	Yes

Nursing Director's Report

Activity Report

Copy of Nursing Activity report is attached hereto and made a permanent part of this record.

Kim Mark, RN reported to the Board of Health that she received 4 more positive Hepatitis A cases for the month bringing the total to 9 cases so far this year. The nursing division will be doing some outreach immunizations at the Friendship Room, Urban Mission to provide the homeless with immunizations using vaccine supplied by the state.

Ms. Mark also informed the Board of Health of the opportunity to be a HIV testing site. In January 2020, the health department will receive \$25,000 to do this program. From August 2019 to December 2019, the health department will receive \$10,000 to provide this service. All the supplies will be provided for the testing. There will be a 20-minute test, with a 60 second confirmatory test. Qualification will be determined through a point system. The Canton region will come and set up for this service. They will also supply medical appointments, medication, and transportation if needed. Starting in September there will be billboards, newspaper and television advertising.

Ms. Mark also informed the Board of Health of the renewal of the Immunization grant for \$27,000 with partnership with Columbiana County. The MCH grant has been submitted for renewal of \$76,000 and renewal for Cribs for Kids has been submitted.

Walking Wednesdays has been going on for 2 weeks with great turnout. A Bike Safety program in Toronto had 50 participants, with free bike helmets, reflectors and lights given out.

Ms. Mark stated that we need a separate fax line in order to receive reportable diseases and maintain confidentiality.

ENVIRONMENTAL HEALTH DIRECTOR'S REPORT

Activity Report

Copy of Environmental Activity report is attached hereto and made a permanent part of this record.

APEX- Mr. Maragos informed the Board of Health there were a total of 70 complaints for May. As of this date in June there have been 22 complaints so far with 7 complaints coming in on Tuesday 6/17/19. Mr. Maragos contacted the landfill to see if something had happened to cause this many complaints and he was still waiting for a response.

Mr. Maragos is trying to finalize the telephone conference with the EPA and as soon as he has the information, he will relay that to the Board.

Mr. Maragos informed the Board of Health that a letter is being sent to Apex due to 4 violations. Mr. Maragos explained that Carla and Mrs. Balakos went to Apex on June 12, 2019 from 5:30 p.m. to 9:00 p.m. to do a tour of the facility where violations were noticed. This turned into a full-scale inspection. The letter is being finalized with the EPA using the violation information.

Mr. Bell inquired about a portable methane reader. Mr. Maragos said there are Jerome Meters that read gases, and the cost is about \$15,000. The EPA does have a couple of meters, but the meters are in great demand. Mr. Maragos will check to see about borrowing a meter or having the EPA come and do some testing.

Mr. Maragos received notification from the Common Pleas Court on Tuesday 6/17/19 that the hearing for Joe Scugoza and C&D Technologies will be held on July 22, 2019 at 1:30 p.m. in Judge Michelle Miller's court. This is to discuss the activities still going on at C&D and possibly monies that are owed. The activities taking place are a shooting range, temporary campground for motor cross, mud buggy and a full-scale scrap yard. The acreage that Cross Ridge and C&D Technology sits on has gas lines running through the site, but the rails have been removed due to the gas lines. No mention if Greenway Reclamation is still interested in purchasing the site.

Mr. Bell mentioned the temporary campgrounds in Hammondsville. Mr. Maragos said that the lots are being subdivided into individual lots and 4 campers per lot are being placed and tied into the septic system where homes used to be. Mr. Bell was going to check with Regional Planning to see if lots were being brought to them for division. The camp sites are close to the creek and streams. Mr. Maragos said his main objective was to check the septic system connections and he did not find any failing systems at this time.

Mrs. Balakos stated that the environmental division is being authorized to do off hour's inspections for landfills, restaurants, or other facilities that are open. Inspections can be done anytime of the day not just 8am-4pm.

WIC Director's Report

Activity Report

Copy of the WIC Activity report is attached hereto and made a permanent part of this record.

Stephanie Chester informed the Board of Health that the Dig Plant Grow took place in Steubenville. There wasn't as good of a turn out as they like, but it was still a nice day.

Ms. Chester is working on getting more specific information for the desk audit. The audit as sent was not sufficient. Ms. Chester said a request for travel was provided for the end of July and that she will be the only one attending as Jackie Dinofrio will not be going.

Ms. Chester informed the Board of Health that she had The Ridgefield Group coming Friday to move the computers down to the 6th floor. Ms. Chester requested to shut WIC down for that day to accommodate the computer move. After much discussion it was determined that this could disrupt the WIC clients from being able to load their cards prior to the weekend. It was suggested by the Board to have the computers moved on Thursday after hours.

PHEP REPORT

Sam Ivkovich reported to the Board of Health that the fiscal year is coming to an end. There are 2 more deliverables to be done. The Mass Fatality Plan and the Emergency Response Plan were approved. Mr. Ivkovich is going to have Dr. Scarpone, Coroner read over the Mass Fatality Plan and sign it. Mr. Ivkovich asked about the purchase order for the AEDs. The Board of Health already approved the purchase order for this equipment. Money in the line item needs to be moved for the purchase.

ACCREDITATION REPORT

Frank Klinger updated the Board of Health about changing the dates for training in Virginia for accreditation. Mr. Klinger reported that he next training date for 2019 will be November 12th and 13th. In 2020 training will take place in February, May, August and November. Two month's notification prior to training is needed to have a spot held. Mr. Klinger provided to the Board of Health a training titled "Leadership Essentials" which is geared toward new Health Commissioners. The training takes place in Columbus, and it is a 2-day training. The Board recommended that our new health commissioner attend this training when hired.

OLD BUSINESS

2019-2020 Manufactured Home Park Inspection Agreement

Karen Grimm has made the adjustments needed for payment on the invoice sent to the Department of Commerce for the 2018-2019 agreement.

Resolution for Immunization agreement with Columbiana County

George VanWeelden made a motion for a Resolution for Immunization Agreement with Columbiana County, seconded by Terry Bell.

Vote-

Nicole Balakos	Yes
Dr. Frank L. Petrola	Yes
Terry Bell	Yes
George VanWeelden	Yes
Michalene King	Yes

NEW BUSINESS

Approval of Purchase Orders

Frank L. Petrola made a motion to approve all purchase orders that were submitted to the board for approval, seconded by Terry Bell.

Roll Call Vote-

Nicole Balakos	Yes
Dr. Frank L. Petrola	Yes
George VanWeelden	Yes
Terry Bell	Yes
Michalene King	Yes

Unpaid Invoices

George VanWeelden made a motion to approve the unpaid invoices that were submitted to the board for approval, seconded by Frank L. Petrola.

Roll Call Vote-

Nicole Balakos	Yes
Dr. Frank L. Petrola	Yes
George VanWeelden	Yes
Terry Bell	Yes
Michalene King	Yes

Scabies Grant

Michalene King made a motion to enter into an agreement for the Scabies Grant that was submitted to the board for approval, seconded by Terry Bell.

Roll Call Vote-

Nicole Balakos	Yes
Dr. Frank L. Petrola	Yes
George VanWeelden	Yes
Terry Bell	Yes
Michalene King	Yes

HIV Memorandum

George VanWeelden made a motion to approve the HIV memorandum for fiscal year 2019 that was submitted to the board for approval, seconded by Frank L. Petrola.

Roll Call Vote-

Nicole Balakos	Yes
Dr. Frank L. Petrola	Yes
George VanWeelden	Yes
Terry Bell	Yes
Michalene King	Yes

ADMINISTRATOR REPORT

Solid Waste

Terry Bell and Marc Maragos attended the Solid Waste Meeting. Mr. Bell turned in the contract, and it was tabled for review. Mr. Bell spoke to the director several days later and is confident that it was signed and returned. Mr. Bell will check on it today.

PERSONNEL

Frank J. Petrola

Dr. Frank J Petrola retired on May 31, 2019 after many years of service. A plaque will be purchased to honor him for his service.

Hanna Wilson

Hanna Wilson submitted her resignation effective June 21, 2019.

Travel Requests

Stephanie Chester

Michalene King made a motion to approve travel request for Stephanie Chester for WIC training, seconded by Terry Bell.

Roll Call Vote-

Nicole Balakos	Yes
Dr. Frank L. Petrola	Yes
George VanWeelden	Yes
Terry Bell	Yes
Michalene King	Yes

Kim Mark

Michalene King made a motion to approve travel request for Kim Mark for Immunization Grant training, seconded by Terry Bell.

Roll Call Vote-

Nicole Balakos	Yes
Dr. Frank L. Petrola	Yes
George VanWeelden	Yes
Terry Bell	Yes
Michalene King	Yes

Medical Director

Dr. Jane Culp is an internal medicine and infectious disease physician. Her yearly salary will be \$50,000, as a part-time employee with applicable benefits.

Terry Bell made a motion to hire Dr. Jane Culp as Medical Director for the Health Department retroactive June 16, 2019, seconded by George VanWeelden.

Roll Call Vote-

Nicole Balakos	Yes
Dr. Frank L. Petrola	Yes
George VanWeelden	Yes
Terry Bell	Yes
Michalene King	Yes

Terry Bell made a motion to go into Executive Session to discuss personnel, seconded by George VanWeelden.

Roll Call Vote-

Nicole Balakos	Yes
Dr. Frank L. Petrola	Yes
George VanWeelden	Yes
Terry Bell	Yes
Michalene King	Yes

Frank L. Petrola made a motion to come out of Executive Session and return to General Session, seconded by George Vanweelden.

Roll Call Vote-

Nicole Balakos	Yes
Dr. Frank L. Petrola	Yes
George VanWeelden	Yes
Terry Bell	Yes
Michalene King	Yes

The Board of Health approved the back payment to Denise Bowman from June 2018 to March 2019. Emanuela Agresta will be contacting PERS to compute the amount.

There Being No Further Business before the Board of Health, the meeting was adjourned.

ATTESTED:



Nicole Balakos, Board of Health President



Frank L. Petrola, Acting Health Commissioner