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**BOARD OF HEALTH
MINUTES OF SPECIAL MEETING
May 24, 2021
8:15 a.m.**

A special meeting of the Board of Health was held on Tuesday, May 24, 2021 at 8:15 a.m. in Suite 610 of the Towers Building located at 500 Market Street, Steubenville, Ohio.

Board Members Present:

Terry Bell
Chief Clark J. Crago
Patrick Macedonia, M.D.
Anthony Mougianis
Jean-Philippe Rigaud

Staff:

Andrew Henry, Health Commissioner
Kelly Wilson, Director of Finance/Administration
Michele Henry, Administrative Assistant
Marc Maragos, Director of Environmental
Hannah Piko, Director of Nursing

Absent: N/A

Prosecutor: N/A

Guests: See sign-in sheet

CALL TO ORDER

The meeting was called to order at 8:15 a.m. The Pledge of Allegiance was recited. All board members were in attendance.

<i>Action</i>	<i>Motion to approve Manufactured Home Parks contract for two fiscal years.</i>	<i>Vote Detail (Roll Call)</i>
Motion-2021-57	Mr. Rigaud moved and Mr. Bell seconded a motion to approve the Manufactured Home Parks contract for two fiscal years. Motion passed unanimously.	1 st - Rigaud 2 nd – Bell Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

This will be a two-year fiscal year contract. Fiscal year 2022 and fiscal year 2023. FY2022 shall refer to July 1, 2021 to June 30, 2022 and FY2023 shall refer to July 1, 2022 to June 30, 2023. There are approximately 10 to 11 manufactured home parks in the county. A copy of the contract and fee schedule were reviewed, approved and are attached as part of the official minutes.



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<i>Action</i>	<i>Motion to enter the competitive bidding process for a new and/or used mobile medical unit for two weeks starting 5/25/2021.</i>	<i>Vote Detail (Roll Call)</i>
Motion-2021-58	<p>Chief Crago moved and Mr. Bell seconded a motion to enter the competitive bidding process for a new and/or used mobile medical unit starting 5/25/2021.</p> <p>Motion passed unanimously.</p>	<p>1st - Crago 2nd – Bell Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye</p>

Health Commissioner Henry stated he has left two messages with Trinity about the partnership of the mobile unit with no return call. In addition, he has not yet heard back from the county commissioners about possible additional funding. With the deadline approaching, Health Commissioner Henry is being proactive in finding units that would meet the needs of the underserved population. The JC Williams grant budget is \$85,000 and must be used by the end of July and the remaining funds in the RC 21 budget are \$37,441.00 for a total of \$122,441.00 for the purchase of a vehicle. The research conducted showed the cost would be between \$175,000 and \$190,000 for a new basic unit. Health Commissioner Henry went and test drove a used vehicle and presented a slide show including the quote; a copy is attached to the minutes. The board discussed as a whole the different options and accessories that would be needed to serve the community with the mobile unit. Items discussed were the need for a lift or ramp to serve wheelchair bound individuals, a power awning and the wrap. There will need to be a place to store the unit locally to keep it out of the elements to preserve the vehicle.

The health department will open the competitive bidding process for formal proposals and will accept sealed bids from May 25th until June 11th at 11:00 am. Kelly Wilson questioned the competitive bidding process and if the proposal would be based on a used vehicle? There is no language in the grant that specified if the vehicle had to be new or used. The RFP has to be very specific on what you are looking for and will be written to include both new and/or used vehicles. The public notice for bid proposals will be put in the Herald Star and also on the website. On June 11th at 11:00 am the sealed bids will be opened and the board will approve of the purchase on Tuesday, June 15, 2021 at the monthly board meeting.

Additional concerns were raised by Mr. Mougianis about the need for an electric lift. He doesn't want the Health Department to be criticized for not providing access for handicapped individuals. Discussion was held about options of adding accessories if there were excess monies available after the purchase of a vehicle. The possibility of having a power awning to perform additional services outside was discussed.




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<i>Action</i>	<i>Motion to adjourn</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-59	Chief Crago moved and Dr. Macedonia seconded a motion to adjourn. Motion passed unanimously.	1 st - Crago 2 nd - Macedonia Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

There being no further business before the Board, the meeting was adjourned at 8:50 a.m.

The next regular meeting of the Board of Health is scheduled for Tuesday, June 15, 2021 at 8:15 a.m. in the Trumbull Towers Building, 2nd Floor.

ATTESTED:



Dr. Patrick H. Macedonia, Board President



Andrew Henry, Health Commissioner