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**BOARD OF HEALTH
MINUTES OF REGULAR MEETING
May 18, 2021
8:15 a.m.**

The regular monthly meeting of the Board of Health was held on Tuesday, May 18, 2021 at 8:15 a.m. in the 2nd floor community room of the Towers Building located at 500 Market Street, Steubenville, Ohio.

Board Members Present:

Terry Bell
Chief Clark J. Crago
Patrick Macedonia, M.D.
Anthony Mougianis
Jean-Philippe Rigaud

Staff:

Andrew Henry, Health Commissioner
Kelly Wilson, Director of Finance/Administration
Michele Henry, Administrative Assistant
Marc Maragos, Director of Environmental
Stephanie Chester, WIC Director
Hannah Piko, Director of Nursing
Carla Gampolo, Registered Sanitarian
Linda Agresta, Environmental Clerk
Rick Stead, PHEP Coordinator
Dr. Mark Kissinger, Medical Director

Absent: N/A

Prosecutor: Attorney Shawn Blake

Guests:
See sign-in sheet

CALL TO ORDER

The meeting was called to order at 8:15 a.m. The Pledge of Allegiance was recited. All board members were in attendance.

Dr. Macedonia thanked Mr. Bell for his leadership over the past year. All guests were welcomed.

<i>Action</i>	<i>Motion to enter into Executive Session for personnel and legal matters.</i>	<i>Vote Detail (Roll Call)</i>
Motion-2021-47	Chief Crago moved and Mr. Bell seconded a motion to move into executive session for personnel matters. Attorney Blake and Health Commissioner Henry were asked to remain for executive session.	1 st - Crago 2 nd – Bell Bell - Aye Crago – Aye



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	Motion passed unanimously.	Macedonia – Aye Mougianis - Aye Rigaud – Aye
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<i>Action</i>	<i>Motion to return from Executive Session with no action taken.</i>	<i>Vote Detail (Roll Call)</i>
Motion-2021-48	Chief Crago moved and Mr. Bell seconded a motion to return from Executive Session with no action taken. Motion passed unanimously.	1 st - Crago 2 nd – Bell Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

APPROVAL OF MINUTES

<i>Action</i>	<i>Motion to accept the April 20, 2021 Minutes of Regular Meeting.</i>	<i>Vote Detail (Roll Call)</i>
Motion-2021-49	Mr. Bell moved and Mr. Rigaud seconded a motion to accept the April 20, 2021 Minutes of the Regular Meeting. Motion passed unanimously.	1 st - Bell 2 nd – Rigaud Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

April 2021 Revenue Report

<i>Action</i>	<i>Approval of April's Revenue Report</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-50	Mr. Mougianis moved and Mr. Bell seconded a motion to accept April 2021 revenue report. Motion passed unanimously.	1 st - Mougianis 2 nd - Bell Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye



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April 2021 Expense Report

<i>Action</i>	<i>Approval of April's Expense Report</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-51	Chief Crago moved and Mr. Rigaud seconded a motion to accept April 2021 expense report. Motion passed unanimously.	1 st - Crago 2 nd - Rigaud Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye

Dr. Macedonia commended Kelly Wilson for her work and comments on the narrative reports. Dr. Macedonia stated there are still issues that need to be addressed and that finances have been discussed for some time. Dr. Macedonia and would like to appoint an ad hoc committee to the board to discuss finances in greater detail. Dr. Macedonia appointed Mr. Mougianis as chairman and himself as second member of that committee to meet and discuss the finances and get back in order and on track.

<i>Action</i>	<i>Motion to form an ad hoc finance committee.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-52	Chief Crago moved and Mr. Bell seconded a motion to form an ad hoc finance committee. Motion passed unanimously.	1 st - Crago 2 nd - Bell Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye

Mr. Rigaud questioned the roll call vs all in favor or opposed. Dr. Macedonia and Mr. Bell explained that process of all in favor can be used whenever money is not involved; however, when monies are addressed there needs to be a roll call taken with an individual vote. Dr. Macedonia noted that it is the chairman’s decision and thought the change might save some time with the meetings.

Consent Agenda

Dr. Macedonia requested that in the future that wages denote “per hour”.

Dr. Macedonia questioned the Public Health Accreditation Board (PHAB) annual fee due to the Health Department not being accredited currently. Health Commissioner Henry stated this is for support through the process for the health department to become accredited. This is an annual fee.



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<i>Action</i>	<i>Motion to approve the expenses over \$5,000.00.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-53	Chief Crago moved and Mr. Bell seconded a motion to approve the expensed of \$5,000.00. Motion passed unanimously.	1 st - Crago 2 nd - Bell Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye

<i>Action</i>	<i>Approval of April 2021 Health Commissioner’s Consent Agenda.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-54	Mr. Rigaud moved and Mr. Bell seconded a motion to accept April 2021 Health Commissioner’s Consent Agenda. Motion passed unanimously.	1 st - Rigaud 2 nd - Bell Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye

Health Commissioner’s Report

A copy of the report is attached hereto and made part of the official minutes.

Medical Director’s Report

Dr. Kissinger spoke that there are still Covid related issues. The main focus is educating the public on the vaccination. The active cases are declining. We are hoping to get back to business as usual, including promoting individuals to lead an active lifestyle. Dr. Kissinger expects to see an increase in cancer diagnoses due to the pandemic; many people did not have their annual screenings performed.

Dr. Kissinger reiterated what Commissioner Henry stated about the masking orders being lifted in the near future. Individual stores can still require masking per management request. Trinity has already sent a letter to all physician offices stating that masks must still be worn.

Dr. Macedonia stated the county was 15th in the state with last week’s report. Dr. Kissinger stated there were a high number of cases at the university. Nurse Piko stated there is no localized area where the cases came from. The lack of mask usage and more congregating of people could be a contributing factor. There will be more vaccine advertising in the near future.



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GENERAL HEALTH DISTRICT

Nursing Report

A copy of the report is attached hereto and made part of the official minutes.

Dr. Macedonia is concerned about the Syphilis rates. Nurse Piko stated she had placed a call to Canton yesterday. There were two recent reported cases of younger individuals in a localized area. Dr. Macedonia questioned the health departments role and Nurse Piko stated that she will reach out to Canton for their advice in providing education to that specific area or the general population.

WIC Report

A copy of the report is attached hereto and made part of the official minutes.

Nurse Chester reported she has attended online training events. Her staff has also participated in online training. The WIC Department participated at the Health Fair. They performed iron checks and provided nutrition education and education on healthy lifestyles. Nurse Chester, along with Health Commissioner Henry, met with Joann Crawford from Trinity Birth Center and we now have a referral sheet that will be included in all discharge packets.

Nurse Chester stated they would provide breast feeding help to anyone needing it whether they are a WIC participant or not.

Dr. Macedonia wanted to know if there was staff available to go to Trinity to meet with the new mothers. Nurse Chester stated that we do not have the manpower to provide that service.

Nurse Chester stated they are finishing up the grant application for next year. WIC will be taking about a \$30,000.00 budget cut. Budgets are based on case load and it is not just us here locally, it is nationwide.

Environmental

A copy of the report is attached hereto and made part of the official minutes.

Mr. Maragos reported that Apex landfill has 105 employees and are planning to hire an additional 20 employees. He had no updates from the Attorney General's office on the Crossridge Landfill. The court hearing is scheduled for June 30th at 9:00 am.

Mr. Maragos reported that the Environmental department will continue to inspect the manufactured home parks in Jefferson County. The Ohio Dept. of Commerce gives the local

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health departments the choice to perform the inspections and will reimburse the health department a percentage.

Mr. Maragos reported there will be 18 pools inspections and that there are 8 parks and camps to be licensed.

Mr. Maragos will be attending a meeting at the Jefferson County Water and Sewer Department on Thursday concerning the start-up of the Amsterdam sewer project. The health department's role in the project is to make sure the septic tanks and dry wells that are considered a collapse hazard have been pumped out and crushed.

Accreditation

Health Commissioner Henry stated we have spoken to PHAB in the past couple weeks and we are going to file for the archive. Effective the end of August, we will submit the notice to archive our information. In the meantime, we will begin working on our community health assessment.

Kelly Wilson made the board aware that the \$5,600 invoice that was just approved was from last August and that we will be getting another bill for this August. The invoice was sent to the incorrect email address. The closer we wait to original date to archive, the more time we have to prepare. A new strategic plan is also needed as ours is expired.

Dr. Macedonia questioned who is in charge of Accreditation at this time. Health Commissioner Henry stated that Kelly Wilson would be the contact person. All directors will be involved in the team effort; everyone needs to step up and take ownership for the accreditation.

PHEP

A copy of the report is attached hereto and made part of the official minutes.

Rick Stead stated the utility trailer the department uses is very poor condition. He is requesting a replacement trailer. Rick Stead presented quotes he obtained to Health Commissioner Henry just prior to the meeting. The trailer will be discussed with new business.

Correspondence

Dr. Macedonia requests that the committees be listed under the correspondence whether or not they met and have any information to contribute.

Clinical Committee – Dr. Macedonia stated they met April 29th concerning the vaccination clinics, location, personnel, outreach programs and summarized our needs in terms of personnel.

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Old BusinessConcession Stand Fees

Concerning the Little League concession stands, Health Commissioner Henry quoted the ORC Section 3717.22, and it excludes little leagues. Other health departments were contacted and they do not license little league concession stands. Marc Maragos offered to call the ODH to clarify the verbiage.

Mr. Rigaud stated he was in favor of continuing as is stating the fact they are not working more than 7 days a week and no more than 51 weeks in a year. Carla Gampolo stated the concession stands in the area have reached out to make sure they are doing everything correctly. Dr. Macedonia stated to leave as is. There does not need to be any follow up by Mr. Maragos.

Gun Lock Boxes

Health Commissioner Henry stated we have received 30-gun safety lock boxes from Store It Safe to disperse in the community and would also like to include a learning opportunity. Health Commissioner Henry wants to hold a one-hour safety course on proper gun safety and storage. Anyone 18 or older and a Jefferson County Resident who attends the course will be given a lock box. Parents are encouraged to bring their children to the course. The course will be held on Wednesday, June 2, from 5:30 – 6:30. There are videos that were supplied from the American Academy of Pediatrics, who created the Store It Safe program, on firearms safety and Rick Stead with his law enforcement background will also provide information at the course.

Dr. Macedonia requested the information be given to local businesses who sell guns.

WOW Update

Dr. Macedonia requested this stay on the agenda.

Health Commissioner Henry discussed that funding sources are still being discussed. Health Commissioner Henry attended the commissioner's meeting and presented our idea of the Wellness on Wells and they sounded like they would be willing to help and wanted to know how often the van would be used. The issue right now would be the staff to allocate to the usage of the van two days per week.

There will be costs associated with the vehicle other than the original purchase. Dr. Macedonia is requesting something formal be in place concerning gas, insurance, maintenance, tires etc. to present to the board before finalizing any purchase.



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Kelly Wilson again cautioned the board about returning grant monies. If we should return the money, there is a good chance we will not be eligible for funding in the future.

Dr. Macedonia stated he spoke to Trinity and they are receptive to a partnership, including using their van for a trade as their share of the costs. The grant was not written as a partnership and if a partnership is considered we would have to contact PNC Bank who manages the J.C. Williams Trust for approval.

Dr. Macedonia requested the final paperwork for the next meeting. If any changes are made to original grant it will have to be approved by the J.C. Williams Trust board.

New Business

Dates for 2022 Board Meetings

Dr. Macedonia stated each board member was emailed the dates and times for the 2021 meetings. Meetings will remain the same for 2021; Third Tuesday of the month at 8:15 am.

Utility Trailer

Health Commissioner Henry stated that when getting the trailer ready for the health fair, there were a lot of issues with the trailer. Rick Stead stated there are several issues with the trailer—the jack stand is broken, gapping along the roof, 15 years old, tires need replaced, issue with the ball hitch, and that it is not presentable for a government agency to take offsite. It has outgrown its usefulness and will need something a little larger. Kelly Wilson stated we will try to purchase through the Covid EO grant or PHEP monies.

The three quotes obtained are within \$600.00 of each other. Kelly Wilson stated we must follow the county’s process in getting rid of the old trailer (disposal policy).

Kelly Wilson did mention if the trailer was purchased with grant money the logo would not be included. PHEP monies would need to purchase the logo.

<i>Action</i>	<i>Motion to purchase a utility trailer and the added Jefferson County Health District markings not to exceed \$8,000.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-55	Chief Crago moved and Mr. Bell seconded a motion to purchase a utility trailer and the added Jefferson County Health District markings not to exceed \$8,000.00. Motion passed unanimously.	1 st - Crago 2 nd - Bell Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye



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PUBLIC PARTICIPATION

Mr. Royal Mayo addressed the board. He stated that in listening to Dr. Kissinger's remark about cancer diagnosis increasing, I'm thinking about Covid vaccinations. 35% of people in the county have started the vaccine process and 31% are fully vaccinated. State wide 42% have started the vaccine process with 37% fully vaccinated. We are behind and Mr. Mayo would like to know the national level. Mr. Mayo would like clarification of the 35% and the 31% are those the entire county or just those eligible to receive the vaccine. His concern is about herd immunity. There are still 2/3 of the county yet to be vaccinated. Dr. Kissinger clarified the data on the state website and it is 35% of the entire population.

Mr. Mayo would like to know as far as the education factor who are we partnering with? Is it the NAACP, school systems, Job and Family Services, RADX grant etc. The mentality of people in regard to the vaccine shows that we need more education about the vaccine. If someone gets Covid-19, they need to be aware of the requirements regarding quarantine when they are sick and the importance of staying away from others. Get the education out there to encourage people to get the shot.

Health Commissioner Henry stated we have a vaccination postcard campaign coming up using local faces. In addition, we will have several billboards going up in the next month about vaccinations.

Mr. Mayo spoke about health and wellbeing of the residents and with this being a health department, as far as proper diet, exercise, and sleep, what is the possibility of the Health Department teaming with different community partners for exercise equipment and programs, to have a collaboration with them. What can we do to be as healthy as we can be? Live healthy to be healthy.

Theresa Stoll addressed the board about other possible locations to reach out to with education. Word of mouth from those who have received their vaccines.

Dr. Macedonia stated you cannot force someone to take the shot. Nurse Piko stated there was education taken and given at the clinics.

Nurse Chester stated as far as exercise and wellness programs there were programs in place prior to the Covid pandemic.

Kelly Wilson stated there is a grant about healthier communities or something along those lines coming up in the next few months. Kelly Wilson will keep the board updated.



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Mr. Bell reported that the situation Mr. Mayo brought up at the last meeting about the litter on Wilson Ave. has been cleaned up. The litter enforcement agency, JB Green Team and Steubenville Township worked to make this happen.

<i>Action</i>	<i>Motion to adjourn</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-56	Chief Crago moved and Mr. Bell seconded a motion to adjourn. Motion passed unanimously.	1 st - Crago 2 nd - Bell Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

There being no further business before the Board, the meeting was adjourned at 9:50 a.m.

The next regular meeting of the Board of Health is scheduled for Tuesday, May 18, 2021 at 8:15 a.m. in the Trumbull Towers Building, 2nd Floor.

ATTESTED:



Dr. Patrick H. Macedonia, Board President



Andrew Henry, Health Commissioner