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**BOARD OF HEALTH
MINUTES OF REGULAR MEETING
April 20, 2021
8:15 a.m.**

The regular monthly meeting of the Board of Health was held on Tuesday, April 20, 2021 at 8:15 a.m. in the 2nd floor community room of the Towers Building located at 500 Market Street, Steubenville, Ohio.

Board Members Present:

Terry Bell
Chief Clark J. Crago
Patrick Macedonia, M.D.
Anthony Mougianis
Jean-Philippe Rigaud

Staff:

Andrew Henry, Health Commissioner
Hannah Piko, Director of Nursing
Michele Henry, Administrative Assistant
Marc Maragos, Director of Environmental
Stephanie Chester, WIC Director
Carla Gampolo, Registered Sanitarian
Linda Agresta, Environmental Clerk
Rick Stead, PHEP Coordinator
Dr. Mark Kissinger, Medical Director

Absent: N/A

Prosecutor: N/A

Guests:

See sign-in sheet

CALL TO ORDER

Called the meeting to order at 8:20 a.m. The Pledge of Allegiance was recited and roll call taken.

PUBLIC PARTICIPATION

Mr. Royal Mayo addressed the Board with four concerns; 1) Will there be any further Covid testing, 2) What is the Board going to do about the diversity issue on the Board, 3) Are there any grants available to purchase exercise equipment for the Martin Luther King Center or another facility in the county to help with overall wellness. 4) How trash issues are being addressed in the county (ex: Wilson Avenue). Mr. Bell spoke about the ongoing problem of illegal dumping and nuisance properties and stated if it is not a definite health issue; i.e. illegal sanitation discharge or rodent issues then the township trustees have jurisdiction over those properties. Dr. Macedonia questioned the line between the Health Department and the township jurisdiction on these matters. Per M. Maragos, Deputy Pulaski, the litter enforcement officer, has addressed the



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Wilson Ave. property. The correct process is first the filing of a nuisance complaint which will serve as the work order for the environmental department to investigate. If someone refuses to fill out the nuisance complaint form, then the environmental department doesn't respond to the complaint per policy. If the nuisance complaint is completed, the environmental department would go and assess the property, and it would be their professional opinion if it was a health hazard. If not, they would issue an abatement and notify the person who filed the complaint that is was not deemed a health hazard.

APPROVAL OF MINUTES

<i>Action</i>	<i>Motion to Accept the March 16, 2021 Minutes of Regular Meeting with one revision.</i>	<i>Vote Detail (Roll Call)</i>
Motion-2021-38 Revision:	Mr. Rigaud moved and Dr. Macedonia seconded a motion to accept the March 16, 2021 Minutes of the Regular Meeting with one revision. Medicare changed to Medicaid Motion passed unanimously.	1 st - Rigaud 2 nd - Macedonia Bell - Aye Crago - Aye Macedonia - Aye Mougianis - Aye Rigaud - Aye

APPROVAL OF MINUTES

<i>Action</i>	<i>Accept the March 31, 2021 Minutes of Special Meeting.</i>	<i>Vote Detail (Roll Call)</i>
Motion-2021-39	Chief Crago moved and Mr. Rigaud seconded a motion to accept the March 31, 2021 Minutes of the Special Meeting. Motion passed unanimously.	1 st - Crago 2 nd - Rigaud Bell - Aye Crago - Aye Macedonia - Aye Mougianis - Aye Rigaud - Aye

March 2021 Expenses

<i>Action</i>	<i>Approval of March's Expense Report</i>	<i>Vote Detail (Roll Call)</i>
Motion - 2021-40	Mr. Rigaud moved and Chief Crago seconded a motion to accept March 2021 expenses. Motion passed unanimously.	1 st - Rigaud 2 nd - Crago Bell - Aye Crago - Aye Macedonia - Aye Mougianis - Aye Rigaud - Aye



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Dr. Macedonia questioned an amount on the expense report to the Treasurer of the State of Ohio on page 4 and upon investigation of the report it was determined to be the solid waste license fee that the landfills are required to pay. Dr. Macedonia again requested a detailed report and better format of the listing of expenses.

March 2021 Revenue

<i>Action</i>	<i>Approval of March's Revenue Report</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-41	Mr. Rigaud moved and Dr. Macedonia seconded a motion to accept March 2021 revenue report. Motion passed unanimously.	1 st - Rigaud 2 nd - Macedonia Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye

Dr. Macedonia is requesting clarification on who River Valley Trust is. Andrew Henry clarified that the River Valley Trust was a grant we have received from River Valley Health Foundation in the Wheeling area that has been very supportive of us the past 12 months. They had provided a grant to us for covid vaccines that we used to pay for staff.

Consent Agenda

Dr. Macedonia stated for the record it was required that the salary of personnel be on the agenda. Ms. DiNofrio had no change in wage just Part Time RN to Full-Time RN for WIC and K. Wilson promoted to Director of Finance and Administration, job description and wage was approved at March board meeting. Andrew Henry will have it added to next month's report with addition of their salaries.

We have received the Mosquito Grant of \$7,420.00.

<i>Action</i>	<i>Approval of March 2021 Health Commissioner's Consent Agenda with the modification of adding salaries to the next agenda</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-42	Mr. Rigaud moved and Chief Crago seconded a motion to accept March 2021 Health Commissioner's Consent Agenda with the modification of adding salaries to the next agenda. Motion passed unanimously.	1 st - Rigaud 2 nd - Crago Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye



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GENERAL HEALTH DISTRICT

Fiscal Report

A copy of the report is attached hereto and made part of the official minutes.

Health Commissioner's Report

A copy of the report is attached hereto and made part of the official minutes.

Dr. Macedonia spoke about the CDC's website as compared to the States website. The number of cases were not the same. His concern is the vaccine and the health hazard of the virus and how to get more awareness of the vaccine out there. Health Commissioner Henry stated that from his conference calls, Jefferson County is not alone, the rest of the state is having the same issues. The health commissioner feels those who wanted the shot have received it already. Some health departments are looking for ways to get the vaccine out there on the streets and possibly going door to door offering the vaccines. Here locally, we are looking to possibly attend the food drives in the area; we will have staff on hand to answer questions and address concerns of the public. The governor also asked that the health departments get with their Chamber of Commerce to put a message in their newsletters to ask employers to make the vaccine available to their staff. Health Commissioner Henry will bring back his plan to increase the vaccination rate to the May meeting.

Medical Director's Report

Dr. Kissinger spoke that Covid still dominates everything. We have been seeing a few patients in the Health Department clinic. He feels the numbers are low due to the nursing staff being offsite with Covid vaccination clinics. Covid cases are up 122% and deaths are up by 6 which is an increase of 4%. The good news is we don't have an accelerated death rate as we do with the number of cases. He is hopeful that with a lot of the vulnerable people in the population having been vaccinated, that we won't see the accelerated deaths happening.

We have been looking at the Franciscan University active cases, they are averaging 10 per day. As of April 16th, they had 63 active cases listed on their website. Their new cases are reported on Wednesdays; concerns he has heard from the students is if they will be able to continue to have in person classes. There is a concern based upon if they have sufficient housing for students who are in quarantine. The university has been doing a lot of testing, they are testing their athletes weekly so naturally if you increase the amount of tests, you will pick up more cases than if you were only testing symptomatic people. They will report out tomorrow, hopefully their numbers are down and they will be able to finish their semester in person.

Dr. Kissinger spoke of the number of counties that have seen an increase in cases and according to the graphs, every three to three ½ months, you see a peak in the wave and it goes back down.

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The peak is about the same now as it was in the late summer of last year and hopefully this will go back down. The good news is with the amount of vaccines administered, we should see fewer diagnoses. Since we have vaccinated numerous people aged 65 and older and the majority of those in nursing homes, we should see fewer deaths.

Dr. Kissinger feels what we do from here is further education. There are many myths out there about the vaccine; therefore, more education on the vaccine is needed. Educate people of the safety, efficacy and the need for vaccination in order to get back to a normal life around here.

Dr. Macedonia expressed concern about the university; the isolating and quarantining within the communal living in the dorms and close quarters. They do have hotel rooms and space available for quarantining. Vaccine clinics have been offered to the university. Dr. Macedonia read an article about schools in the fall requiring vaccinations to attend classes. Dr. Kissinger stated the conversations he has had with the administration at the university is that it would not be mandatory. The health department has reached out weekly and doesn't seem to get very far but will continue to step up their efforts to help be more proactive. The university has policies in place and they do not seem to be effective at this time. Father Dave has made videos and several pleas to the students to wear their masks if they want to finish the semester in person. Half of the student population are commuter students. Mr. Bell expressed concern that those students are in close contact and then go out and could possibly spread the virus to others in the community.

Dr. Macedonia stated that he didn't want to speak negatively about the university. Dr. Kissinger stated it was the fact that the university does have a mask policy but has no punishment for students violating this policy, therefore, a lot of people don't wear masks.

The question was asked; when a student tests positive where are those numbers reported? Dr. Kissinger reported generally they go to their own health district where they are from, however, if they are staying at the university to quarantine it will be reported here. If they went back home to isolate it would count there. Their numbers are mostly reflected in our numbers.

Nursing Report

A copy of the report is attached hereto and made part of the official minutes.

Nurse Piko announced the Put a Lid On it grant was received, and that we would be giving away helmets again this year. Mr. Bell asked about the attendance of the helmet give away. Nurse Piko stated approximately 65 helmets were given away last year. There was discussion about where the remaining helmets could be given away; a couple possibilities are the community health fair at the Fort and set up a tent at the farmer's market and festivals.



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WIC Report

Nurse Chester reported our rates are declining as they are state wide. The WIC program in general at the Federal Level is looking at our packages and procedures. They are looking into telehealth visits with doctors to cover the clinical visits we normally do. They have done some changes in the food packages that have kept us really busy. They increased the fruits and vegetable amounts to \$35.00 per participant.

WIC will be participating in the Health Fair. Iron checks will be performed there and healthy snacks and nutritional education will be offered.

Nurse Chester has started working on the fiscal year 2022 grant. It is due the end of May. Staff is working on their CEU's for license renewal in October.

Dr. Macedonia questioned about babies not in the WIC program having access to formula. Nurse Chester said WIC is a supplemental program and if a family needs additional formula in excess of the amount allotted that it must be purchased on their own. The baby can also be added to the food stamp program if the family is enrolled.

Dr. Macedonia suggested getting in contact with the Birth Center at Trinity to have the conversation about WIC with the mothers. Dr. Macedonia will help Nurse Chester with a contact person at Trinity.

Environmental

Apex landfill odor complaints for the month of March was 4 and so far in the month of April there are 2.

Visiting Judge Richard McMonagle from the Cleveland area will be hearing the contempt case against Cross Ridge landfill. They've set aside three days June 29, June 30th and July 1st in case it goes for the full three days. Court will begin at 9 am each day.

Marc Maragos stated there is an active investigation currently going on at the Cross Ridge site by the Ohio EPA based on complaints. The environmental department has been in contact with them. The EPA is unable to provide any additional details at this time.

JP Rigaud stated that following last month's meeting, he was going to consult Attorney Shawn Blake as to whether the county should conduct further testing of the landfill site or not. Due to the investigations and the court case, he didn't think we should pursue the testing at this time; if the board would like to pursue; he will contact Attorney Shawn Blake. The contempt case is addressing from Phoenix Off-Road Park, Phoenix Scrap Metal and Phoenix Leasing that has been ongoing for some time. Carla Gampolo stated for the contempt hearing they are looking at

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Mr. Scugoza for the non-removal of the illegal dumping area that is a big part of what is going to be covered. Quarterly inspections are being conducted and they are in compliance at this time with the inspections.

Marc Maragos spoke on issues that are affecting the environmental department in regards to public unmasking parties and putting venues; if they start selling foods at these types of events we have to issue a temporary license for them to do that. The only way to serve food without being required to have a license is if it is free. Health Commissioner Henry stated if a contact person is identified for these events, the environmental department will send out the rules for food sales.

Linda Agresta does all the licensing and late notices and fees are assessed when paid late. A first, second and final notice is given. Most businesses once their second letter is received, pay their fees.

Marc Maragos stated the environmental department was contacted by Emma Gray from Youngstown State University who has requested to complete her internship in our environmental division here. We are happy to have her in the environmental department from mid-May through July.

Mr. Maragos provided an update on outstanding nuisance complaints. The Lanham property is approximately 95% complete. The grass is being cut, everything has been removed from the property.

In regard to the Diley&Cilles properties, Mr. Diley submitted the Rose Pest Control report via fax for his property and Cilles property. As far as the public health issue this has been satisfied. This now becomes a township issue. Health Commissioner Henry has contacted Mr. Diley to let him know he has been cleared of any potential charges being filed.

Accreditation

We are working with Trinity Health System as our local health system per the ORC to align our CHIP and CHA with their Community Needs Assessment. That is a process we have been working on with Trinity. We have contacted the state and they are supportive of us potentially archiving accreditation for a one-year period to make sure we have everything set up for a successful accreditation process.

PHEP

A copy of the report is attached hereto and made part of the official minutes.

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Old BusinessPNC Wellness on Wheels Grant

Health Commissioner Henry stated we have additional funding available from a covid grant RC 21 that was focused on providing assistance to the community whether it was transportation, utilities, groceries, for those that were affected by Covid. People had to meet criteria to qualify for funding. We had excess funds in that grant and the state had asked us to come up with a plan to utilize those funds. We had asked if we could use it for the Wellness on Wheels vehicle because it would serve the vulnerable population with no access to transportation to get them vaccinated and/or tested. They have granted us approval to use the funding. This puts our total around 120,000.00 to allocate to this project to date. Additionally, Health Commissioner Henry has reached out to one of the commissioners to see if the commissioners would be willing to help with the funding of the WOW. The commissioner said he would be and thought his colleagues would be willing to help as well. They will get back to the Health Commissioner with the next step.

The Health Commissioner also reached out to the City Manager, Mr. Mavromatis, to bring up to City Council. The Health Commissioner would be willing to attend a meeting to present the project if required to do so about possible funding assistance.

We are about \$50,000 short right now and hopefully with the two contacts the health commissioner has made, we should have the additional funding needed to complete the project. The benchmark for completion is \$170,000.00 to obtain the vehicle. Rick Stead has been obtaining quotes and he has been in contact with other health departments, including the Ohio County Health Department, who have vans. Quotes are being obtained from other sources as well. The Health Department is open to a sprinter or box type van, with an exam room, lab draw area and water hook up to meet the needs. We are hoping to get confirmation in the next couple weeks from the county commissioners and the city to see if they will be willing to work with us on this project and commit to it.

The state is asking for an update the end of April the first part of May on the project. We have enough to put a down payment but reluctant to do so unless we have the funding to complete the project.

Clarification for Contract/MOU approval

This policy was signed in July 2019 by Dr. Petrola, a copy of the policy is attached hereto and made part of the official minutes.



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Dr. Macedonia questioned this process at the last meeting. The information was discussed to address his questions. If there were an urgent need, which rarely happens, the health commissioner would call an emergency meeting.

The policy will remain in effect as approved in July, 2019.

New Business

Put a Lid on it:

Bike Helmet Grant has been received.

2021 Reading of Fees: Swimming Pools and Parks and Recreation:

Local fees for swimming pools were read.

The fees for parks and recreation were read.

The fees will remain the same as last year.

<i>Action</i>	<i>Motion to approve 2021 Swimming Pools and Parks and Recreation fees.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-43	Chief Crago moved and Mr. Bell seconded a motion to approve 2021 swimming pool and parks and recreation fees. Motion passed unanimously.	1 st - Crago 2 nd - Bell Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

Dr. Macedonia brought up the question about fees for concessions., i.e. little league fields. During his tenure, Mr. Maragos stated they have never been charged a fee. Dr. Macedonia said it needs to be fair and consistent. This item will be researched and brought to the next meeting.

<i>Action</i>	<i>Motion to have events and environmental subcommittees meet to discuss concession stands need for licensing.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-44	Mr. Rigaud moved and Mr. Bell seconded a motion to have the events and environmental subcommittees meet to discuss concession stands need for licensing. Motion passed unanimously.	1 st - Rigaud 2 nd - Bell Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye



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Bylaws Revisions:

Three changes proposed:

- 1) Article V – Meetings Section 1 Regular Meetings

Notice of the monthly meeting shall be mailed out to all Board of Health members at least two (2) business days in advance of the meeting. *Currently bylaws state 3 days rather than business days. 2 business days will be the day after public participation requests end.*

- 2) Article V – Meetings Section 1 Regular Meetings

Move Public Participation Period to after New Business. *Current bylaws have public participation after Pledge of Allegiance.*

- 3) Article V – Meetings Section 6 Public Participation – B

All persons wishing to participate in a public board meeting shall register their intent with the Health Commissioner or his/her designee three (3) business days in advance of the meeting and include name and address of participant, group affiliation if and when appropriate, and the topic to be addressed. *Current bylaws state 72 hours, three business days will allow us to finalize the board packet by end of day Thursday. Then we will send out the board packet 2 business days prior to the meeting which will be Friday.*

Action	Motion to approve bylaws revisions.	Vote Detail (Roll Call)
Motion – 2021-45	Mr. Bell moved and Mr. Rigaud seconded a motion to approve bylaws revisions. Motion passed unanimously.	1 st - Bell 2 nd - Rigaud Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

Action	Motion to adjourn	Vote Detail (Roll Call)
Motion – 2021-46	Mr. Rigaud moved and Chief Crago seconded a motion to adjourn.	1 st - Rigaud 2 nd - Crago Bell - Aye



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	Motion passed unanimously.	Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye
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There being no further business before the Board, the meeting was adjourned at 9:50 a.m.

The next regular meeting of the Board of Health is scheduled for Tuesday, May 18, 2021 at 8:15 a.m. in the Trumbull Towers Building, 2nd Floor.

ATTESTED:

Dr. Patrick H. Macedonia, Board President

Andrew Henry, Health Commissioner