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**BOARD OF HEALTH
MINUTES OF REGULAR MEETING
February 23 2021
8:15 a.m.**

The regular monthly meeting of the Board of Health was held on Tuesday, February 23, 2021 at 8:15 a.m. in the 2nd floor community room of the Towers Building located at 500 Market Street, Steubenville, Ohio.

Board Members Present:

Terry Bell
Chief Clark J. Crago
Patrick Macedonia, M.D.
Anthony Mougianis
Jean-Philippe Rigaud

Staff:

Kelly Wilson, Fiscal, Grants & PI Officer
Marc Maragos, Director, Environmental
Stephanie Chester, WIC Director
Carla Gampolo, Registered Sanitarian
Linda Agresta, Environmental Clerk

Absent:

Prosecutor:

Guests:

See sign-in sheet

CALL TO ORDER

Mr. Bell called the meeting to order at 8:15 a.m. The Pledge of Allegiance was recited and roll call taken.

PUBLIC PARTICIPATION

Mr. Mayo discussed plans for vaccines and the underserved. Mr. Mayo inquired as to how the Health Department would reach out to the people and communities that don't have access to the internet and how these people would have access to receive the vaccine. He also inquired about how the lists were being prioritized. Mr. Mayo wanted to know if the county has a contingency plan to insure there isn't another outbreak due to the public not being vaccinated, and how it would be handled. He is unsure of the amount of tests that are being conducted. The amount of people who have registered and declined the vaccine are put to the back of the line and are continuing to work with the public and may contract the virus and spread it. He just wanted to make sure that the entire population of the county is being represented and have the same access as others to the vaccine.



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Mr. Mayo is contemplating running for city council and pointed out that 8 out of 12 low income buildings are in one ward in Steubenville, all within walking distance of each other.

Dr. Macedonia pointed out that Mr. Mayo had valid concerns. Dr. Macedonia wanted to point out that the state is dictating the vaccine roll out plan and the health department is carrying out that plan in accordance with the state guidelines.

Health Commissioner Henry addressed initiatives the health department is working on. The State is pushing health departments on equity and diversity in the vaccine distribution. We have started a diversity campaign for African Americans who have agreed to give testimonials and they have been posted to social media. Commercials will begin airing on WTOV9 and Me TV. The campaign is encouraging individuals to have the conversations with their loved ones about getting the vaccine. Health Commissioner Henry also reported that the health department has been in communication with the regional housing authority and vaccine clinics were held at several high rises in the area. Health Commissioner Henry will be participating in a town hall at the end of the month in regards to reaching the African American population about receiving vaccines.

APPROVAL OF MINUTES

<i>Action</i>	<i>Accept January 19, 2021 Minutes of Regular Meeting</i>	<i>Vote Detail (Roll Call)</i>
Motion-2021-09	Mr. Rigaud moved and Dr. Macedonia seconded a motion to accept the January 19, 2021 Minutes of the Regular Meeting. Motion passed unanimously.	1 st - Rigaud 2 nd – Macedonia Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

January 2021 Expenses

<i>Action</i>	<i>Approval of January's Expense Report</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-10	Chief Crago moved and Mr. Rigaud seconded a motion to accept January 2021 expenses. Motion passed unanimously.	1 st - Crago 2 nd - Rigaud Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye



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January 2021 Revenue

<i>Action</i>	<i>Approval of January's Revenue Report</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-11	Chief Crago moved and Mr. Rigaud seconded a motion to accept January 2021 revenue report. Motion passed unanimously.	1 st - Crago 2 nd - Rigaud Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye

Consent Agenda

With the resignation of Jodi Norris, Dr. Macedonia is requesting that Health Commissioner Henry continue to review the financial reporting processes that had been started but are not yet complete. It is important that we not to lose sight of this project. All board members expressed appreciation for the work that Jodi Norris performed during her tenure at the health department.

A brief discussion concerning the 2021 solid waste contract ensued. Dr. Macedonia pointed out that as we work to get the financial reports data updated, we will be better able to determine the monies coming in and out of the account. Future contract will be based on the ability to review solid financial data.

<i>Action</i>	<i>Approval of January 2021 Health Commissioner's Consent Agenda</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-12	Mr. Rigaud moved and Mr. Mougianis seconded a motion to accept January 2021 Health Commissioner's Consent Agenda, with the exception of the solid waste contract which will be brought back as new business. Motion passed unanimously.	1 st - Rigaud 2 nd - Mougianis Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye

Health Commissioner's Report

A copy of the report is attached hereto and made part of the official minutes.

Medical Director's Report

A copy of the report is attached hereto and made part of the official minutes.



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Nursing Report

A copy of the report is attached hereto and made part of the official minutes. Nurse Piko was not in attendance because she was attending a vaccine clinic at Steubenville Big Red. Kelly Wilson read Nurse Piko’s report. After the report was given, Dr. Macedonia suggested that thank you notes be sent to the volunteers for their services and the businesses who provided food.

<i>Action</i>	<i>Motion to send thank you notes on behalf of the board to volunteers and donors.</i>	<i>Vote Detail (Roll Call)</i>
Motion-2021-13	Mr. Bell moved and Dr. Macedonia seconded a motion to send thank you notes on behalf of the board to volunteers and donors. Motion passed unanimously.	1 st - Bell 2 nd – Macedonia Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye

WIC Report

Stephanie Chester presented the WIC report for the month of January. Nurse Chester reported that March is National Nutrition Month. Nurse Chester reported on a congressional report released in early February regarding the finding of heavy metals in baby food in the United States. She will continue education efforts regarding the importance of feeding infants a variety of foods and discussing the risks associated with feeding babies these foods that are known to contain the metals and what can be done to reduce exposure.

WIC in person visits will remain suspended through the September 30, 2021. Nurse Chester reported staff is using webinars to obtain CEU’s, and for breastfeeding education.

Dr. Macedonia posed a question regarding women who are pregnant and are known or suspected substance abusers. Nurse Chester responded that screenings are completed and clients are referred to the appropriate drug and alcohol abuse treatment facility.

Dr. Macedonia also asked that we not lose sight of radon issues and that the health department provide radon poisoning education for the county.

Environmental

Marc Maragos presented the Environmental report. Several reports are attached to these minutes and are being made part of the official minutes.



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Mr. Maragos reported the environmental division has been busy assisting the nursing division with the vaccine clinics. Vaccine clinics have been an all hands on deck approach for all divisions.

Mr. Maragos reported there has been no additional correspondence from Crossridge. Carla Gampolo spoke up and said the previous judge assigned to the case has retired, and a new judge will be assigned.

Accreditation

Kelly Wilson and Health Commissioner Henry reported they have been working to try to get the accreditation plan back on track. In November 2019, the prior health commissioner signed a contract with Alpha, LLC (Emily Frantz), to assist with accreditation. Her contract was 11/25/2019 through 11/25/2020. She had limited prior correspondence with previous accreditation coordinator and said she would be happy to continue working with us if so needed.

Kelly also reached out to the PHAB assigned accreditation specialist. The prior accreditation coordinator completed her training on 8/25/2020 and then the clock started ticking on 9/1/2020. After Tamika's departure, Covid continued to be the major focus of the department and accreditation had to take a back seat as both Kelly and Jodi Norris were also filling in the gaps of the health commissioner.

Kelly believes the health department has reached a critical point in determining what our next steps will be. A conference call with our PHAB accreditation specialist and the contracted consultant will occur in the next two weeks.

Health Commissioner Henry said this will give the department the opportunity to look at it from square one with a set of fresh eyes. In talking with ODH, there are resources available to us to help us accomplish this. Decisions on extensions and pertinent time lines will be made once the conference calls occur.

PHEP

A copy of the report is attached hereto and made part of the official minutes.

Old Business

Health Department Space Update

Health Commissioner Henry attended the Commissioner's meeting regarding the space lost due to the move from the 7th floor to the 6th floor of the Towers. The request for additional space was granted by the commissioners. The regional planning department will be relocating by the end of March to allow the Health Department to occupy the entire 6th floor.



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Nuisance Complaint – Springfield Township Progress Update

In regard to the Lanham nuisance complaint, we have been getting updates along with photos to prove that progress that is being made. Vehicles still need to be moved from the property and once the ice melts off of the concrete slab, the sewage inspection will be performed. Completion is slated for April 2021.

New Business

Diley & Cilles Nuisance Complaints

Two separate properties one owned by Diley and one owned by Cilles were issued orders for clean-up in mid-December. Inspection was conducted on both properties on approximately February 17, 2021. There were no visible signs of order compliance. Deadline for order compliance was January 25, 2021. Neighbors had been complaining about rodents on both properties. Mr. Ceraolo witnessed a rat under the porch of Mr. Cilles, no other rodents were visible at the time of the inspection.

Certified return receipt letters were mailed out in December to both Mr. Diley and Mr. Cilles. Mr. Diley did reach out and request an extension due to the mass amount of material to be removed. The certified letter receipt was received back from Mr. Cilles; no other communication was received at this time.

Dr. Macedonia requested that the cases be kept separate as one has been in contact with the health department and the other has not. He requested to keep as a separate line item on the agenda.

Mr. Diley stated that he was in the process of cleaning up and then there was snow and ice. He plans to clean up his property and make it neat as required as per the order once the weather breaks. Mr. Diley offered to plate the cars that do run.

As per the original order, both property owners were to have their properties inspected by a licensed pest company and were to submit the report to the health department. Neither property owner complied. Both contended that they did not have rodents on their properties.



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<i>Action</i>	<i>Motion to extend the deadline of original order of 12/18/20 to be in compliance within 30 days.</i>	<i>Vote Detail (Roll Call)</i>
Motion-2021-14	Mr. Rigaud moved and Dr. Macedonia seconded a motion to extend the deadline of original order of 12/18/20 to be in compliance within 30 days. Motion passed unanimously.	1 st - Rigaud 2 nd - Macedonia Bell - Aye Crago - Aye Macedonia - Aye Mougianis - Aye Rigaud - Aye

Change in procedure for nuisance complaints

The current process for nuisance complaints was discussed.

Health Commissioner Henry spoke with Attorney Blake about a new process for nuisance complaints which would not require the person to appear before the board. The environmental department, upon inspection at the deadline of the order, would be responsible to contact Attorney Blake if the property owner was non-compliant. At that point, Attorney Blake would proceed with legal action. The board reserves the right to grant any deadline extensions of the original order prior to legal action.

<i>Action</i>	<i>Motion to accept the recommendation of Attorney Blake concerning nuisance complaints.</i>	<i>Vote Detail (Roll Call)</i>
Motion-2021-15	Mr. Bell moved and Chief Crago seconded a motion to accept the recommendation of Attorney Blake concerning nuisance complaints. Motion passed unanimously.	1 st - Bell 2 nd - Crago Bell - Aye Crago - Aye Macedonia - Aye Mougianis - Aye Rigaud - Aye

<i>Action</i>	<i>Motion to go into Executive Session</i>	<i>Vote Detail (Roll Call)</i>
Motion - 2021-16	Dr. Macedonia moved and Mr. Rigaud seconded a motion to go into executive session. Kelly Wilson was asked to attend executive session as well. Motion passed unanimously.	1 st - Macedonia 2 nd - Rigaud Bell - Aye Crago - Aye Macedonia - Aye Mougianis - Aye Rigaud - Aye



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<i>Action</i>	<i>Motion to return to Regular Session</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-17	Mr. Rigaud moved and Chief Crago seconded a motion to return to regular session. Dr. Macedonia left after executive session and was not present for regular session. Motion passed unanimously.	1 st - Rigaud 2 nd - Crago Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye

<i>Action</i>	<i>Motion to create administrative assistant position with salary to follow current salary schedule as previously adopted by the board 9/23/2019</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-18	Mr. Rigaud moved and Chief Crago seconded a motion to create an administrative assistant position with salary to follow current salary schedule as previously adopted by the board 9/23/2019. Motion passed unanimously.	1 st - Rigaud 2 nd - Crago Bell - Aye Crago – Aye Macedonia – absent Mougianis - Aye Rigaud – Aye

<i>Action</i>	<i>Motion to continue Jodi Norris on PRN status (up to 60 days) at same pay rate to assist in preparing Hinkle report and annual financial report with due dates of 3/1 and 4/1 respectively.</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-19	Mr. Rigaud moved and Chief Crago seconded a motion to continue Jodi Norris on PRN status (up to 60 days) at same pay rate to assist in preparing Hinkle report and annual financial report with due dates of 3/1 and 4/1 respectively Motion passed unanimously.	1 st - Rigaud 2 nd - Crago Bell - Aye Crago – Aye Macedonia – absent Mougianis - Aye Rigaud – Aye



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<i>Action</i>	<i>Motion to adjourn</i>	<i>Vote Detail (Roll Call)</i>
Motion – 2021-20	Chief Crago moved and Mr. Rigaud seconded a motion to adjourn. Motion passed unanimously.	1 st - Crago 2 nd - Rigaud Bell - Aye Crago – Aye Macedonia – absent Mougianis - Aye Rigaud – Aye

There being no further business before the Board, the meeting was adjourned at 10:29 a.m.

The next regular meeting of the Board of Health is scheduled for Tuesday, March 16, 2021 at 8:15 a.m. in the Trumbull Towers Building, 2nd Floor.

ATTESTED:



 Mr. Terry Bell, Board President



 Andrew Henry, Health Commissioner