



Public Health

Prevent. Promote. Protect.

**BOARD OF HEALTH
MINUTES OF REGULAR MEETING
January 19, 2021
8:15 a.m.**

The regular monthly meeting of the Board of Health was held on Tuesday, January 19, 2021 at 8:15 a.m. in the 2nd floor community room of the Towers Building located at 500 Market Street, Steubenville, Ohio.

Board Members Present:

Terry Bell
Chief Clark J. Crago
Patrick Macedonia, M.D.
Anthony Mougianis
Jean-Philippe Rigaud

Staff:

Kelly Wilson, Fiscal, Grants & PI Officer
Jodi Norris, Director of Fiscal and Admin.
Stephanie Chester, WIC Director
Marc Maragos, Director, Environmental
Hannah Piko, Director of Nursing
Carla Gampolo, Registered Sanitarian
Rick Stead, PHEP Coordinator
Linda Agresta, Environmental Clerk

Absent:

Prosecutor:

Guests:

See sign-in sheet

CALL TO ORDER

Mr. Bell called the meeting to order at 8:15 a.m. The Pledge of Allegiance was recited and roll call taken.

Mr. Bell reminded the audience to please turn their cell phones off. He also reminded the audience that the Health Commissioner, according to the Ohio Revised Code is the official Secretary to the Board of Health. He is the person to contact when someone would like to get on the agenda to speak during public participation. No one in the audience is permitted to raise their hand or shout out during the course of the meeting. It makes it difficult for Kelly to take the minutes and transcribe the notes. When the staff is reporting on items, only one staff member at a time is permitted to speak. He thanked everyone for their cooperation.



Public Health
Prevent. Promote. Protect.

PUBLIC PARTICIPATION

Mr. Royal Mayo said that he has been coming to the meetings for a few months now. It seems that the public participation part is just a session of venting. If someone comes with questions, they are not being answered. He doesn't know what the formula for that is or if it can be changed, or if the Board really doesn't care to. When he was at a meeting recently where Dr. Kissinger was speaking, he raised his hand with a questions because it was related to the topic he was addressing. If someone has valid questions, how do you ever get any answers if public participation is at the beginning and no one is answering any of the questions and then no one is permitted to ask any questions during the meeting. He doesn't understand how that works. Mr. Mayo said that he represents the poor and the African American community and he is curious how the vaccine roll out is going to work. He's been hearing things about people that are not on the list receiving vaccinations. How and why is this happening? Are there any checks and balances against this? He said he asked over and over again on how this was going to be done. He's curious about the process and how it works. What is the plan for additional testing? We need to continue testing to slow the spread. The numbers for our area are ridiculous. He just lost another friend yesterday who was 43 years old. He is concerned and would like to see more dialogue between the Board and the community. He then went on record stating that he would like to speak at the meeting next month. He has questions and is looking for answers.

Mr. Mike Swickard did not attend the meeting after requesting to be put on the agenda to speak.

Ms. Maria Hamilton submitted a letter via e-mail to Health Commissioner Henry. A copy of the letter is attached hereto and made part of the official minutes.

APPROVAL OF MINUTES

| <i>Action</i> | <i>Accept December 3, 2020 Minutes of Emergency Meeting</i> | <i>Vote Detail (Roll Call)</i> |
|----------------|---|--|
| Motion-2021-01 | Mr. Rigaud moved and Dr. Macedonia seconded a motion to accept the December 3, 2020 Minutes of the Emergency Meeting. Motion passed unanimously. | 1 st - Rigaud 2 nd – Macedonia Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud – Aye |



Public Health

Prevent. Promote. Protect.

| <i>Action</i> | <i>Accept December 15, 2020 Minutes of Regular Meeting</i> | <i>Vote Detail (Roll Call)</i> |
|----------------------|---|---|
| Motion-2021-02 | Dr. Macedonia moved and Chief Crago seconded a motion to accept the December 15, 2020 Minutes of the Regular Meeting. Motion passed unanimously. | 1 st - Macedonia 2 nd - Crago Bell - Aye Crago - Aye Macedonia - Aye Mougianis - Aye Rigaud - Aye |

| <i>Action</i> | <i>Accept December 21, 2020 Minutes of Special Meeting</i> | <i>Vote Detail (Roll Call)</i> |
|----------------------|---|---|
| Motion-2021-03 | Chief Crago moved and Dr. Macedonia seconded a motion to accept the December 21, 2020 Minutes of the Special Meeting. Motion passed unanimously. | 1 st - Crago 2 nd - Macedonia Bell - Aye Crago - Aye Macedonia - Aye Mougianis - Aye Rigaud - Aye |

December 2020 Expenses

| <i>Action</i> | <i>Approval of December's Expense Report</i> | <i>Vote Detail (Roll Call)</i> |
|----------------------|--|--|
| Motion - 2021-04 | Dr. Macedonia moved and Mr. Rigaud seconded a motion to accept December 2020 expenses. Motion passed unanimously. | 1 st - Macedonia 2 nd - Rigaud Bell - Aye Crago - Aye Macedonia - Aye Mougianis - Aye Rigaud - Aye |

December 2020 Revenue

| <i>Action</i> | <i>Approval of December's Revenue Report</i> | <i>Vote Detail (Roll Call)</i> |
|----------------------|---|---|
| Motion - 2021-05 | Chief Crago moved and Dr. Macedonia seconded a motion to accept December 2020 revenue report. Motion passed unanimously. | 1 st - Crago 2 nd - Macedonia Bell - Aye Crago - Aye Macedonia - Aye Mougianis - Aye Rigaud - Aye |



Public Health
Prevent. Promote. Protect.

Consent Agenda

Health Commissioner Henry reported that the Manpower contract is for temporary staffing for our vaccine clinics. They will assist in scheduling and general office tasks.

| <i>Action</i> | <i>Approval of January 2020 Health Commissioner's Consent Agenda</i> | <i>Vote Detail (Roll Call)</i> |
|------------------|--|--|
| Motion – 2021-06 | Dr. Macedonia moved and Mr. Rigaud seconded a motion to accept December 2020 revenue report. Motion passed unanimously. | 1 st - Macedonia 2 nd - Rigaud Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye |

Health Commissioner's Report

Health Commissioner Henry reported on activity since he began his role on January 4, 2021. He credited the health department team and their commitment to serving the community. He believes they've answered the call and that we are right on task with other health departments around the state. He recognizes the areas where improvement is needed and he's confident that this team is up to the task. In partnership with the City of Steubenville, the department worked to conduct the free Covid-19 testing on January 7th. Also, the Governor announced that effective January 19th, Ohio would enter Phase 1B of the vaccination plan. We anticipate the arrival of our vaccines today or tomorrow. The administrative team put together plans to begin gathering information from residents who were interested in receiving the vaccine. By the end of the week, the web based application was up and running. The database already has over 5,000 names and grows daily. The exact allocation for Week 1 is 300 vaccines. The population will include those 80 and over. It is an all hands on deck approach. We have started contacting residents to schedule their appointments. The residents we have spoken to have expressed a great deal of excitement and relief to finally be able to receive the vaccine. Trinity Health Systems and Kroger Pharmacy will also be vaccine providers.

Medical Director's Report

Dr. Kissinger reported that Covid is still consuming most of the work and time. The vaccine efforts are going well. He spoke about a vaccine batch in California that slowed the distribution due to reactions that were occurring. We have not seen problems with the Moderna or Pfizer vaccine outside of that isolated incident. Our numbers are trickling down in the county. He recently read a report from some public health physicians in Ohio where about 50% of the cases in the last month here in Ohio have been these mutant strains which are more communicable.



Public Health

Prevent. Promote. Protect.

This is possibly why we've seen such a large increase in the last 60 days or so. As the numbers come down and we see an increase in vaccinations, we should be able to start moving towards some sense of normalcy.

The best thing we can do right now is encourage people to improve their health. Focus on diabetes, hypertension, obesity, and other major risk factors that folks carry into this pandemic. If we can reduce those risk factors, the outcome should improve. This is just good public health in normal times as well.

Nursing Report

Nurse Piko delivered the Nursing Report to the Board. A copy of the report is attached hereto and made part of the official minutes.

Dr. Macedonia then did a brief report from the Nursing committee, which includes him and Chief Crago, and that they had met on two occasions. The purpose of the meeting was to discuss vaccine distribution planning, locations, and the need for additional staff. Dr. Macedonia commended Nurse Piko, Rick Stead, Jodi Norris, and Kelly Wilson. We received the vaccines on December 22nd. On December 23rd at 7 a.m., we were out vaccinating. This is all part of the distribution plan. We do not know from one day to the next how many we are getting or what we're doing. We've learned that our plan is working. Anyone that was part of this planning that he forgot, he apologizes, but again commends everyone. Every time a clinic is held, we learn something different, which helps us to become more efficient.

WIC Report

Stephanie Chester presented the WIC report for the month of December.

Environmental

Marc Maragos presented the Environmental report. Several reports are attached to these minutes and are being made part of the official minutes.

Accreditation

Kelly Wilson reported that due to all the work with Covid-19, nothing has been done with accreditation. She is still fulfilling the duties under the role of Fiscal, Grants and PIO officer.

PHEP

A copy of the report is attached hereto and made part of the official minutes.

**Old Business***Solid Waste Contract 1/1/2020-12/31/2020*

Health Commissioner Henry spoke about the 2019 Solid Waste Contract where there was a discrepancy regarding an overpayment that the Solid Waste Authority believed they overpaid the health department by approximately \$43,000. Apparently the health department was not able to provide the information to the Solid Waste Authority to show how much was actually spent. Commissioner Henry met with the Solid Waste Authority and they are willing to wipe out the approximately \$43,000 overpayment and move forward. It will be laid to rest.

In regard to the 2020 contract, the health department did not submit any invoices to the Solid Waste Authority, as per the contract. An itemized monthly invoice with expenses was to have been sent. We have not received any payment on the 2020 Solid Waste contract. The contract is written to pay up to \$125,000 for the 2020 year. He is going to work with the Solid Waste Authority regarding any back payment for the 2020 contract. At the February 2021 meeting of the Solid Waste Authority, they will be approving the 2021 contract. It will be placed on February's agenda for the Board to approve.

Jodi Norris spoke up to clarify that the health department did not invoice them for 2020 because we were told not to until 2019 was resolved. 2019's issue was not that we could not produce the backup information, but that the Solid Waste Authority did not agree what was put in for 2019, which created a dispute on what was permitted per the contract. Thus, we had been asked not to invoice any 2020 expenses. She will be going back and invoicing them for the entire 2020. She wanted to be clear that we didn't drop the ball and that we were told to hold off.

Nuisance Complaint – Springfield Township

Mr. Bell turned the meeting over to Mr. Maragos to go over the nuisance complaint that was being revisited from December for the property owned by Donald & Hazel Lanham located on Township Road 275 in Springfield Township. All of the detail was provided to the Board in December's packet.

Mr. Maragos did a re-inspection of the property located on Township Road 275 in Springfield Township. Little to nothing had been done. Mr. Maragos spoke to the gentlemen who resides in the trailer, who are the sons of Hazel Lanham, who is the property owner. The sons are the ones who have basically destroyed the property. Hazel Lanham is residing in Alliance, Ohio with her daughter, Mrs. Linda Richards. When Mr. Maragos realized no progress was being made, he informed the brothers that he would need to speak to someone who could get him in contact with the land owner, because she is ultimately responsible. Mrs. Linda Richards, the daughter of Hazel Lanham, contacted Mr. Maragos. He explained the situation to her and she asked if Mr.

**Public Health**

Prevent. Promote. Protect.

Maragos would send her the pictures. Mr. Maragos obliged. Mrs. Richards was speechless when he spoke to her. It hurt her to see what had been done. Mrs. Richards informed Mr. Maragos that she would be willing to do whatever needed to be done to abate all of the nuisance complaints. Mr. Maragos asked her to address the Board since she said she would take care of the situation. She does not want her mother to have to go through a court proceeding. Mrs. Richards has stepped forward to take care of it. Mr. Maragos reported that the condition of the trailer is also an issue. Mrs. Richards explained to Mr. Maragos that there are two bathrooms in the trailer—one on the right and one on the left. Mr. Maragos said that the one located on the left is completely falling down. When Mr. Maragos was out there on the 5th of January, he observed sewage flowing out from underneath the trailer, onto the surface of the ground. He explained to Mrs. Richards that this appeared to be grey water and that it is not going into the septic system. He went over with her that everything was going to need cleaned up and would likely cost a large sum of money. He gave her a ballpark figure of what he thought it would cost for a new septic system--\$10,000.

Mrs. Richards had made arrangements to call in to answer any questions the Board may have. Kelly Wilson then got Mrs. Richards on the phone. Mrs. Richards reported that she visited the property this past Sunday and was very surprised with what she had seen. Mr. Maragos had sent her pictures, but she was just beside herself. She told her brothers that this cannot happen like this. Their mother is not in good health. Mrs. Lanham has been living with Mrs. Richards since her father (Mrs. Lanham's husband) passed in 2015. Mrs. Richards informed the brothers that they don't have a choice and that they have to get this cleaned up. Mr. Rigaud asked her what the actual plan (steps to clean up/time frame) was to get this completed. She stated that she has contacted folks to try to get rid of the cars. Her father used to purchase cars and tear them apart and sell the parts. Mrs. Richards and her husband plan to rent a dumpster and place it on the property for the brothers to get rid of the junk. She's not sure how long it is going to take. She said that there is a lot there. The weather may hinder some of their efforts. Dr. Macedonia asked what her plan was to fix the septic system. Mrs. Richards stated that she had talked to her mother about it and she didn't know if a new one was actually needed. They bought the place in 2010, a new septic system was put in at that time. They are going to have someone come out and look and run the dye to make sure that a new one is needed. The brothers live there and that is the only place they have to live. She just can't take away the trailer and not have somewhere for them to go. If they need a new septic system, they will put one in. Mr. Bell asked, "when you say they, referring to the septic system, who is they?" She said Mr. Maragos told her he would be the one to run the test to see if it was a bad system. Mr. Bell asked her if she realized that she was looking at approximately \$10,000 if a new septic system was needed. She said she understood that.

Mr. Bell asked her to provide weekly progress reports and a plan on how things would occur. Mrs. Richards agreed to provide weekly updates to Mr. Maragos, with pictures. Mr. Maragos pointed out that they have to find the septic system and uncover it so he can do the testing. Mrs.



Public Health

Prevent. Promote. Protect.

Richards stated it is not yet uncovered, but she will have them uncover it. The Board stated that the septic system needed to be uncovered by February 1, 2021. She will then need to notify Mr. Maragos, who will then come out and do the testing. All vehicles, tires, trash, garbage, and weeds must be removed, as well as the raw sewage issue must be taken care of by April 30, 2021.

Mr. Maragos will prepare a letter to Mrs. Richards outlining everything that was discussed and what the terms of the agreement are for clean-up for the property. This will prevent any misunderstanding of what needs to be done.

New Business

Board of Health By-Laws Revisions

Health Commissioner Henry reported that per the bylaws that there is an article for amendments. The bylaws may be amended by the affirmative vote of three members of the Board present and voted on in a regular or special meeting. He would like to review the bylaws and possibly present to the Board some items for revision. He will work on this and present the suggested revisions back to the Board for consideration in the next few months.

Gun Lock Box Award

The JCGHD applied for a grant from the Ohio Chapter of the American Academy of Pediatrics for gun lock boxes. We were awarded 30 gun lock boxes for distribution. The health department can now offer these boxes to those in the community to keep their weapons safe and out of harm's way of children. We will need to travel to Columbus to pick up the lock boxes and then we have to develop the procedures on how we will award them. Dr. Macedonia asked if they have to be a registered gun owner. Kelly Wilson explained that the health department will develop the process for folks to apply and what the procedure for awarding is going to be.

| <i>Action</i> | <i>Motion to accept award of 30 Gun Lock Boxes from Ohio Chapter, American Academy of Pediatrics</i> | <i>Vote Detail (Roll Call)</i> |
|----------------|--|--|
| Motion-2021-07 | Dr. Macedonia moved and Mr. Rigaud seconded a motion to accept the award of 30 gun lock boxes from the Ohio Chapter, American Academy of Pediatrics. Motion passed unanimously. | 1 st - Macedonia 2 nd – Rigaud Bell - Aye Crago – Aye Macedonia – Aye Mougianis - Aye Rigaud - Aye |



Public Health
Prevent. Promote. Protect.

| <i>Action</i> | <i>Motion to Adjourn</i> | <i>Vote Detail (Roll Call)</i> |
|------------------|--|--|
| Motion – 2021-08 | Chief Crago moved and Mr. Rigaud seconded a motion to adjourn. Motion passed unanimously. | 1 st - Crago 2 nd - Rigaud Bell - Aye Crago – Aye Macedonia – Aye Macedonia - Aye Rigaud – Aye |

There being no further business before the Board, the meeting was adjourned at 9:29 a.m.

The next regular meeting of the Board of Health is scheduled for Tuesday, February 16, 2021 at 8:15 a.m. in the Trumbull Towers Building, 2nd Floor.

ATTESTED:



Mr. Terry Bell, Board President



Andrew Henry, Health Commissioner

