

2026**Application for a License to Conduct a Vending Machine Location****Instructions:**

1. Complete the applicable sections. (Make any corrections if necessary.)
2. Sign and date the application.
3. Make a check or money order payable to: JEFFERSON COUNTY HEALTH DEPARTMENT
4. Return check and signed application by* 03/01/2026

to: Jefferson County

500 MARKET STREET 6th FLOOR

STEUBENVILLE, OH 43952

* There is a mandatory penalty fee of 25% of the renewal fee for operating a vending machine location after the deadline (Chapter 3717 of the Ohio Revised Code).

Before license application can be processed the application must be completed and the indicated fee submitted. Failure to complete this application and remit the proper fee will result in not issuing/renewing a license. This action is governed by Chapter 3717 of the Ohio Revised Code.

Phone #			Fax #			Email		
Address								
City						State		Zip

Location name	Location Address (include City and Zip)	LHD use only	
		Audit number	License number

I Herby certify that I am the license holder, or the authorized representative, of the vending machine location(s) indicated above.

Signature	Date
-----------	------

Licenser to complete below

License fee	+ Late fee	+ State amount	+ Water fee	= Total Amount Due
-------------	------------	----------------	-------------	--------------------

Application approved for license and certified as required by Chapter 3717 of the Ohio Revised Code.

By	Date	Page 1 of 1
----	------	-------------